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Revised Annual Procurement Plan-2025-2026

Ministry/Division	Ministry of Public Administration (MoPA)	Projected Cost (Tk in Lakh)
Agency	N/A	2147.50
Procuring Entity Name and Code	Ministry of Public Administration	1070101

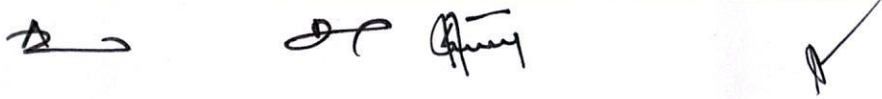
Si	Description of procurement GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Tk.(lac)	Time Code for Process	Not Used in GOODS	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time To Contract Signature	Time For Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR1	Cleaning and Washing Items Code:3211102	NOS	Purchase of Cleaning and Washing Goods Seven Item Total Number Three Thousand seventy	OTM e-GP (Framework)	Subject to the Authority delegated in the Delegation of Financial Power of this Ministry	GOB	6.30	Planned dates for OTM		Before 30 Mar 2026	14 Apr 2026	28 Apr 2026	5 May 2026	12 May 2026	12 June 2026		30 June 2026
								Planned days for OTM		0	14	14	7	7	28	100	28
								Actual dates for OTM									
GR2	Internet Satellite- Code:3211117	NOS	Purchase of Satellite Connection Total Number Thirty.	DPM	Do	GOB	4.00	Planned dates for OTM		Direct Purchase As per PPA-2006 & PPR-2025 act 99(Ga)							
								Planned days for OTM									
								Actual dates for OTM									
GR3	Books and Periodicals CODE: 3211127	NOS	Purchase of one hundred items of Books total number One Hundred fifty or as per needed	RFQ	Do	GOB	14.00	Planned dates		Before 30 Mar 2026	14 Apr 2026	28 Apr 2026	5 Apr 2026	12 Apr 2026	10 May 2025		18 Jun 2025
								Planned days		0	14	14	7	7	28	100	28
								Actual dates									
GR4	Outsourcing CODE: 3211131	NOS	Procurement of Services for 23 Positions	OTM	Do	GOB	50.00	Planned dates		Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026
								Planned days		0	14	14	7	7	28	100	28
								Actual dates									
GR5	Transportation CODE: 3221106	NOS	For official purposes, including the shifting of various goods/furniture/branch relocation works.	DPM	Do	GOB	20.00	Planned dates		Direct Purchase As per PPA-2006 & PPR-2025 act 99(Ga)							
								Planned days									
								Actual dates									
GR6	Computer Consumables CODE: 3255101	NOS	Purchase of Eleven items of Computer Consumables total number Six hundred Sixteen or as per needed	OTM e-GP (Framework)	Do	GOB	140.00	Planned dates for OTM		Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026
								Planned days for OTM		0	14	14	7	7	28	100	28
								Actual dates for OTM									
GR7	Printing & Binding CODE: 3255102	NOS	Ten items of Printing & Binding Goods total number Six Thousand two hundred or as needed	OTM (Framework)	Do	GOB	5.00	Planned dates for OTM		Before 30 Mar 2026	14 Apr 2026	28 Apr 2026	5 May 2026	12 May 2026	12 June 2026		30 June 2026
								Planned days for OTM		0	14	14	7	7	28	100	28
								Actual dates for OTM									

