Inter-Governmental International Organization
COLOMBO PLAN STAFF COLLEGE
for Human Resources Development in Asia and the Pacific Region

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Department of Education Complex,
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SC2026/568/ODG-HR

October 19, 2026

Mr. A.H.M. Jahangir
Additional Secretary & Wing Chief
Development Effectiveness Wing
Economic Relations Division (ERD)
Ministry of Finance
Government of the People's Republic of Bangladesh
Sher-e.Bangla Nagar, Dhaka 1207
Email: wingchief10@erd.gov.bd, ajahangi007@yahoo.com

Subject: Request for Information Dissemination of Faculty Specialist Vacancy in CPSC and/or Nomination of Qualified Candidates

Dear Mr. A.H.M. Jahangir,

The Colombo Plan Staff College would like to request assistance from your esteemed Ministry of Finance, Government of the People's Republic of Bangladesh, to get applications from qualified Academic Professionals to take up the post of Faculty Specialist to CPSC, Manila, Philippines, in the spirit of South-South cooperation. The Faculty Specialist will contribute in implementing CPSC's capacity-building programs, projects, and activities for the improvement of the TVET system in CPSC member countries in Asia and the Pacific region. The appointment of a Faculty Specialist will be for an initial period of one (1) year, renewable annually upon satisfactory performance evaluation and mutual consent, for a maximum period of two years.

CPSC is an inter-governmental international organization for human resources development mandated to assist in the improvement of technical and vocational education and training (TVET) systems of its member countries in Asia and the Pacific region through training, research, consultancy and accreditation service. The active member countries of CPSC are: Afghanistan, Bangladesh, Bhutan, Fiji, India, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Papua New Guinea, Philippines, Singapore, Sri Lanka and Thailand.

The position is subject to only one Faculty Specialist at a time from the same member country. Please see the following qualification requirements:

Basic requirements must be *(1) a citizen of any of the CPSC member countries, and (2) below 60 years of age.*
Essential qualifications include: *(1) with at least five (5) years of experience in related areas in the field of technical and vocational education and training (TVET), (2) has occupied a faculty position in Universities/Technical and Engineering Colleges/Institutes of Excellence/Polytechnics, Technical/Vocational Teachers Training Institutes, preferably experienced in any of the following: curriculum development, Information and Communication Technology (ICT), teacher training, qualification framework, education for sustainable development, emerging technology (knowledge in renewable resources and/or Green IT an advantage), educational management and training, and skills for the informal sector and the disadvantaged, (3) he/she must be able to contribute to the design, development and coordination of regional, in-country, and customized training programs and conduct other projects and activities as may be assigned, (4) proficiency in the use of the English language (written and spoken), and (5) Doctoral degree in technical/technology education, engineering or in any related field of study is desirable. The applicant must have the ability to work in a multicultural environment.*

Detailed information is provided in the Terms and Conditions of Service of Faculty Specialist as attached.

You are requested to disseminate this information to your country's Engineering Colleges/Polytechnics/TVET Institutions/Technical Teachers Training Institutions/Universities, and other relevant institutions, so that we can get a qualified candidate who can serve the Asia Pacific region. The application form may be downloaded from

CPSC Job Vacancy - Faculty Specialist (VA01-2627)

Thank you for your cooperation in further facilitating this matter.
Acceptance of nominations will start on October 19, 2026.
The last date for receiving completed applications is December 31, 2026.

Sincerely yours

Prof. (Dr.) Suresh Kumar Dhameja
Director General

Colombo Plan Staff College for Technician Education
Manila, Philippines

VACANCY ANNOUNCEMENT (VA01 - 2627)

FACULTY SPECIALIST

The **Colombo Plan Staff College for Technician Education (CPSC)** invites applications for two (2) Faculty Specialist positions, male or female, comprising one (1) current vacancy and one (1) anticipated vacancy. The appointment shall initially be for one (1) year, renewable annually subject to satisfactory performance evaluation, mutual consent, and position availability, for a maximum of two (2) years.

Appointment to the anticipated vacancy shall be subject to the position becoming available and the approval of CPSC Management.

CPSC is an intergovernmental international organization for Human Resources Development. It was established to assist the member countries of the Colombo Plan in developing and enhancing their Technical and Vocational Education and Training (TVET) systems.

