

Government of the People's Republic of Bangladesh
Ministry of Women and Children Affairs
Training Section
Bangladesh Secretariat, Dhaka-1000.
www.mowca.gov.bd

No: 32.00.0000.030.25.011.18.576

Date: 02 September 2025

To: Chief Accounts and finance Officer
Ministry of Women and Children Affairs
C.G.A Bhaban, Segunbagicha, Dhaka.

Subject: Participation in the 30th anniversary of Fourth World Conference on Women to be held on 22-24 September 2025 in New York, USA.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following official to participate in the 30th anniversary of Fourth World Conference on Women to be held on 22-24 September 2025 in New York, USA.

SL.No	Name, Designation and Passport Number	Mobile & E-mail Number
01.	Tareq Muhammad Zakaria Private Secretary to the Hon'ble Adviser (Deputy Secretary) Ministry of Women and Children Affairs Bangladesh Secretariat, Dhaka Passport Number: E00156391	Mob:+8801911 737922 e-mail:tmzakaria@gmail.com pstoadviser@mowca.gov.bd

2. The approval is accorded in line with the terms and conditions mentioned below:

- He will not extend his stay abroad beyond the permitted period;
- The period of this programme & the time spent for travel & transit will be treated as on duty;
- All expenses to be incurred during this program will be borne by the Ministry of Women and Children Affairs;
- He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- He will leave Dhaka for USA on 20 September 2025 or a nearer date and he will leave USA for Dhaka on 25 September 2025 or a nearer date;
- He will submit a report within 7 (Seven) days after his return.

03. This Government Order (G.O.) is issued in public interest with the approval of the competent authority.



(Dipak Kumar Roy)
Deputy Secretary

Phone: 88 02 551 000 61

e-mail: dstraining@mowca.gov.bd

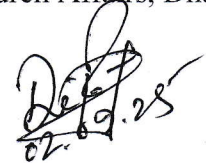
[Next Page]

No: 32.00.0000.030.25.011.18.576

Date: 02 September 2025

Copy forwarded for information and necessary action to (Not according to seniority):

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka;
02. Secretary, Ministry of Foreign Affairs, Dhaka (With request to issue note verbal);
03. H.E.Ambassador of Bangladesh to the United States of America, Embassy of Bangladesh, Washington D.C.
04. Ambassador and Permanent Representative, Permanent Mission of Bangladesh to the United Nations, New Yourk, USA;
05. H.E. Ambassador, Embassy of the United States of America in Bangladesh, Baridhara, Dhaka;
06. Director General, Immigration and Passport, Dhaka;
07. Director General UN, Ministry of Foreign Affairs, Dhaka;
08. Mr.Tareq Muhammad Zakaria, Private Secretary to the Hon'ble Adviser, (Deputy Secretary) Ministry of Women and Children Affairs, Bangladesh Secretariat, Dhaka;
09. Private Secretary to Hon'ble Advisor, Ministry of Women and Children Affairs, Dhaka;
10. Deputy Secretary (Admin-1), Ministry of Women and Children Affairs, Bangladesh Secretariat, Dhaka;
11. Private Secretary to the Senior Secretary, Ministry of Women and Children Affairs, Dhaka;
12. Programmer, Ministry of Women and Children Affairs, Dhaka (With request to upload the GO in the website);
13. Accounts Officer, Ministry of Women and Children Affairs, Dhaka;
14. Protocol Officer, Ministry of Women and Children Affairs, Dhaka;
15. Personal Officer to Additional Secretary (Admin/Dev. & Planning), Ministry of Women and Children Affairs, Dhaka;
16. Personal Officer to Joint Secretary (Admin), Ministry of Women and Children Affairs, Dhaka;
17. Office Copy.



(Dipak Kumar Roy)
Deputy Secretary