

Number: 24.00.0000.000.118.25.0018.25.77

Date: 16/04/2026

Office Order

The undersigned is directed to convey the Government's approval of earned leave (Ex-Bangladesh) in favour of Md Ruhul Islam (Passport No: A13133470), Deputy General Manager (Research & Quality Control), Bangladesh Jute Mills Corporation (BJMC), Ministry of Textiles & Jute to perform The Holy Hajj in Saudi Arabia (Macca & Madina) for 45 (Forty Five) days starting from 01/05/2026 to 14/06/2026 or from the convenient date of commencement of the journey under the following terms and conditions:

- (a) He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency.
 - (b) All related expenses of the travel will be borne by himself.
 - (c) No expenses will be borne by Government/BJMC.
 - (d) The provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this approval.
 - (e) At the end of the approved period of foreign travel, he will return to Bangladesh as per the rules and join the service.
 - (f) His wife Sohani Layla (Passport No: A19734116) will accompany him during the travel.
02. This order is issued with the approval of competent authority.

AAA
16.04.2026
(Md. Saiful Islam)
Deputy Secretary
Phone No: 55100364
juteministry@gmail.com

Number: 24.00.0000.000.118.25.0018.25.77/1(13)

Date: 16/04/2026

Copy forwarded for kind information and necessary action (Not According to Seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
2. H. E. Ambassador, Embassy of the Kingdom of Saudi Arabia, Bangladesh
3. H. E. Ambassador, Embassy of Bangladesh, Riyadh, Saudi Arabia
4. Chairman, Bangladesh Jute Mills Corporation (BJMC), Dhaka
5. Director General, Department of Immigration and passports, Agargaon, Dhaka
6. Director, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet
7. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet/Land Port, Benapol, Jashore/Burimari, Lalmonirhat/Tamabil/Sylhet/Sonamasjid, Chapainobabgonj/Bhomra, Satkhira/Darshana, Chuadanga/Banglabandha, Panchagar
8. PS to Minister, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka
9. PS to Sate Minister, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka
10. PS to Secretary, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka
11. Assistant Programmer, Ministry of Textiles & Jute, Bangladesh Secretariat, Dhaka
(With request to publish in the website of MoTJ)
12. General Manager (Accounts & Finance), BJMC, Motijheel C/A, Dhaka
13. Md Ruhul Islam, Deputy General Manager (Research & Quality Control), BJMC, Motijheel C/A, Dhaka

AAA
16.04.2026
(Md. Saiful Islam)
Deputy Secretary