

Number: 05.00.0000.000.110.08.0019.25.1939

Date: 18 Dec 2025

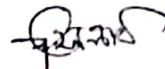
Notification

The undersigned is directed to convey Government's approval of ex-Bangladesh leave in favour of Shahanaz Akter (Passport No. E00158658), Administrative Officer, Ministry of Public Administration for performing Omrah haj in Saudi Arabia from 14.01.2026 to 28.01.2026 or 15 (Fifteen) days from the date of availing the leave under the following terms and conditions:

- a. She will draw her pay and allowances in local currency. No part of it will be drawn in foreign currency;
- b. All related expenses of the travel will be borne by herself;
- c. There will be no financial involvement of Bangladesh Government;
- d. The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-1) will be applicable for this approval.

02. Shahanaz Akter's Husband Md Rafiqul Islam (Passport No. A11209191) will accompany her during this travel.

According to The President's order,



18-12-2025

Shariful Islam

Deputy Secretary

55100218 (Phone)

adminint@mopa.gov.bd

Number: 05.00.0000.000.110.08.0019.25.1939/1
(11)

Date: 18 Dec 2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Foreign Secretary, Ministry of Foreign Affairs;
2. H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia, Bangladesh/H.E. Ambassador Embassy of Bangladesh, Riyadh, Saudi Arabia;
3. Director General, Director General, DIP;
4. Joint Secretary, Career Planning Branch, Ministry of Public Administration;
5. Chief Accounts & Finance Officer, Ministry of Public Administration;
6. PS to Senior Secretary, Secretary's Office, Ministry of Public Administration;
7. Senior System Analyst, Office of the Senior Systems Analyst, Ministry of Public Administration (With request to publish in website);

8. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet;
9. Accounts Officer, Account Cell, Ministry of Public Administration;
10. Administrative Officer, Career Planning-3, Ministry of Public Administration and
11. Office Copy, Master Copy, Personal File.



A handwritten signature in black ink, appearing to be 'Shariful Islam', located above the typed name.

18-12-2025
Shariful Islam
Deputy Secretary

