

Government of the People's Republic of Bangladesh
Ministry of Textiles and Jute
Textile-1 Section
www.motj.gov.bd

Number-24.00.0000.000.115.18.0013.24-525

Dated: ০৮ পৌষ ১৪৩২
23 December 2025

Government Order

The undersigned is directed to convey the government's approval of earned leave (ex-Bangladesh) in favour of Md Abu Sayed, Lecturer (Technical) (Passport Number- E00154512), Textile Engineering College, Zorarganj, Chattogram under the Department of Textiles, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka for travelling to Saudi Arabia to perform Holy Umrah for 15 (Fifteen) days starting from 01/01/2026 to 15/01/2026 (including travel time) or from the date of commencement of leave under the following terms and conditions:

- He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by himself;
- The provision of Rule 34 of Appendix VIII of BSR (part-1) will be applicable for this approval;
- He will not be allowed to stay abroad for more than the approved period.

02. This order is issued with the approval of the competent authority.



23.12.25
(Sabiha Yeasmin)
Deputy Secretary
Phone: 9515590
sastextile1@gmail.com

Number-24.00.0000.000115.18.0013.24-427

Dated: ০৮ পৌষ ১৪৩২
23 December 2025

Copy forwarded for kind information and necessary action (Not According to Seniority):

- Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka;
- Director General, Department of Textile, BTMC Bhaban, 7-9, Kawranbazar, Dhaka;
- Director General, Department of Immigration and Passports, Agargaon, Dhaka;
- H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia in Dhaka, Bangladesh;
- H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Riyadh, Saudi Arabia;
- PS to Secretary, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka;
- Director (Immigration), Hazrat Shah Jalal International Airport, Dhaka;
- ✓ System Analyst, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka;
(With Request to publish the G.O in website of Ministry of Textiles and Jute)
- Principal, Textile Engineering College, Zorarganj, Chattogram;
- Immigration Officer, Hazrat Shah Jalal International Airport, Dhaka;
- Chief Accounts and Finance Officer, Ministry of Textiles and Jute, Segunbagicha, Dhaka;
- District Accounts and Finance Officer, Zorarganj/Chattogram;
- Md Abu Sayed, Lecturer (Technical), Textile Engineering College, Zorarganj, Chattogram;
- Personal Officer to Additional Secretary (Textile), Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka;
- Personal file/Office copy.


23.12.25
(Sabiha Yeasmin)
Deputy Secretary