The following are the main functions of CPSC:

- Provide training programs of further professional education and training to persons responsible for the planning, development, administration, and supervision of TVET and persons in key supporting roles;
- Conduct conferences, symposia, and workshops on various aspects of TVET;
- Assist in the conduct of projects in the field of staff and curriculum development, and other projects aimed at the effective utilization of resources for learning and teaching.
- Promote, coordinate, and undertake research and development projects for knowledge sharing and benchmarking in TVET;
- Advise and assist member countries in developing their technical teacher education and training facilities;
- Collect and disseminate information on technical education and training; and
- Act as a facilitator of member countries in the transformation of TVET framework by modifying the training and development strategies, program offerings, and research and development efforts.

To date, CPSC maintains active membership of 16 countries in the Asia Pacific Region that are provided with capacity-building programs in technical and vocational education and training (TVET) for human resources development.

Roles and Responsibilities of the Faculty Specialist

The Faculty Specialist's role comprises of imparting guidance, expertise, and academic inputs in the planning, preparation, and execution of CPSC programs, projects, and other academic activities.

The Faculty Specialist shall undertake assignments and provide expertise in the following areas:

Training and Development

- Provide academic input; coordinate; develop program books and theme papers and deliver lectures; facilitate the implementation; prepare reports and liquidation of expenses of regional, in-country, and/or special programs (face-to-face mode) as may be assigned;
- Develop training manuals and other academic papers for use as learning resources for the implementation of programs and projects;
- Contribute to program planning and provide expertise on program-related concerns as an Academic Board Member.
- Develop and conduct online training programs

Research, Publication, and Information Dissemination

- Contribute to the implementation of research and publications division activities;
- Provide expertise in reviewing publications/papers (STEPS / IJAPT, Web News, Theme Papers, etc.);
- Initiate research projects and coordinate research work; provide guidance and expertise in conducting research projects and other similar initiatives;
- Develop research and academic papers for publications.

Projects & Consultancy and APACC (Asia Pacific Accreditation and Certification Commission)

- Develop project proposals and undertake consultancy activities to contribute to the income-generating activities of CPSC;
- Contribute to the activities of the Asia Pacific Accreditation and Certification Commission (APACC) as an accreditor and trainer of accreditors;
- Review institutional SSRs, on-site visit reports/accreditation results;
- Coordinate, develop academic papers, deliver lectures, facilitate group tasks, prepare, review, and provide inputs to end-of-program reports of customized programs and/or study visits, as may be assigned

Administration and Management

- Manage divisional planning and implementation of activities as Division Chairperson
- Contribute as chairperson and/or member of various working committees as may be assigned
- Provide support to the Director General in management and administrative matters, as may be assigned
- Contribute to the work of other divisions and support management of CPSC in various administrative and management matters, as may be assigned.
- Perform other tasks and duties, as may be assigned.

Qualifications and Requirements

Basic Requirements

- Must be a citizen of any of the CPSC member countries;
- Must be below 60 years of age
- Excellent oral and written communication skills in the English language
- Should have Good knowledge and skills in ICT and digital technology

Education

At least a Master's Degree holder or equivalent in technical/technology education, engineering, or in any related field of study. Preference may be given to candidates having ICT and Computer Technology related knowledge.

Experience

- Served at **least 5 years in a faculty position** in Universities, Technical and Engineering Colleges, Technical Teachers Colleges, Polytechnics, and/or other teacher training institutions of excellence
- Teaching / Training experience in TVET teacher and professional staff training institutes
- Teaching experience in educational institutions such as Engineering Institutions, polytechnics, technical colleges, and technological universities.
- Preferably have some industry experience
- Preferably have resource generation experience through sponsored projects and consultancy assignments.

