

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Field Administration-1 Section  
www.mopa.gov.bd

No.05.00.0000.000.137.08.0001.26-146

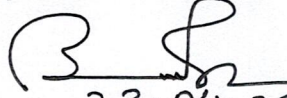
Date: 23/04/2026

Notification

Ms. Umme Habiba Farjana (18675), (Passport No: E00111062), Senior Assistant Commissioner, Office of the Deputy Commissioner, Dhaka has been granted earned leave (ex-Bangladesh) for performing Holy Hajj in the Kingdom of Saudi Arabia from 17 May 2026 to 18 June 2026, or for 33 days from the date she proceeds to leave. This leave is granted under the following terms and conditions:

- a. She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;
- b. All related expenses of the travel will be borne by her;
- c. Ms. Umme Habiba Farjana's husband Md. Manirul Islam (Passport No: B00005082) will accompany her during the travel;
- d. The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-1) will be applicable for this approval.

By order of the President,

  
23.04.2026

Md. Borman Hossain  
Senior Assistant Secretary  
Phone: 223354559  
e-mail: fa1@mopa.gov.bd

No.05.00.0000.000.137.08.0001.26-146/1(20)

Date: 23/04/2026

Copies for kind information and necessary action (not according to seniority):

1. Cabinet Secretary, Cabinet Division
2. Foreign Secretary, Ministry of Foreign Affairs
3. H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia, Bangladesh/  
H.E. Ambassador, Embassy of Bangladesh, Riyadh, Saudi Arabia.
4. Additional Secretary, Appointment, Promotion and Deputation Wing,  
Ministry of Public Administration

5. Divisional Commissioner, Dhaka
6. Joint Secretary, Field Administration, Internal Appointment and New Appointment Branch, Ministry of Public Administration
7. Deputy Commissioner & District Magistrate, Dhaka
8. Director General, Department of Immigration & Passport, Dhaka
9. Executive General, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet
10. PS to Senior Secretary, Ministry of Public Administration
11. Senior Systems Analyst, PACC, Ministry of Public Administration, Dhaka (with request to publish in MOPA web portal)
12. Ms. Umme Habiba Farjana (18675), Senior Assistant Commissioner, Office of the Deputy Commissioner, Dhaka
13. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet
14. Chief Accounts and Finance Officer, Ministry of Public Administration
15. District Accounts and Finance officer, Dhaka
16. Office Copy.