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GR8	Other Stationery (Stationery Goods) CODE: 3255105	NOS	One Hundreds Thirty-Four items of Stationery Goods (other Stationery) total number Ninety thousand Seven hundred & two or as per needed	OTM e-GP (Framework)	Do	GOB	101.15	Planned dates for OTM	Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026
								Planned days for OTM	0	14	14	7	7	28	100	28
								Actual dates for OTM								
GR9	Other Stationery (Seal, Name Plate, Honor Board) CODE: 3255105	NOS	Nineteen items of Stationery Goods (other Stationery) total number Ninety thousand Two hundred or as per needed	OTM (Framework)	Subject to the Authority delegated in the Delegation of Financial Power of this Ministry	GOB	20.00	Planned dates for OTM	Before 10 Mar 2026	24 Mar 2026	8 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 Jun 2026
								Planned days for OTM	0	14	14	7	7	28	100	28
								Actual dates for OTM								
GR10	Other Stationery (Flower Tree) CODE- 3255105	NOS	Fifty items of Tree (other Stationery) total number One thousand Seven hundred & two or as per needed	RFQ	Do	GOB	11.00	Planned dates for OTM	Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026
								Planned days for OTM	0	10	7	7	7	5	30	45
								Actual dates for OTM								
GR11	Other Stationery (Laundry/Washing) CODE: 3255105	NOS	Ten items of Other Stationery total number One hundred or as per needed	RFQ	Do	GOB	1.00	Planned dates for OTM	Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026
								Planned days for OTM	0	10	7	7	7	5	30	45
								Actual dates for OTM								
GR12	Other Stationery (Rodent Control) CODE- 3255105	NOS	Two items of Stationery Goods (other Stationery) total number One thousand Two hundred or as per needed	RFQ	Do	GOB	8.00	Planned dates for OTM	Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026
								Planned days for OTM	0	10	7	7	7	5	30	45
								Actual dates for OTM								
GR13	Uniforms Clothing and Accessories CODE: 3256106	NOS	Fourteen items of Uniforms Clothing and Accessories total number One thousand one hundred thirty-five.	OTM e-GP	Do	GOB	14.00	Planned dates for OTM	Before 2 Mar 2026	16 Mar 2026	30 Mar 2026	06 Apr 2026	13 Apr 2026	11 May 2026		8 June 2026
								Planned days for OTM	0	14	14	7	7	28	100	28
								Actual dates for OTM								
GR14	Ceremonies /festivities CODE: 3257301	NOS	Sixty items of Ceremonies /festivities work total number One thousand Six hundred twenty-two or as per needed	OTM (Framework)	Do	GOB	50.00	Planned dates for OTM	Before 2 Mar 2026	16 Mar 2026	30 Mar 2026	06 Apr 2026	13 Apr 2026	11 May 2026		8 June 2026
								Planned days for OTM	0	14	14	7	7	28	100	28
								Actual dates for OTM								

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Si	Description of procurement GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estd. Cost in Tk.(lac)	Time Code for Process	Not Used in GOODS	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time To Contract Signature	Time For Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
GR 15	Furniture Repair CODE: 3258102	NOS	Forty items of Furniture Repair total number Five hundred or as per needed	RFQ	Subject to the Authority delegated in the Delegation of Financial Power of this Ministry	GOB	7.20	Planned dates		Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026
								Planned days		0	14	14	7	7	28	100	28
								Actual dates									
GR 16	Motor vehicle repair CODE: 3258101	NOS	According to PPR 2025 Motor vehicle will be repaired as par needed.	OTM	Do	GOB	10.00	Planned dates		Before 2 Mar 2026	16 Mar 2026	30 Mar 2026	06 Apr 2026	13 Apr 2026	11 May 2026		8 June 2026
								Planned days		0	14	14	7	7	28	100	28
								Actual dates									
GR 17	Computer & Equipment Repair CODE: 3258103	NOS	One Hundred & Twenty items of Computer & Equipment Repair total number Five hundred or as per needed	DPM	Do	GOB	10.50	Planned dates		Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026
								Planned days		0	14	14	7	7	28	100	28
								Actual dates									
GR 18	Office Equipment Repair CODE: 3258104	NOS	Fifty Twenty items of Office Equipment Repair total number Two hundred or as per needed	DPM	Do	GOB	4.00	Planned dates		Before 2 Mar 2026	16 Mar 2026	30 Mar 2026	06 Apr 2026	13 Apr 2026	11 May 2026		8 June 2026
								Planned days		0	14	14	7	7	28	100	28
								Actual dates									
GR 19	Other Machinery & Equipment Repair CODE: 3258105	NOS	One Hundred items of Other Machinery & Equipment Repair total number Three hundred or as per needed	DPM	Do	GOB	11.00	Planned dates		Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026
								Planned days		0	14	14	7	7	28	100	28
								Actual dates									
GR 20	Non-residential building CODE: 3258107	NOS	Renovation and room extension work on various floors of the building.	OTM	Do	GOB	400.00	Before 2 Mar 2026	16 Mar 2026	30 Mar 2026	06 Apr 2026	13 Apr 2026	11 May 2026		8 June 2026	Before 2 Mar 2026	16 Mar 2026
								0	14	14	7	7	28	100	28	0	14
GR 21	Telecommunications Equipment Repair CODE:3258126	NOS	Five items of Telecommunications Equipment Repair total number Eight or as per needed	RFQ	Do	GOB	3.00	Planned dates for OTM		Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026
								Planned days for OTM		0	10	7	7	7	5	30	45
								Actual dates for OTM									
		NOS	Eleven items of Telecommunications Equipment Repair total number Three hundred Eighty or as per needed	OTM (Framework)	Do	GOB	5.00	Planned dates for OTM		Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026
								Planned days for OTM		0	14	14	7	7	28	100	28
								Actual dates for OTM									
GR 22	Motor Vehicle CODE:4112101	NOS	Two items of Motor Vehicle total number Ten or as per needed.	OTM e-GP	Do	GOB	300.00	Planned dates for OTM		Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026
								Planned days for OTM		0	14	14	7	7	28	100	28
								Actual dates for OTM									
GR 23		NOS			Do	GOB	250.00	Planned dates for OTM		Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026



