



Institute of Public Finance Bangladesh (IPF)
Fiscal Economics and Economic Management (FEEM) Course



Application Form

(Add new cells in the tables if required and put (✓) where appropriate)

PART-1: PERSONAL INFORMATION*

1. Name: a. (English):.....
b. (বাংলা):.....
2. Designation: a. (English).....
b. (বাংলা).....
3. National ID No:.....
4. Ministry/Division/Office:.....
5. Mailing Address:.....
.....
6. E-mail:
7. Phone: Office: Mobile (Personal):
8. Date of Birth:..... (dd/mm/yyyy)
9. Age*: ____ (Y) ____ (M) ____ (D) (As on last day of Submission of application of this course)
10. Sex: ☐ Male ☐ Female

PART-2: EDUCATIONAL QUALIFICATIONS*

11. List of information about your educational qualifications

Degree/ Certificate	Name of the Degree* (Example: MS in Data Science/BSc in Civil Engineering/MS in Economics)	Name of the Institution	Class/ Grade/ Division /CGPA*
DPhil/PhD (if any)			
Masters/ Equivalent (from abroad) (if any)			
Masters/ Equivalent (in Bangladesh) (if any)			
Bachelor/ Equivalent			
HSC/ Equivalent			
SSC/ Equivalent			

- *Please write the Name of the Degree as Stated exactly on your Degree Certificate
- If you do not have the particular degree of Column 1, write “NOT Applicable”

PART-3: Training Information**12. List of Training Received in Bangladesh**

	Title of the training/course	Name of the Institute	Duration	Grade/Certificate
1				
2				

13. List of Training Received in Abroad

	Title of the training/course	Name of the Institute	Duration	Grade/Certificate
1				
2				

14. If the applicant is currently nominated as Principal or Alternative candidate for any type of course/training/ workshop/Higher Study (both academic and professional) at the time of the training:Yes ☐ No ☐

If yes, please provide details (should include date, institution, duration, location) -----

PART-4: SERVICE and TRAINING INFORMATION***15. Date of Joining (Current Cadre) Bangladesh Civil Service:** -----/-----/----- (dd/mm/yy)**16. Name of Batch and BCS Cadre:** _____**17. ID Number:** _____ (if applicable)**18. Date of Service Confirmation:** -----/-----/----- (dd/mm/yy), (Please Attach G.O.)**19. Date of the joining in current office:** -----/-----/----- (dd/mm/yy)**20. Work Experience Duration*:** _____ (Y) _____ (M) _____ (D) (As on last day of Submission of application of this course from the joining of the current cadre service)**21. Did the applicant participate in any of the previous FEEM course of IPF?**Yes ☐ No ☐**If yes,**

Date of Participation....., Batch.....

22. Did the applicant participate in any of the BMS course of IPF?Yes ☐ No ☐**If yes,**

Date of Participation....., Batch.....

[N.B: Star Mark Field is Mandatory to fill in]

PART-5: DECLARATION

I hereby confirm that the information provided by me in sections 1 to 4 is true, complete and accurate to the best of knowledge. I understand that any false statement or misinterpretation in this form may result in disqualification for the course and also this may be communicated to my appointing authority for further disciplinary action.

Date: -----

Signature and Seal of the Applicant

PART-6: AUTHORIZATION (MANDATORY)

(to be provided by the authorized official of the nominating Ministry/ Division/Office)

Application of Mr./ Ms.-----, Designation..... for this FEEM course is hereby forwarded with recommendation for nomination and he/ she will be allowed to attend the course (for 10 weeks) if nominated finally.

Date: -----

Signature and Seal of the Nominating/Controlling Officer