Professional Competencies

- Possesses multidisciplinary expertise in at least 5 of the following areas of TVET:
    - *Capacity Building Program for Faculty Development*
    - *Capacity Building Programs for Industry Personnel*
    - *Digital AI and Innovation Application in TVET*
    - *Greening TVET for Sustainable Development*
    - *Curriculum Development and National Skills Qualifications Framework*
    - *Competency-based Training and Assessment*
    - *Monitoring and Evaluation of TVET Programs*
    - *Entrepreneurship, Technopreneurship, Business Incubation and Industry-Institute Linkages*
    - *Accreditation and Microcredentials in TVET*
    - *Research and Development*
    - *Information and Communication Technology (ICT) in TVET*
    - *Strategic Planning and Management*
    - *Academic / Institutional Administration and Quality Management*

- Demonstrates ability to design and develop instructional materials, academic theme papers, training manuals, and other educational papers for capacity-building programs
- Exhibits ability to conduct research and development studies, and write publications on various themes related to technical and vocational education and training or skills development
- Possesses the ability to manage capacity-building projects related to skills development and TVET

- Exhibits technical/professional expertise in various areas of TVET through contributions to international TVET conferences and/or expert meetings as a paper presenter, keynote speaker, session chair, moderator, etc
- Demonstrates excellent command of the English language (writing and speaking); knowledge in other national languages of any CPSC Member Countries would be an advantage
- Exhibits proficiency in various ICT / IT applications

Management and Leadership Competencies

- Lead team and area of responsibility
- Develop team members
- Coaching and Mentoring
- Develop high-performing team
- Manage team members' performance
- Influence and motivate team members

Core Competencies

- Displays honesty and integrity
- Excellent Time Management Skills
- Results oriented
- Customer oriented
- Collaborates and fosters teamwork
- Excellent communication skills
- Excellent interpersonal skills
- Adaptable to a multicultural working environment
- Able to conduct training independently

Desirable Qualifications

Multicultural/International Experience

- International working experience and working knowledge of CPSC member countries' TVET systems, in addition to the home country
- International experience in working in a multicultural environment or in a multinational organization with geographical working experience in another country, other than the home country

Higher Education

- Doctorate (PhD) degree relevant to TVET

Personality Specification/Special Requirements

- Good physical condition
- Well-groomed and with a dynamic and pleasing personality suited to international organizations
- Enjoys teaching and networking with different levels of people
- Able to travel internationally
- Adaptable in any working condition
- Able to adjust and work in a culturally diverse environment

Duration of Appointment

One (1) year, with the possibility of extension upon satisfactory performance evaluation and mutual consent. The possible extension of service shall be for another one (1) year, for a total of a maximum period of two (2) years of service, and shall not be eligible for reappointment.

Compensation and Benefits

- The Specialist will receive a starting monthly salary of $ 2,075.01 (tax-free in the Philippines). (Subject to possible revision from January 2027onwards)
- CPSC shall meet his/her travel expenses, excluding family, on the first appointment and on expiry of the contract to the following extent:
    - such first-class rail/and travel as may be necessary;
    - economy air travel from the place of recruitment by the most direct route to the host country;
    - A Specialist who does not complete his appointment or has his appointment terminated by CPSC on grounds of neglect of duty, misconduct, or ill-health caused by his own misconduct shall not be provided any travel-related support upon return. (to home country)
- The Faculty Specialist, if internationally recruited, shall be provided with accommodation facilities in the host country by CPSC within the following maximum budget allocation: (Subject to possible revision from January 2027 onwards)

Position	Maximum Budget Allocation
Faculty Specialist	US$500/month

- The Specialist shall be entitled to 15-day vacation leave and 15-day sick leave per year of service in addition to the CPSC annual holiday break from December 25 to January 1, inclusive.
- Opportunity for international travel as a program coordinator, resource speaker, facilitator, or participant in institutional programs, symposiums, and conferences.
- Exposure to diverse cultures through official assignments in various CPSC Member Countries.
- Participation in regional and international events aligned with the organization's programs and partnerships.
- International networking and a multicultural working environment.