	Information & Communication Equipment CODE:4112201		Twenty-Two items of Information & Communication Equipment total number Twenty or as per needed	OTM e-GP (Framework)				Planned days for OTM	0	14	14	7	7	28	100	28
								Actual dates for OTM								
GR 24	Computer and Equipment CODE:4112202	NOS	Twenty-Two items of Computer Equipment total number Seven hundred or as per needed	OTM e-GP (Framework)	Subject to the Authority delegated in the Delegation of Financial Power of this Ministry	GOB	197.00	Planned dates for OTM	Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026
								Planned days for OTM	0	14	14	7	7	28	100	28
								Actual dates for OTM								
GR 25	Telecommunications Equipments CODE:4112204	NOS	Eleven items of Telecommunications total number Three hundred or as per needed	OTM e-GP (Framework)	Do	GOB	40.00	Planned dates for OTM	Before 2 Mar 2026	16 Mar 2026	30 Mar 2026	06 Apr 2026	13 Apr 2026	11 May 2026		8 June 2026
								Planned days for OTM	0	14	14	7	7	28	100	28
								Actual dates for OTM								
GR 26	Electrical Equipment CODE:4112303	NOS	Eighty-One items of Electrical Equipment total number One thousand & Two Hundred or as per needed	OTM e-GP (Framework)	Do	GOB	95.00	Planned dates for OTM	Before 2 Mar 2026	16 Mar 2026	30 Mar 2026	06 Apr 2026	13 Apr 2026	11 May 2026		8 June 2026
								Planned days	0	14	14	7	7	28	70	30
								Actual dates								
GR 27	Office Equipment CODE: 4112310	NOS	One items of Office Equipment total number two or as per needed	OTM e-GP (Framework)		GOB	10.00	Planned dates for OTM	Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026
								Planned days for OTM	0	14	14	7	7	28	100	28
								Actual dates for OTM								
GR 28	Furniture CODE: 4112314	NOS	Forty items of Furniture total number Six Hundred or as per needed	OTM e-GP (Framework)	Do	GOB	280.00	Planned dates for OTM	Before 10 Mar 2026	24 Mar 2026	08 Apr 2026	14 Apr 2026	21 Apr 2026	12 May 2026		10 June 2026
								Planned days for OTM	0	14	14	7	7	28	70	30
								Actual dates for OTM								
GR 29	Computer Software CODE: 4113301	NOS	Two items of Computer Software total number two thousand seventy or as per needed	OTM	Do	GOB	80.00	Planned dates for OTM	Before 2 Mar 2026	16 Mar 2026	30 Mar 2026	06 Apr 2026	13 Apr 2026	11 May 2026		8 June 2026
								Planned days for OTM	0	14	14	7	7	28	100	28
								Actual dates for OTM								

Total Value of Goods in the Procurement Plan 21,47,50,000.00

For sudden demand of office, procurement under appropriate method like Request For Quotation (RFQ), Direct Purchase etc under the Public Procurement Act, 2006 and PPR, 2025 may be applied with prior approval of HOPE.

830326
Md. Alamgir Kabir
Deputy Secretary (Administration-4 Section)

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Mohammad Rashedul Islam
Joint Secretary (Administration Branch)

08.03.26
Md. Rahed Hossain
Additional Secretary (Administration Wing)

08/03/26
Md. Ehsanul Hoque
Senior Secretary