

Government of the People's Republic of Bangladesh
Ministry of Public Administration
Admin-1
www.mopa.gov.bd

Record Number: 05.00.0000.000.110.08.0024.26.376

Date: 31/03/2026

Office Order

The undersigned is directed to convey the government's approval of ex-Bangladesh leave in favor of Sarmin Akter Lima, Steno Typist Cum Computer Operator, Ministry of Public Administration for medical treatment in India from 13.04.2026 to 27.04.2026 or 15(Fifteen) days from the date of availing the leave under the following terms and conditions (Previously approved Rest and Recreation leave as ex-Bangladesh leave):

- (a) She will draw her pay and allowances in local currency. No part of it will be drawn in foreign currency;
- (b) All related expenses of the travel will be borne by herself;
- (c) There will be no financial involvement of Bangladesh Government;
- (d) The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-1) will be applicable for this approval;



31-03-2026

Shariful Islam

Deputy Secretary

Phone : 55100218

E-mail : adminint@mopa.gov.bd

Record Number: 05.00.0000.000.110.08.0024.26.376/1 (11)

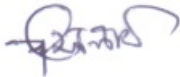
Date: 31/03/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs;
2. H.E. High Commissioner, High Commission of India in Bangladesh/H.E. Deputy High Commissioner, Deputy High Commission of Bangladesh in India;
3. Director General, Director General, DIP;
4. Deputy Secretary, Organization and Management-1, Ministry of Public Administration;
5. Chief Accounts & Finance Officer, Ministry of Public Administration;
6. PS to Senior Secretary, Secretary's Office, Ministry of Public Administration;
7. Senior System Analyst, Office of the Senior Systems Analyst, Ministry of Public Administration (With request to publish in website);

8. Immigration Officer, Hazrat Shahajalal (R) International Airport, Dhaka /Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet/Land Port, Benapol, Jessore/Burimari, Lalmonirhat/Tamabil, Sylhet/Sonamasjid, Chapainawabgonj/Bhomra, Satkhira/Darshana, Chuadanga/Banglabandha, Panchagar/Hilli, Dinijpur;
9. Accounts Officer, Account Cell, Ministry of Public Administration;
10. Sarmin Akter Lma, Steno Typist cum-computer Operator, O&M-1, Ministry of public Administration and
11. Office Copy, Master File, Servie Book.




31-03-2026
Shariful Islam
Deputy Secretary