Interested applicants may apply using the prescribed form (Application for Faculty Specialist) with a complete Curriculum vitae, a summary of a professional portfolio and published books and papers (attach proof/copy of published works), a transcript of records and certificates of academic degrees, and certificates of employment to:

The Director General
(Re: Country of Origin | Faculty Specialist | Name)
Colombo Plan Staff College for Technician Education
Building C, Department of Education Complex
Meralco Avenue, Pasig City, Metro Manila, 1600 Philippines
Email: jobs@cpsctech.org, hrm@cpsctech.org

Note:

1. Deadline of applications: **December 31, 2026**
2. Official Joining: **July 1, 2027**
3. Applicants are requested to forward/route their application through the head of the organization where they are currently working, indicating that their organization has no objection to his/her application and, in the event of his/her selection, he/she will be relieved to take up the position at CPSC, Philippines. An advance copy of the complete application can be submitted.
4. Canvassing in any form will straight away lead to the disqualification of the applicant.
5. **Only applications with complete requirements (with complete self-attested annexures/requirements as indicated above) will be considered.**
6. **Only accepted applications will be notified.**

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CERTIFICATION INTERNATIONAL ISO 9001:2015
PAB Accredited QMS Certification Body Accreditation No: MSA-001

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fb.com/cpsc1973

HRM Form-A04
Rev 2 19-9-18

Application Form for Faculty Specialist

I. Personal Information

Photo
(2" x 2")

***Fields are compulsory**

1. *Please indicate the country where you are living presently.*
2. *Please include area code in your contact numbers.*
3. *Please register present e-mail address.*

TITLE*	FAMILY NAME*	FIRST NAME*	FAMILY NAME AT BIRTH*
(Atty., Engr., Prof.)			

Address*						
	City		Postal Code		Country	

Private TEL	Work TEL	Mobile/Cellular Phone	Fax
+( )-	+( )-	+( )-	+( )-

E-mail address*			
Date of Birth*		Gender*	(Male, Female)
Country of birth*		Place of birth*	
Marital Status*		Nationality at birth*	
Spouse's Name		Spouse's Birth Date	
Children's Names	(1)	Children's Birth Dates	(1)
	(2)		(2)
	(3)		(3)
	(4)		(4)
	(5)		(5)
Present Nationality*			
2nd present nationality			
3rd present nationality			

If you have taken any legal steps towards changing your present nationality, please state here

II. Education

2.1 Secondary Education or equivalent

✓ Please list in reverse chronological order your secondary education or equivalent

Title Of Degree/Diploma	Date Of Graduation *(dd/mm/yyyy)*	School/Institution	Country

2.2 Higher Education

✓ Please list in chronological order the educational degrees/diplomas obtained and institutions attended.

(1) Bachelor's Degree

DEGREE TITLE*			
Date of Graduation* *(dd/mm/yyyy)*		**Duration**	( )Years
Inclusive Date*	*From (Month/Year)*	*To (Month/Year)*	
Field of Study*			
Area of Specialization*			
Name of University/School*			
Location of University/School	Place	Country	

(2) Master's Degree

DEGREE TITLE*			
Date of Graduation* *(dd/mm/yyyy)*		**Duration**	( )Years
Inclusive Date*	*From (Month/Year)*	*To (Month/Year)*	
Field of Study*			
Area of Specialization*			
Name of University/School*			
Location of University/School	Place	Country	

DEGREE TITLE*			
Date of Graduation* *(dd/mm/yyyy)*		**Duration**	( )Years
Inclusive Date*	*From (Month/Year)*	*To (Month/Year)*	
Field of Study*			
Area of Specialization*			
Name of University/School*			
Location of University/School	Place	Country	

(3) Other Advanced Study

DEGREE TITLE*			
Date of Graduation* *(dd/mm/yyyy)*		**Duration**	( )Years
Inclusive Date*	*From (Month/Year)*	*To (Month/Year)*	
Field of Study*			
Area of Specialization*			
Name of University/School*			
Location of University/School	Place	Country	

DEGREE TITLE*			
Date of Graduation* *(dd/mm/yyyy)*		**Duration**	( )Years
Inclusive Date*	*From (Month/Year)*	*To (Month/Year)*	
Field of Study*			
Area of Specialization*			
Name of University/School*			
Location of University/School	Place	Country	

DEGREE TITLE*			
Date of Graduation* *(dd/mm/yyyy)*		**Duration**	( )Years
Inclusive Date*	*From (Month/Year)*	*To (Month/Year)*	
Field of Study*			
Area of Specialization*			
Name of University/School*			
Location of University/School	Place	Country	

III. Professional Experience

3.1 Employment History* *(Start with the present / most recent)*

Job Title		**Duration**	from(dd/mm/yyyy)	to(dd/mm/yyyy)

