

Government of the People's Republic of Bangladesh
Ministry of Women and Children Affairs
Training Section
Bangladesh Secretariat, Dhaka-1000
www.mowca.gov.bd

Memo No: 32.00.0000.000.030.25.0051.25.05

Date: 06/01/2026

Government Order

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in the International Seminar on "Women's Leadership in Child Protection and Community Welfare" to be held from 23-28 January 2026 in Rome, Italy.

SL. No.	Participant Name, Designation and Office	Passport	Phone/Mobile & E-mail
01.	Afroza Begum Assistant Secretary Ministry of Women and Children Affairs	E00175338	Mob: + 88 01718 030198 e-mail: mowcaafroza70@gmail.com
02.	Alamgir Hossain Molla Executive Director Human Development Forum	A03924743	Mob: + 88 01711-050651 e-mail: hdfalamgir@gmail.com
03.	Md. Abdullah Al Mamun Mondal Senior Vice President Human Development Forum	A12772960	Mob: + 88 01731-665578 e-mail: hdfalamgir@gmail.com
04.	Nahianul Hoq Sajib Vice President Human Development Forum	A09348988	Mob: + 88 01745-191385 e-mail: hdfalamgir@gmail.com
05.	Md. Mahbub Alam Mallick Event Coordinator Human Development Forum	A06854989	Mob: + 88 01739-509650 e-mail: hdfalamgir@gmail.com
06.	Md. Abdur Rahman Event Planner Human Development Forum	A16986428	Mob: + 88 01773-336019 e-mail: hdfalamgir@gmail.com
07.	Nusrat Jahan Singer 68/8/gc, (Beside Jhigatola Post Office), Jhigatola, Hazaribagh, Dhaka;	A12458377	Mob: + 88 01601-046480 e-mail: hdfalamgir@gmail.com
08.	Md Shihab Shahriar Singer, 110, West Agargaon, Dhaka	A14863233	Mob: + 88 01717-558526 e-mail: sojun0437@gmail.com
09.	Md Mehedi Hassan Naeem Pianist 213/4/C, Shapla Housing, North Kollyanpur,	A17692145	Mob: + 88 01868-505731 e-mail: mehedihasannaeem974@gmail.com

2. The approval is accorded in line with the terms and conditions mentioned below:

- They will not extend their stay abroad beyond the permitted period;
- The period of this programme & the time spent for travel & transit will be treated as on duty;
- All expenses to be incurred during this program will be borne by the Human Development Forum (HDF), Bangladesh;
- They will draw their pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- They will leave Dhaka for Rome, Italy on 22 January 2026 or a nearer date and they will leave Rome, Italy for Dhaka on 29th January 2026 or a nearer date;
- They will submit a report within 7th (Seven) days after their return.

3. This Government Order is issued with the approval of the competent authority.

4. The Govt. Order issued Memorandum No. 32.00.0000.000.030.25.0051.25.678, Date: 28/12/2025 has been cancelled.

Mosammat Hasina Akter

Deputy Secretary

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Memo No: 32.00.0000.000.030.25.0051.25.05

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Copy forwarded for information and kind necessary action to: (Not according to seniority)

01. Secretary, Ministry of Foreign Affairs, Dhaka (With request to issue note verbal);
02. H.E. Ambassador, Embassy of the Italy;
03. H.E. Ambassador, Embassy of the Italy, Dhaka, Bangladesh;
04. Director General, Immigration and Passport, Dhaka;
05. Joint Secretary (Admin), Ministry of Women and Children Affairs, Dhaka;
06. Ms. Poritom Saha, Amministrator, Saha Poritom, Ascoli Piceno 9/9A-00176-Roma (RM), Via del Pigneto-32-00176-Rome (RM);
07. Private Secretary to the Hon'ble Advisor, Ministry of Women and Children Affairs, Dhaka;
08. Senior Assistant Secretary (Admin-1), Ministry of Women and Children Affairs, Dhaka;
09. Director, Hazrat Shahjalal International Airport, Dhaka;
10. Private Secretary to the Senior Secretary, Ministry of Women and Children Affairs, Dhaka;
11. Chief Accounts and Finance Officer, Ministry of Women and Children Affairs, CGA Bhaban, Segunbagicha, Dhaka;
12. Programmer, Ministry of Women and Children Affairs, Dhaka (With request to upload the GO in the website);
13. Afroza Begum, Assistant Secretary, Ministry of Women and Children Affairs, Dhaka;
14. Accounts Officer, Ministry of Women and Children Affairs, Dhaka;
15. Protocol Officer, Ministry of Women and Children Affairs, Dhaka;
16. Alamgir Hossain Molla, Executive Director, Human Development Forum, House # 275/A, Road# 4, Tilpapara, Khilgaon, Dhaka;
17. Md. Abdullah Al Mamun Mondal, Senior Vice President, Human Development Forum, House # 275/A, Road# 4, Tilpapara, Khilgaon, Dhaka;
18. Nahianul Hoq Sajib, Vice President, Human Development Forum, House # 275/A, Road# 4, Tilpapara, Khilgaon, Dhaka;
19. Md. Mahbub Alam Mallick, Event Coordinator, Human Development Forum, House # 275/A, Road# 4, Tilpapara, Khilgaon, Dhaka;
20. Md. Abdur Rahman, Event Planner, Human Development Forum, House # 275/A, Road# 4, Tilpapara, Khilgaon, Dhaka;
21. Nusrat Jahan, Singer, 68/8/gc, (Beside Jhigatola Post Office), Jhigatola, Hazaribagh, Dhaka;
22. Md Shihab Shahriar, Singer, 110, West Agargaon, Dhaka;
23. Md Mehedi Hassan Naeem, Pianist, 213/4/C, Shapla Housing, North Kollyanpur, Dhaka;
24. Personal Officer to Additional Secretary (Admin/Planning, Development & Statistics/Child Co-Ordination/Activities), Ministry of Women and Children Affairs, Dhaka;
25. Office copy.


Mosammat Hasina Akter
Deputy Secretary