

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Foreign Training-I Section
www.mopa.gov.bd

Number.05.00.0000.000.202.25.0001.26.200

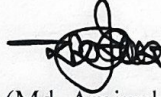
Date: 29/09/2026

To: Chief Accounts and Finance Officer
Ministry of Public Administration
Hisab Bhaban, Segunbagicha, Dhaka-1000

Government Order

The undersigned is directed to convey the Government's approval in favour of Ms. Sharmin Akter Sumi (ID Number 18297), Upazila Nirbhai Officer, Mongla, Bagerhat to attend a Training Course on "Community-Based Disaster Risk Reduction" (202515153J0010) program from 19/10/2026 to 21/11/2026 in Japan under the following terms and conditions:

- a. She will start her journey for Japan on 18/10/2026 or a nearer possible date and she will return from Japan on 21/11/2026 or a nearer possible date;
 - b. Total period of this training and the time spent for travel and transit will be treated as on duty;
 - c. She will draw all parts of her pay and allowances in local currency;
 - d. All expenses of the training will be borne by Japan International Cooperation Agency (JICA), Japan;
 - e. She will not be allowed to stay abroad for more than the approved period.
2. This order is issued with the approval of the competent authority.


(Md. Aminul Islam)
Deputy Secretary
Phone: +880223354426
e-mail: ds.ft@mopa.gov.bd

Number.05.00.0000.000.202.25.0002.26.200(8)

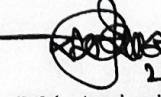
Date: 29/09/2026

Copy for kind information and necessary action (not according to seniority):

1. Cabinet Secretary, Cabinet Division, Dhaka;
2. Principal Secretary to the Prime Minister, Prime Minister's Office, Dhaka;
3. Director General, Directorate of Immigration and Passport, Dhaka;
4. H.E the Ambassador, Embassy of Japan in Bangladesh, Dhaka;
5. H.E the Ambassador, Embassy of the People's Republic of Bangladesh in Tokyo, Japan;
6. Deputy Commissioner, Bagerhat;
7. Accounts Officer, Ministry of Public Administration, Dhaka;
8. Protocol Officer, Ministry of Public Administration (to ensure necessary protocol during the departure and arrival of the concerned officer).

Copy for kind information:

1. PS to State Minister, Ministry of Public Administration;
2. PS to Senior Secretary, Ministry of Public Administration;
3. Ms. Sharmin Akter Sumi (ID Number 18297), Upazila Nirbhai Officer, Mongla, Bagerhat;
4. Senior System Analyst, PACC, Ministry of Public Administration (with request to publish in the MoPA website).


(Md. Aminul Islam)
Deputy Secretary