

Annual Procurement Plan 2017-18 (Revised)

Appendix-C

Ministry/ Division				Ministry of Railways														
Agency				MOR														
Procuring Entity Name & Code				(MOR)														
Package No.	Description of Procurement GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estimated Cost in Tk. (Lakh)	Time Code for Process	Not Used on GOODS	Advertise Tender	Tender Opening(14)	Tender Evaluation (14)	Approval to Award(7)	Notification of Award(3)	Signature of Contract	Total time To Contract Signature	Time for Completion of Contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
GR-01	Computer (Supply of Desktop Laser printer)	No	4 Desktop, 4 Lajer printer	OTM E-gp	Secretary	GOB	3.07	Planned Dates		25 sep 2017	19 oct 2017	10 Nov 2017	24 Nov 2017	01 Dec 2018	03 Dec 2018	-	21 Days	
								Planed Days		-	24 Days	21 Days	14 Days	07 Days	02 Days	68 Days		
								Actual		24.11.17	12.12.17	12.12.17	10.1.18	24.1.18	24.1.18	60Days		
GR-02	Computer accessries	No	List Enclosed	RFQ	Joint Secretary	GOB	2.71	Planed Dates		07 Jan 18	28 Jan 18	11 Feb 18	25 Feb 18	4 March 18	7 March 18		21 Days	
								Planned Dates			21 Days	14 Days	07Days	03 Days	59 Daya			
								Actual		14.2.18	26.02.18	26.2.18			4.03.18	10 Days		
GR -03	computer supply of DTC	No	4 Desktop 3 Laptop with printer	e-gp	Joint Secretary	GOB	5.00	Planed Dates		17.5.18	3.6.18	4.6.18	5.6.18	10.6.18	11.6.18	25 Days	10 Days	
								Planed Days			17Days	02 Days	02 Days	06 Days	02 Days	25 Days		
GR-04	Office Equipment (Supply of Office Equipment)	No	Photocopy Machine	e-gp	Joint Secretary	GOB	3.60	Planed Dates		17.5.18	3.6.18	4.6.18	5.6.18	10.6.18	11.6.18	25 Days	10 Days	
								Planed Days			17Days	02 Days	02 Days	06 Days	02 Days	25 Days		
								Actual										
GR-05	Furniture (Supply of furniture)	Conference table including at All Add.sec (office Room	1 table 8 Chairs	RFQ	Joint Secretary	GOB	1.87	Planed Dates		15.5.18	17.5.18	20.5.18	.24.518	25.5.18	25.5.18	12 Days	12 Days	
								Planed Days		-	03 Days	03 Days	04 Days	02 Days	02 Days	20 Days		
								Actual										
GR-06	Computer Accessories , office equipment maintenance	Toner/ Cartridge/ Pen Drive/ Mouse/ Key Board/office equipment accessories	List Enclosed	OTM/ e-GP/ RFQ/Direct purchase			2.00	Planed Dates		04 Nov 2017	13 Nov 2017	13 Nov 2017	18 Nov 2017	22 Nov 2017	-		07 Days	
								Planed Days		-	08 Days	00 Days	04 Days	03 Days	-	15 days		
								Actual										

GR-7	Stationary	ht	List	RFQ	mor, secretary		2.37		10	11	12	13	14	15	16	17	18
GR-8	Stationary Goods (Supply of Goods) stationary	List Enclosed-7	List Enclosed	RFQ	Joint Secretary	GOB	2.65	Planed Dates		30 Oct 2017	20 Nov 2017	06 Dec 2017	21 Dec 2017	29 Dec 2017	06 Jan 2018	-	28days
								Planed Days		-	20 Days	15 Days	14 Days	07 Days	07 Days	68 Days	
								Actual		14.2.18	26.2.18	26.2.18	27.2.18	27.2.18	4.3.18	28	
GR-9	Stationary Goods (Supply of Goods) stationary	List Enclosed-7	List Enclosed	RFQ	Joint Secretary	GOB	1.55	Planed Dates		15.5.18	17.5.18	20.5.18	.24.518	25.5.18	25.5.18	12 Days	
								Planed Days		-	03 Days	03 Days	04 Days	02 Days	02 Days	20 Days	
								Actual	6								
GR-10	Liveries	List Enclosed-8	List Enclosed	RFQ	Joint Secretary	GOB	0.60	Planed Dates		05 Dec 2017							12 Days
								Planed Days			15.5.18	17.5.18	20.5.18	.24.518	25.5.18	25.5.18	
								Actual			-	03 Days	03 Days	04 Days	02 Days	02 Days	
GR-11	Books and Journals		List Enclosed	RFQ/	Joint Secretary	GOB	1.50	Planed Dates									31 Days
								Planed Days									
								Actual		10.4.18	26.4.18	26.4.18	10.5.18	10.5.18	10.5.18	31 Days	
GR-12	Printing of Annual Report	No	500	RFQ	Secretary	GOB	2.45	Planed Dates									17 Ddays
								Planed Days									
								Actual		21.1.18	28.1.18	28.1.18	1.2.18	1.2.18	1.2.18	17Days	
GR-13	Transport Fuel (Petrol/ Octane/CNG)	As Per Requirement of time	List Enclosed		Joint Secretary	GOB	2.7.00	Planed Dates									
								Planed Days									
								Actual									
GR-14	Refreshment/ Food/Restorative	As Per Requirement of time	List Enclosed	---	Joint Secretary	GOB	10.50	Planed Dates									
								Planed Days									
								Actual									
GR-15	Postal/Telephone/Mobile/ Internet Bandwidth 40 mbps/ Intercom	As Per Requirement of time	List Enclosed		Joint Secretary	GOB	15.00	Planed Dates		26 Nov 2017	17 Dec 17	02 Jan 18	17 Jan 18	25 Jan18	02 Feb18		26 days
								Planed Days		-	20 Days	15 Days	14 Days	07 Days	07 Days	62 Days	
								Actual									
GR-16	Advertisement	As Per Requirement of time	List Enclosed		Joint Secretary	GOB	1.50	Planed Dates									
								Planed Days									
								Actual									
GR-17	Vehicle Maintenance	As Per Requirement of time	List Enclosed	RFQ	Joint Secretary	GOB	.40	Planed Dates									
								Planed Days									
								Actual	30.10.17	13.11.17	13.11.17			27.11.17			

	Vehicle Maintenance	As Per Requirement of time	List Enclosed	RFQ	Joint Secretary/ Deputy Seceretry	GOB	4.50										
GR-18	Router and Access point			RFQ	Joint Secretary/ Deputy Seceretry	GOB	82,500/-	Planed Dates									
								Planed Days									
								Actual	16.11.17	3.1.18	3.1.18	18.2.18	18.2.18	18.2.18		90 Days	
GR-19	Furniture Repair	As Per Requirement of time	List Enclosed	Direct purchase/ RFQ	Joint Secretary	GOB	1.00	Planed Dates									
								Planed Days									
								Actual									
GR-20	Miscellaneous (Unforeseen expenditure ,AC repair, Office , Computer accesstierey wahing equipment Maintenance, Training, Workshop etc.)	As Per Requirement of time	List Enclosed	Direct purchase/ RFQ	Joint Secretary	GOB	10.00	Planed Dates		01 Jul 2017					30 Jun 2018		
								Planed Days									
								Actual									
								Actual									