Government of the People's Republic of Bangladesh
Ministry of Women and Children Affairs
Training Section
Bangladesh Secretariat, Dhaka-1000.
www.mowca.gov.bd

Memo No: 32.00.0000.000.030.25.0011.24.267 Date: 09/11/2026

Government Order

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in the ''Regional Forum to Promote Peaceful, Inclusive and Resilient South Asia Societies through the Women, Peace and Security Agenda'' to be held from 18-19 November 2026 in Bangkok, Thailand.

SL.	Name and Designation	Passport	Mobile & E-mail Number
01.	Dr. Shamima Nasrin Joint Secretary Ministry of Women and Children Affairs	F00026745	Mob: + 88 01714 106896 e-mail: shameemanasreen1@gmail.com

2. The sanction will be subjected to the terms and conditions mentioned below:
   a) The period of this programme and the time spent for travel and transit will be treated as on duty;
   b) All expenses bear to be incurred during this programme will be borne by (UN Women Bangladesh);
   c) She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
   d) She will not extend her stay abroad beyond the permitted period;
   e) She will depart from Dhaka for Bangkok, Thailand on 17 November, 2026 or a nearer date and she will depart from Bangkok, Thailand for Dhaka on 20 November, 2026 or a nearer date;
   f) She will submit a report within 7th (Seven) days after her return.

3. This Government order is issued with the approval of the competent authority.

09/11/2026

(Sarawat Mehjabeen)
Deputy Secretary
Phone: 88-02-551 000 61
e-mail: training@mowca.gov.bd

Memo No: 32.00.0000.000.030.25.0011.24.267 Date: 09/11/2026

Copy forwarded for kind information and necessary action to (Not according to seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka;
2. Secretary, Economic Relations Division (ERD), Ministry of Finance, Sher-E-Bangla, Nagar, Dhaka;
3. Foreign Secretary, Ministry of Foreign Affairs, Dhaka;
4. Dr. Shamima Nasrin, Joint Secretary, Ministry of Women and Children Affairs;
5. Private Secretary to Minister, Ministry of Women and Children Affairs & Ministry of Social Welfare, Dhaka;
6. Private Secretary to Secretary, Ministry of Women and Children Affairs, Dhaka;
7. H.E. Ambassador of Bangladesh in Thailand, 47/8 Soi Ekamai Soi 30, Sukhumvit 63, Bangkok 10110, Thailand;

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8. H.E. Ambassador of Royal Thai Embassy, 18 & 20 Madani Avenue, Baridhara, Dhaka-1212, Bangladesh;
9. Director General, Immigration and Passport, Dhaka;
10. Director, Hazrat Shahjalal International Airport, Dhaka;
11. Mr. Christine Arab, Regional Director, UN Women Regional Office for Asia and the Pacific;
12. Ms. Tania Sharmin, Planning, Monitoring and Reporting Analyst (WPS Focal) Bangladesh Country Office, UN Women, House-1, Road-86/88, Gulshan-2, Dhaka-1212;
13. Private Secretary to Secretary, Ministry of Women and Children Affairs, Dhaka;
14. Deputy Secretary (Admin-1), Ministry of Women and Children Affairs, Dhaka;
15. Accounts Officer, Ministry of Women and Children Affairs, Dhaka;
16. Programmer, Ministry of Women and Children Affairs, Dhaka (with request to upload in the website);
17. Protocal Officer, Ministry of Women and Children Affairs, Dhaka;
18. Personal Officer to Additional Secretary (Admin), Ministry of Women and Children Affairs. Dhaka;
19. Personal Officer to Joint Secretary (Admin), Ministry of Women and Children Affairs. Dhaka;
20. Office Copy.

(Sarawat Mehjabeen)
Deputy Secretary