

Government of the People's Republic of Bangladesh  
Ministry of Public Administration  
Field Administration-2  
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Number: 05.00.0000.000.139.08.0007.26.57

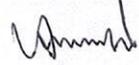
Date: 26/02/2026

**Notification**

The undersigned is directed to convey that Mohammed Zakaria (17863) (**Passport No: E00107517**), Additional Deputy Commissioner, Feni has been granted ex-Bangladesh earned leave on the purpose of performing the holy Umrah in Saudi Arabia for 15 (fifteen) days starting from 07-03-2026 or from the commencement date of departure. This leave is granted under the following terms and conditions:

- a. He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- b. All related expenses of the visit will be borne by himself;
- c. His wife-Shanjida Sharmin, daughter- Zuhaira Samreen and father in law- Md Nurul Amin Meah will accompany him during the visit;
- d. The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-1) is applicable for this approval.

By order of the President,



26.02.2026

Aminul Islam

Deputy Secretary

Phone: 223355443

Email: fa2@mopa.gov.bd

Number: 05.00.0000.000.139.08.0007.26.57/1(15)

Date: 26/02/2026

Copy for Kind Information and Necessary Action (Not According to Seniority):

- 1) Cabinet Secretary, Cabinet Division, Dhaka.
- 2) Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
- 3) H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia, Bangladesh/H.E. Ambassador, Embassy of Bangladesh, Riyadh, Saudi Arabia.
- 4) Divisional Commissioner, Chattogram.
- 5) Director General, Department of Immigration & Passport, Dhaka.
- 6) Deputy Commissioner, Feni.
- 7) Director, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet.
- 8) PS to Senior Secretary, Ministry of Public Administration.
- 9) Senior Systems Analyst, PACC, Ministry of Public Administration. (with request to display in MoPA website).
- 10) Mohammed Zakaria (17863), Additional Deputy Commissioner, Feni.
- 11) Immigration Officer, .....
- 12) District Accounts Officer, Feni.
- 13) Personal Officer to Additional Secretary /Joint Secretary (All) Ministry of Public Administration.
- 14) Office Copy.