

Government of the People's Republic of Bangladesh  
Ministry of Women and Children Affairs  
Training Section  
Bangladesh Secretariat, Dhaka-1000.  
[www.mowca.gov.bd](http://www.mowca.gov.bd)

No: 32.00.0000.030.25.032.23.573

Date: 24/08/2025

To: Chief Accounts and Finance Officer  
Ministry of Women and Children Affairs  
CGA Bhaban, Segunbagicha, Dhaka.

Subject: Participation in the '2025 Transform Care Learning Week and Asia-Pacific Care Forum' to be held from 2-5 September, 2025 in Kathmandu, Nepal.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following official to participate in the '2025 Transform Care Learning Week and Asia-Pacific Care Forum' to be held from 2-5 September, 2025 in Kathmandu, Nepal:

| SL. No. | Name, Designation and Office (in English)                                                                                                                          | Mobile & E-mail                                                                               |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| 01.     | Md. Manir Hossain<br>Additional Director (Deputy Secretary)<br>Department of Women Affairs<br>Ministry of Women and Children Affairs<br>Passport Number: E00154392 | Mob: + 8801744 999982<br>E-mail: <a href="mailto:manihon24@gmail.com">manihon24@gmail.com</a> |

2. The approval is accorded in line with the terms and conditions mentioned below:

- He will not extend his stay abroad beyond the permitted period;
- The period of this programme & the time spent for travel & transit will be treated as on duty;
- All expenses to be incurred during this program will be borne by UN WOMEN & UNICEF;
- He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- He will leave Dhaka for Kathmandu, Nepal on 01 September 2025 or a nearer date and he will leave Kathmandu, Nepal for Dhaka on 6 September 2025 or a nearer date;
- He will submit a report within 7 (Seven) days after return.

3. This Government Order is issued with the approval of the competent authority.

  
(Sabiha Yeasmin)  
Deputy Secretary  
Phone: 88-02-551 000 61  
e-mail: [dstraining@mowca.gov.bd](mailto:dstraining@mowca.gov.bd)

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**Copy forwarded for information and kind necessary action to: (Not according to seniority)**

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka;
02. Secretary, Ministry of Foreign Affairs, Dhaka (With request to issue note verbal);
03. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Kathmandu, Nepal;
04. H.E. Ambassador, Embassy of the People's Republic of Nepal, Dhaka, Bangladesh;
05. Director General, Immigration and Passport, Dhaka;
06. Director General, Department of Women Affairs, 37/3 New Eskaton Garden Road, Dhaka;
07. Private Secretary to the Hon'ble Advisor, Ministry of Women and Children Affairs, Dhaka;
08. Deputy Secretary (Admin-1), Ministry of Women and Children Affairs, Dhaka;
09. Mr. Md. Manir Hossain, Additional Director (Deputy Secretary), Department of Women Affairs, Ministry of Women and Children Affairs, Dhaka;
10. Christine Arab, Regional Director, UN Women Regional Office for Asia and the Pacific (Attention: Feroza Sanjana, UN Women Org.);
11. June Kunugi, Regional Director, UNICEF Regional Office for East Asia and the Pacific;
12. Director, Hazrat Shahjalal International Airport, Dhaka;
13. Private Secretary to the Senior Secretary, Ministry of Women and Children Affairs, Dhaka;

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14. Programmer, Ministry of Women and Children Affairs, Dhaka (With request to upload the GO in the website);
15. Accounts Officer, Ministry of Women and Children Affairs, Dhaka;
16. Protocol Officer, Ministry of Women and Children Affairs, Dhaka;
17. Personal Officer to Additional Secretary (Admin/Planning, Development & Statistics/Child Coordination/Activities), Ministry of Women and Children Affairs, Dhaka;
18. Personal Officer to Joint Secretary (Admin), Ministry of Women and Children Affairs, Dhaka;
19. Office copy.

  
(Sabiha Yeasmin)  
Deputy Secretary