Name of Organization	

Type of Organization		**Nature of Activities**	
	International ☐ Government ☐ NGO ☐ Private ☐ Others ☐		Education & Training ☐ R & D ☐ Industry & Business ☐ Consultancy ☐ Professional Services ☐ Others ☐

Address	Location	Place (City)	Country	Official Website

Main duties and responsibilities

Number of Staff Supervised *(if applicable)*	

Annual starting salary (US$)	**Annual end salary (US$)**

Reason/s for Leaving

Job Title		**Duration**	from(dd/mm/yyyy)	to(dd/mm/yyyy)

Name of Organization	

Type of Organization		**Nature of Activities**	
	International ☐ Government ☐ NGO ☐ Private ☐ Others ☐		Education & Training ☐ R & D ☐ Industry & Business ☐ Consultancy ☐ Professional Services ☐ Others ☐

Address	Location	Place (City)	Country	Official Website

Main duties and responsibilities

Number of Staff Supervised *(if applicable)*	

Annual starting salary (US$)	**Annual end salary (US$)**

Reason/s for Leaving

Job Title		Duration	from(dd/mm/yyyy)	to(dd/mm/yyyy)

Name of Organization	

Type of Organization		Nature of Activities	
International ☐ Government ☐ NGO ☐ Private ☐ Others ☐			Education & Training ☐ R & D ☐ Industry & Business ☐ Consultancy ☐ Professional Services ☐ Others ☐

Address	Location	Place (City)	Country	Official Website

Main duties and responsibilities

Number of Staff Supervised *(if applicable)*	

Annual starting salary (US$)	Annual end salary (US$)

Reason/s for Leaving

Job Title		Duration	from(dd/mm/yyyy)	to(dd/mm/yyyy)

Name of Organization	

Type of Organization		Nature of Activities	
International ☐ Government ☐ NGO ☐ Private ☐ Others ☐			Education & Training ☐ R & D ☐ Industry & Business ☐ Consultancy ☐ Professional Services ☐ Others ☐

Address	Location	Place (City)	Country	Official Website

Main duties and responsibilities

Number of Staff Supervised *(if applicable)*	

Annual starting salary (US$)	Annual end salary (US$)

Reason/s for Leaving

Job Title		Duration	from(dd/mm/yyyy)	to(dd/mm/yyyy)

Name of Organization	

Type of Organization		Nature of Activities	
	International ☐ Government ☐ NGO ☐ Private ☐ Others ☐		Education & Training ☐ R & D ☐ Industry & Business ☐ Consultancy ☐ Professional Services ☐ Others ☐

Address	Location	Place (City)	Country	Official Website

Main duties and responsibilities

Number of Staff Supervised *(if applicable)*	

Annual starting salary (US$)	Annual end salary (US$)

Reason/s for Leaving

Job Title		Duration	from(dd/mm/yyyy)	to(dd/mm/yyyy)

Name of Organization	

Type of Organization		Nature of Activities	
	International ☐ Government ☐ NGO ☐ Private ☐ Others ☐		Education & Training ☐ R & D ☐ Industry & Business ☐ Consultancy ☐ Professional Services ☐ Others ☐

Address	Location	Place (City)	Country	Official Website

Main duties and responsibilities

Number of Staff Supervised *(if applicable)*	

Annual starting salary (US$)	Annual end salary (US$)

Reason/s for Leaving

**use additional sheet if necessary*

3.2 List of 10 Most Relevant Research & Publications
(Please use extra sheet for the rest if necessary)

TYPE[1]	TITLE OF PUBLICATION	PUBLISHER	ROLE OF AUTHOR[2]	ISBN/ COPYRIGHT	DETAILS		
					Date	Vol./Issue	Pages

[1] *Indicate Type of Publication [Book, Journal Paper, Proceeding Paper, Technical Report, Copyrighted Instructional Material with CD or Web Documents, and so on]*
[2] *Indicate Role of Authors [First/Main Author, Co-Author, Editor, and so on]*

