Revised

People's Republic of Bangladesh
Ministry of Water Resources
Admin-3 Branch

Annual Procurement Plan for FY 2022-2023

Package No	Description of Procurement Goods	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd Cost in Tk. (lakh)	Time Code for Process	Not Used in Goods	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total time to Contract Signature	Time for completion of contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1.	Computer and Office Equipment Related Supporting materials/Installation/ Supply, Maintenance	NOS	List – I Enclosed	**OTM/ RFQ/ Direct**	Subject to the authority delegated in the Delegation of Financial Power of this Division- Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary/ Assistant Secretary/ Assistant Secretary..	GOB	2.59	Planned Dates for OTM		16 Aug' 2022	29 Aug' 2022	31 Aug' 2022	08 Sep' 2022	12 Sep' 2022	10 Oct' 2022	--	28 Days
								Planned Days for OTM		--	14 Days	07 Days	07 Days	04 Days	28 Days	60 Days	
								Actual Dates for OTM		--	--	--	--	--	--	--	
								Planned Dates for RFQ		04 Jan' 2023	15 Jan' 2023	16 Jan' 2023	18 Jan' 2023	22 Jan' 2023	--		20 Days
								Planned Days for RFQ		--	10 Days	00 Days	06 Days	04 Days	--	20 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	

১১/৪/২০২৩
(আ স ম সুজা)
সহকারী সচিব
পানি সম্পদ মন্ত্রণালয়

(আব্দুল লতিফ মোল্লা)
যুগ্মসচিব (প্রশাসন)
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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
3.	Stationary & Miscellaneous Goods	NOS	List –II Enclosed	**OTM/ RFQ/ Direct *1**	Do	GOB	11.50	Planned Dates for OTM		16 Aug' 2022	29 Aug' 2022	31 Aug' 2022	08 Sep' 2022	12 Sep' 2022	10 Oct' 2022	--	28 Days
								Planned Days for OTM		--	14 Days	07 Days	07 Days	04 Days	28 Days	60 Days	
								Actual Dates for OTM		--	--	--	--	--	--	--	
								Planned Dates for RFQ		04 Jan 2023	15 Jan 2023	16 Jan 2023	18 Jan 2023	22 Jan 2023	--	--	22 Days
								Planned Days for RFQ		--	10 Days	00 Days	07 Days	05 Days	--	22 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
2.	Computer, software and other Office Equipment (Antivirus for Server & Office Computer)	NOS	List – I Enclosed			GOB	6.00	Planned Dates for OTM		14 Sep' 2022	27 Sep' 2022	03 Oct' 2022	09 Oct' 2022	12 Oct' 2022	08 Nov' 2022	--	28 Days
								Planned Days for OTM		--	14 Days	07 Days	06 Days	04 Days	28 Days	59 Days	
								Actual Dates for OTM		--	--	--	--	--	--	--	
								Planned Dates for RFQ		02 Feb' 2023	09 Feb' 2023	09 Feb' 2023	14 Feb' 2023	16 Feb' 2023	--		19 Days
								Planned Days for RFQ		--	10 Days	00 Days	06 Days	03 Days	--	19 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
4.	Furniture	NOS	List-III Enclosed	**OTM/ RFQ/ Direct**	Do	GOB	4.50	Planned Dates for OTM		14 Sep. 2022	27 Sep. 2022	03 Sep. 2022	09 Sep. 2022	12 Sep. 2022	08 Oct. 2022	--	28 Days
								Planned Days for OTM		--	14 Days	07 Days	07 Days	05 Days	28 Days	61 Days	
								Actual Dates for OTM		--	--	--	--	--	--	--	
								Planned Dates for RFQ		02 Nov. 2022	08 Nov. 2022	08 Nov. 20221	14 Nov. 2022	18 Nov. 2022	--	--	20 Days
								Planned Days for RFQ		--	10 Days	00 Days	06 Days	04 Days	--	20 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	
								Planned Days for RFQ		04 Apr' 2023	13 Apr' 2023	13 Apr' 2023	18 Apr' 2023	22 Apr' 2023	--	--	21 Days
								Actual Dates for RFQ		--	10 Days	00 Days	06 Days	05 Days	--	21 Days	
								Planned Days for RFQ		--	--	--	--	--		--	

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
5.	Furniture Repair/ Maintenance	NOS	As per requirement	Direct Method	Do	GOB	3.00	Planned Dates for RFQ									
								Planned Days for RFQ									
								Actual Dates for RFQ									
6	Others Equipment Related Supporting materials/ Installation/ Supply & Maintenance	NOS	List-iv Enclosed	**OTM/ RFQ/ Direct**	Do	GOB	6.00	Planned Days for RFQ		02 Dec 2022	12 Dec 2022	12 Dec 2022	19 Dec 2022	21 Dec 2022	--	--	
								Actual Dates for RFQ		--	10 Days	00 Days	07 Days	06 Days	--	23 Days	
								Planned Days for RFQ		--	--	--	--	--		--	

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
7.	Liveries	NOS	As per privilege	**RFQ/ Direct**	Subject to the authority delegated in the Delegation of Financial Power of this Division - Deputy Secretary/ Senior Assistant Secretary	GOB	5.00	Planned Dates for RFQ		06 Dec 2022	15 Dec 2022	15 Dec r 2022	20 Dec 2022	24 Dec 2022	--	--	21 Days
								Planned Days for RFQ		--	10 Days	00 Days	06 Days	05 Days	--	21 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
8.	Washing	NOS	As per requirement	Direct purchase	Senior Assistant Secretary	GOB	0.80										
09.	Transport Fuel (Petrol/Octane/CNG) *2	LTR/CFT	List-V Enclosed	Direct purchase.	AS per authority delegated-Joint Secretary/ Deputy Secretary	GOB	18.00										
10.	Books and Journals	NOS	As per requirement	Direct purchase	As per authority delegated - Joint Secretary/ Deputy Secretary / Senior Assistant Secretary	GOB	4.00										
11.	Postage	NOS	As per requirement	Direct purchase	Senior Assistant Secretary	GOB	0.80										
12.	Advertisement	NOS	As per requirement	Direct purchase	Joint Secretary	GOB	4.00										

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
13.	Maintenance of Vehicle*3	NOS	As per requirement	Direct purchase	Cabinet Secretary/ Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary	GOB	13.00										
14.	Miscellaneous Goods of Vehicle	NOS	As per requirement	RFQ/ Direct	Cabinet Secretary/ Additional Secretary/ Joint Secretary/ Deputy Secretary/ Senior Assistant Secretary	GOB	-										

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1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
15.	Téléphone/Fax/Internet/ Mobile Phone Service	NOS	As per requirement	RFQ/ Direct	As per authority delegated - Additional Secretary / Joint Secretary/ Deputy Secretary / Senior Assistant Secretary	GOB	6.00	Planned Dates for RFQ		08 Sep 2022	17 Sep 2022	17 Sep 2022	22 Sep 2022	26 Sep' 2022	--		
								Planned Days for RFQ			10 Days	00 Days	06 Days	04 Days		21 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	
								Planned Days for RFQ			10 Days	00 Days	06 Days	05 Days		21 Days	
								Actual Dates for RFQ		--	--	--	--	--	--	--	

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**1 Direct procurement includes procurement from Government Owned Forms and Stationary Office. *2 Petrol/Octane/mobil. break oil cooling water,gear oil etc are procured from Government owned Meghna Petroleum. CNG procured from private owned station.*3 Maintenance of vehicle is usually done from the Government owned Transport Workshop*