

Government of the People's Republic of Bangladesh  
Ministry of Women and Children Affairs  
Admin-1 Section  
Bangladesh Secretariat, Dhaka-1000.  
www.mowca.gov.bd

No: 32.00.0000.001.018.29.0132.08.196

Date: 24.04.2025

To: Mr. Martina Burkard  
Acting Country Director  
CD-VAWC, GIZ Bangladesh  
GIZ Office Dhaka  
PO Box 6091, Gulshan 1  
89 Gulshan Avenue, Dhaka 1212, Bangladesh

**Subject: Nomination of Focal Person for the TC Project "Combating Domestic Violence Against Women and Children (CDVAWC)"**

Dear Mr. Martina Burkard,

With reference to your letter no. GIZ-PMC/2025-010/CdC dated 16 April 2025, the undersigned is directed to nominate the following officer as the Focal Person for the aforementioned Technical Cooperation (TC) project supported by GIZ:

No.	Name and Designation	Contact and E-mail
1.	Dr. Prakash Kanti Chowdhury Joint Secretary Ministry of Women and Children Affairs	Mobile: 01711146535 E-mail: jsdevelopment@mowca.gov.bd

02. This letter has been issued with the approval of the competent authority.

*Sd/-*  
(Sabiha Yeasmin)  
Deputy Secretary  
Phone: 55100765  
Email: dsadmin@mowca.gov.bd

No: 32.00.0000.001.018.29.0132.08.196

Date: 24.04.2025

**Copy forwarded for kind information and necessary action to: (Not according to seniority)**

01. Additional Secretary (Planning, Development and Statistics), Ministry of Women and Children Affairs
02. Dr. Prakash Kanti Chowdhury, Joint Secretary (Development), Ministry of Women and Children Affairs;
03. Mr. Arslan Sabrybekov, Commission Preparation Manager (AV-A), CD-VAWC, GIZ Bangladesh, GIZ Office Dhaka, PO Box 6091, Gulshan 1, 89 Gulshan Avenue, Dhaka, 1212;
04. PS to Hon'ble Adviser, Ministry of Women and Children Affairs;
05. PS to Senior Secretary, Ministry of Women and Children Affairs;
06. Assistant Maintenance Engineer, Ministry of Women and Children Affairs (with a request to update Focal Point list in the website);
07. Office copy.

*29.04.28*  
(Sabiha Yeasmin)  
Deputy Secretary