3.3 Experiences in Consultancy Project (if any)

PROJECT TITLE		
Role in the Project Team		
Funding Agency		
Duration	From (dd/mm/yyyy)	To (dd/mm/yyyy)
Beneficiary Institution	Name of Institution	Address / Country
Consulting Firm	Name of Firm	Address / Country
Duties Rendered		

PROJECT TITLE		
Role in the Project Team		
Funding Agency		
Duration	From (dd/mm/yyyy)	To (dd/mm/yyyy)
Beneficiary Institution	Name of Institution	Address / Country
Consulting Firm	Name of Firm	Address / Country
Duties Rendered		

PROJECT TITLE			
Role in the Project Team			
Funding Agency			
Duration	From (dd/mm/yyyy)		To (dd/mm/yyyy)
Beneficiary Institution	Name of Institution		Address / Country
Consulting Firm	Name of Firm		Address / Country
Duties Rendered			

PROJECT TITLE			
Role in the Project Team			
Funding Agency			
Duration	From (dd/mm/yyyy)		To (dd/mm/yyyy)
Beneficiary Institution	Name of Institution		Address / Country
Consulting Firm	Name of Firm		Address / Country
Duties Rendered			

PROJECT TITLE			
Role in the Project Team			
Funding Agency			
Duration	From (dd/mm/yyyy)		To (dd/mm/yyyy)
Beneficiary Institution	Name of Institution		Address / Country
Consulting Firm	Name of Firm		Address / Country
Duties Rendered			

3.4 Experiences which Best Illustrate Your Fitness to Occupy this Post

NO	EXPERIENCES
1	
2	
3	
4	
5	
6	

IV. Skills

4.1 Language Skills*

Please evaluate your language skills.

- ✓ *Make sure that you write language name you want to evaluate.*
- ✓ *If evaluation category is unchecked, it will be considered as Slight automatically.*

OFFICIAL LANGUAGE				
English	Slight	Fair	Good	Excellent
Speaking				
Writing				
Reading				
Understanding				
OTHER LANGUAGES				
( )	Slight	Fair	Good	Excellent
Speaking				
Writing				
Reading				
Understanding				
( )	Slight	Fair	Good	Excellent
Speaking				
Writing				
Reading				
Understanding				
( )	Slight	Fair	Good	Excellent
Speaking				
Writing				
Reading				
Understanding				

4.2 ICT Skills*

Please evaluate your computer skills.

KINDS OF SKILLS	BASIC	AVERAGE	ADVANCED
Presentation Tools (PowerPoint, etc)			
Learning Management Software (e.g. Moodle)			
MS Office Suite (Word, Excel, etc)			
G Suite for Education (Google and Google Apps, Gmail, Google Drive, Google Sites, Google Docs, etc.)			

4.3 List Other Skills, if you have

4.4 List of Professional Certification, if you have

TYPE OF CERTIFICATION	COUNTRY	ISSUING AGENCY	CERTIFICATION NO.	ISSUE DATE	EXPIRY DATE

V. References

5.1 Three References

NAME		
Designation		
Institution	Name	
	Address	
Contact No.	TEL	+( )-
	Mobile	+( )-
	FAX	+( )-
	E-Mail	
Relationship		

NAME		
Designation		
Institution	Name	
	Address	
Contact No.	TEL	+( )-
	Mobile	+( )-
	FAX	+( )-
	E-Mail	
Relationship		

NAME		
Designation		
Institution	Name	
	Address	
Contact No.	TEL	+( )-
	Mobile	+( )-
	FAX	+( )-
	E-Mail	
Relationship		

Applicant's Certification

I hereby certify that all answers to the above questions and all statements contained herein are true and correct to the best of my knowledge, information, and belief.

I understand that any intentional misstatements of any declared information on this form may cause adverse action on my application or revocation of my employment contract with the Colombo Plan Staff College, in addition to subjecting me to any other penalties provided by law.

_____

Signature over Printed Name

Date:_____

VI. Letter of Application

Submit to:

The Director General (Re: Faculty Specialist)

Inter-Governmental International Organization
Colombo Plan Staff College For Technician Education
For Human Resources Development In Asia And The Pacific Region

Building Block C, Department of Education Complex
Meralco Avenue, Pasig City,
Metro Manila 1600, Philippines
E-mail: **hrm@cpsctech.org / cpsc@cpsctech.org**