

Ministry of Women and Children Affairs  
Training Section  
Bangladesh Secretariat, Dhaka-1000.  
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No: 32.00.0000.030.25.032.23.567

Date: 18/08/2025

To: Chief Accounts and Finance Officer  
Ministry of Women and Children Affairs  
CGA Bhaban, Segunbagicha, Dhaka.

Subject: Participation in the Transform Care Learning Week and Asia-Pacific Care Forum to be held from 2-5 September, 2025 in Kathmandu, Nepal.

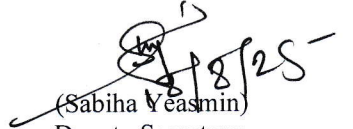
The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following official to participate in the Transform Care Learning Week and Asia-Pacific Care Forum to be held from 2-5 September, 2025 in Kathmandu, Nepal:

| SL. No. | Name, Designation and Office (in English)                                                                                                                                                                                        | Mobile & E-mail                                                                                       |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| 01.     | Md. Abdul Kadir<br>Joint Secretary & Project Director<br>Integrated Community Based Centre for Child<br>Care, Protection and Swim-Safe Facilities (ICBC)<br>Ministry of Women and Children Affairs<br>Passport Number: E00143976 | Mob: + 8801714 481190<br><br>e-mail: <a href="mailto:akbachchu75@gmail.com">akbachchu75@gmail.com</a> |

2. The approval is accorded in line with the terms and conditions mentioned below:

- He will not extend his stay abroad beyond the permitted period;
- The period of this programme & the time spent for travel & transit will be treated as on duty;
- All expenses to be incurred during this program will be borne by UNICEF & UN WOMEN;
- He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- He will leave Dhaka for Kathmandu, Nepal on 01 September 2025 or a nearer date and he will leave Kathmandu, Nepal for Dhaka on 6 September 2025 or a nearer date;
- He will submit a report within 7 (Seven) days after return.

3. This Government Order is issued with the approval of the competent authority.

  
(Sabiha Yeasmin)  
Deputy Secretary  
Phone: 88-02-551 000 61  
e-mail: [dstraining@mowca.gov.bd](mailto:dstraining@mowca.gov.bd)

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**Copy forwarded for information and kind necessary action to: (Not according to seniority)**

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka;
02. Secretary, Ministry of Foreign Affairs, Dhaka (With request to issue note verbal);
03. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Kathmandu, Nepal;
04. H.E. Ambassador, Embassy of the People's Republic of Nepal, Dhaka, Bangladesh;
05. Director General, Immigration and Passport, Dhaka;
06. Director General, Department of Bangladesh Shishu Academy, Academy Doyel Chattar Road, Dhaka;
07. Md. Abdul Kadir, Joint Secretary & Project Director, Integrated Community Based Centre for Child Care, Protection and Swim-Safe Facilities (ICBC), Ministry of Women and Children Affairs, Dhaka;
08. Christine Arab, Regional Director, UN Women Regional Office for Asia and the Pacific (Attention: Feroza Sanjana, UN Women Org.);
09. Private Secretary to the Hon'ble Advisor, Ministry of Women and Children Affairs, Dhaka;
10. Deputy Secretary (Admin-1), Ministry of Women and Children Affairs, Dhaka;
11. Private Secretary to the Senior Secretary, Ministry of Women and Children Affairs, Dhaka;
12. Director, Hazrat Shahjalal International Airport, Dhaka;

[Next Page]

13. Programmer, Ministry of Women and Children Affairs, Dhaka (With request to upload the GO in the website);
14. Accounts Officer, Ministry of Women and Children Affairs, Dhaka;
15. Protocol Officer, Ministry of Women and Children Affairs, Dhaka;
16. Personal Officer to Additional Secretary (Admin/Development Planning & Statistics), Ministry of Women and Children Affairs, Dhaka;
17. Personal Officer to Joint Secretary (Admin/Development), Ministry of Women and Children Affairs, Dhaka;
18. Office copy.

  
18/8/25  
(Sabiha Yeasmin)  
Deputy Secretary