

Government of the People's Republic of Bangladesh
Ministry of Textiles & Jute
Textile-3 Section
Bangladesh Secretariat, Dhaka
www.motj.gov.bd

Record Number: 24.00.0000.203.25.001.18- **31**

Date: 03/03/2026

Office Order

The undersigned is directed to convey Government's approval of earned leave (ex-Bangladesh leave) in favour of MD ROBIUL KARIM (Passport No-A 17956653), Deputy General Manager, Bangladesh Textile Mills Corporation (BTMC) to perform The Holy Hajj in Saudi Arabia for 45 (Forty-Five) days starting from 10-04-2026 to 24-05-2026 or from the date of commencement of the leave under the following terms and conditions:

- a. He will draw his pay and allowances in local currency.
 - b. All related expenses of the travel will be borne by him. No expenses will be borne by the Government/ Bangladesh Textile Mills Corporation.
 - c. The provision of Rule 34 of appendix VIII of Bangladesh Service Rules (BSR) (Part-1) is applicable for this approval.
 - d. He will return to the country on the schedule date.
 - e. His wife, MOST. RATNA ARA KHATUN (Passport No-A18038377) will accompany him on the above journey.
2. This order is issued with the approval of competent authority.

maseq
03.03.2026

Dr. Muhammad Mukhlesur Rahman
Deputy Secretary

Record Number: 24.00.0000.203.25.001.18- **31**

Date: 03/03/2026

Copy forwarded for Kind Information and Necessary Action (Not According to Seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka
2. H.E Ambassador, Embassy of Bangladesh in Riyadh, Saudi Arabia
3. H.E Ambassador, Embassy of Saudi Arabia in Dhaka, Bangladesh
4. Director General, Department of Immigration and Passport, Dhaka
5. Chairman, Bangladesh Textiles Mills Corporation (BTMC), Dhaka-1215
6. Private Secretary to Secretary, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka
7. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka
8. System Analyst, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka (With request to publish on the website of Ministry Textiles & Jute)
9. Md Robiul Karim, Deputy General Manager, BTMC, Dhaka-1215

maseq
03.03.2026

Dr. Muhammad Mukhlesur Rahman
Deputy Secretary