Government of the People's Republic of Bangladesh
Ministry of Water Resources
Admin-1 Section
Bangladesh Secretariat, Dhaka
www.mowr.gov.bd

Record Number: 42.00.0000.000.031.25.0119.18.553 Date: 26/10/2026

Government Order

The undersigned is directed to convey the Government'sapproval of earn leave (ex-Bangladesh) to Mr. Rafsan Jany (Id. No: 890715003), (Passport No. A15634969), Sub-Divisional Engineer (Civil), Bangladesh Water Development Board, Panchagrah to visit Saudi Arabia for the purpose of performing holy Umrah for 15 (Fifteen) days from 01/11/2026 to 15/11/2026 or from the date of commencement of his travel.

2. He will be travelling with his wife Arzina Rahman son Md Arafat Al Adil and daughter Ayesha Binte Rafsan.

3. Terms & conditions are as follows:
a. All the expenses of this visit will be borne by himself;
b. There will be no financial involvement of Bangladesh Water Development Board or Bangladesh Government to this visit;
c. He will not be allowed to extend his leave;
d. He will draw his pay and allowances in the currency of Bangladesh during the travel;
e. The provisions of Rule-34 of Appendix-8 of B.S.R (Part-I) will be applicable in case of enjoying this leave; and
f. The period of this visit including travel and transit will be treated as on duty.

4. This order has been issued with the approval of the competent authority.

26-10-2026
Md Saifur Rahman
Deputy Secretary
Phone : 02-223356775
E-mail : admin1@mowr.gov.bd

Record Number: 42.00.0000.000.031.25.0119.18.553/1 (13) Date: 26/10/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Foreign Secretary, Office of the Foreign Secretary, Ministry of Foreign Affairs.
2. H.E. the Ambassador of Saudi Arabia to Bangladesh, House # 5 (NE) L, Road # 83, Gulshan# 2, Dhaka.
3. H.E. the Ambassador of Bangladesh to Saudi Arabia, 8039 Dareen street, Diplomatic Quarter, Riyadh, KSA.

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4. H.E. the Consul General of Bangladesh to Saudi Arabia, Jeddah, Kilo-3, Makkah Road, Saudi Arabia.
5. Director General (Current Charge), Office of the Director General, Bangladesh Water Development B oard.
6. Director General, Department of Immigration and Passports, E-7, Agargaon, Shere-E-Bangla Nagor, D haka-1207.
7. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
8. Private Secretary to Secretary, Office of the Secretary, Ministry of Water Resources.
9. System Analyst, ICT Branch, Ministry of Water Resources (with request to publish this G.O. in the we bsite of this Ministry).
10. Mr. Rafsan Jany, Sub-Divisional Engineer (Civil), Bangladesh Water Development Board, Panchagra h.
11. PO to the Additional Secretary (Administration), Ministry of Water Resources.
12. PO to the Joint Secretary (Administration), Ministry of Water Resources.
13. Office Copy.

26-10-2026
Md Saifur Rahman
Deputy Secretary