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Annual Procurement Plan-2020- 21(Revised)Appendix-c

Ministry/Division				Ministry of Public Administration(MoPA)						Project Cost(In Tk Lakh)							
Agency				(MoPA)						12,05,78000.00							
Procuring Entity Name and Code				(MoPA)						3-0701-0001							
Pack age No.	Description of procurement GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estid. Cost in Tk.(Lakh)	Time Code for Process	Not Used In GOODS	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification Of Award	Signing of Contract	Total Time To Contract Signature	Time For Completion of Contract
1	Cleaning Equipment Code: 3211102	List Enclosed	List Enclosed-1	OTM (e-GP)/DPM	Secretary/Add: Sec/JS/DS	GOB	5.00	Planned dates Planned days Actual		Before 30 march 2021 0	14 Apr 2021 14	28, Apr 2021 14	05 May 2021 7	12 May 2021 7	10 June 2021 28	70	30 June 2021 28
2	Refreshment CODE: 3211106	List Enclosed	List Enclosed-2	DPM /OTM	Secretary/Add: Sec/JS/DS	GOB	100.00	29 Nov 2020 29 Nov 2020 29 Nov 2020		Direct Purchase from Bangladesh Porjaton Corporation/Intercontinental/Officers Club and other Organization as per PPR-2008							
3	Gross pay Excluding employees CODE: 3211109	List Enclosed	List Enclosed-3	DPM	Secretary	GOB	7.00	Planned dates Planned days Actual		Direct Purchase As per PPR-2008							
4	Legal Costs CODE: 3211110	List Enclosed	List Enclosed-4	DPM	Secretary	GOB	40.00	Planned dates Planned days Actual		Direct Purchase As per PPR-2008							
5	Postal CODE: 3211119	List Enclosed	List Enclosed-5	DPM	Joint Sec/Deputy Sec	GOB	8.00	Planned dates Planned days Actual		Direct Purchase As per PPR-2008							
6	Internet Bandwith CODE: 3211117	List Enclosed	List Enclosed-6	DPM	Joint Sec/Deputy Sec	GOB	36.00	Planned dates Planned days Actual		Direct Purchase As per PPR-2008							
7	Telephone /Mobile CODE: 3211120	List Enclosed	List Enclosed-7	DPM	Joint Sec/Deputy Sec	GOB	120.00	Planned dates Planned days Actual		Direct Purchase As per PPR-2008							
8	Promotional Advertising CODE: 3211125	List Enclosed	List Enclosed-8	DPM	Secretary/Add: Sec/JS/DS	GOB	50.00	Planned dates Planned days Actual		Direct Purchase As per PPR-2008							
9	Books and Journals CODE: 3211127	List Enclosed	List Enclosed-9	OTM/RFQ	Secretary/Add: Sec/JS/DS	GOB	40.00	Planned dates Planned days Actual		Before 15 April 2021 0	30 April 2021 14	13, May 2021 14	20 May 2021 7	27 May 2021 7	23 June 2021 28	70	30 June 2021 28
10	Transport Fuel Petrol/CNG/ Diesel CODE: 3243101	List Enclosed	List Enclosed-10	DPM	Add: Sec/Joint Sec/Deputy Sec	GOB	110.00	Planned dates Planned days Actual		Direct Purchase As per PPR-2008							
11	Computer Accessories CODE: 3255101	List Enclosed	List Enclosed-12	OTM (e-GP)	Secretary	GOB	76.00	Planned dates Planned days Actual		Before 15 April 2021 0	30 April 2021 14	13, May 2021 14	20 May 2021 7	27 May 2021 7	23 June 2021 28	70	30 June 2021 28
12	Printing & Binding CODE: 3255102	List Enclosed	List Enclosed-13	OTM/RFQ/ DPM	Secretary/Add: Sec/JS/DS	GOB	10.00	Planned dates Planned days Actual		Before 15 April 2021 0	30 April 2021 14	13, May 2021 14	20 May 2021 7	27 May 2021 7	23 June 2021 28	70	30 June 2021 28
13	Stationery Goods CODE: 3255105	List Enclosed	List Enclosed-14	OTM (e-GP)	Secretary/Add: Sec/JS/DS	GOB	40.00	Planned dates Planned days Actual		Before 15 April 2021 0	30 April 2021 14	13, May 2021 14	20 May 2021 7	27 May 2021 7	23 June 2021 28	70	30 June 2021 28
14	Satellite- Miscellaneous CODE- 3255105	List Enclosed	List Enclosed-15	DPM	Secretary/Add: Sec/JS/DS	GOB	3.57	Planned dates Planned days Actual		Direct Purchase As per PPR-2008							

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Package No.	Description of procurement GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Est. Cost in TL(inkl)	Time Code for Process	Not Used in GOODS	Advertis Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification of Award	Signing of Contract	Total Time To Contract Signature	Time For Completion of Contract		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18		
15	Miscellaneous Name Plate , Seal, CODE: 3255105	List Enclosed	List Enclosed-16	DPM/OTM	Secretary/Add: Sec/JS/DS	GOB	10 .00	Planned dates		Before 15 April 2021	30 April 2021	13, May 2021	20 May 2021	27 May 2021	23 June 2021		30 June 2021		
								Planned days		0	14	14	7	7	28	70	28		
								Actual											
16	Cleaning- Miscellaneous CODE- 3255105	List Enclosed	List Enclosed-17	DPM/OTM	Secretary/Add: Sec/JS/DS	GDB	2 .00	Planned dates		Direct Purchase As per PPR-2008									
								Planned days											
								Actual											
17	Usable Goods CODE: 3256103	List Enclosed	List Enclosed-18	OTM (e-GP)	Secretary	GOB	37 .00	Planned dates		Before 15 April 2021	30 April 2021	13, May 2021	20 May 2021	27 May 2021	23 June 2021		30 June 2021		
								Planned days		0	14	14	7	7	28	70	28		
								Actual											
18	Livenes CODE: 3256106	List Enclosed	List Enclosed-19	OTM (e-GP)	Secretary	GOB	7 .91	Planned dates		Before 15 April 2021	30 April 2021	13, May 2021	20 May 2021	27 May 2021	23 June 2021		31 Jan 2021		
								Planned days		0	14	14	7	7	28	100	28		
								Actual											
19	Festival festivities CODE: 3257301	List Enclosed	List Enclosed-20	OTM/DPM/RFQ	Secretary/Add: Sec/JS/DS	GOB	70 .00	Planned dates		Before 15 April 2021	30 April 2021	13, May 2021	20 May 2021	27 May 2021	23 June 2021		14 May 2021		
								Planned days		0	14	14	7	7	28	70	28		
								Actual											
20	Vehicle Repair CODE: 3258101	List Enclosed	List Enclosed-21	OTM/DPM/RFQ	Secretary/Add: Sec/JS/DS	GOB	120 .00	Planned dates		Before 15 April 2021	30 April 2021	13, May 2021	20 May 2021	27 May 2021	23 June 2021		30 June 2021		
								Planned days		0	14	14	7	7	28	70	28		
								Actual											
21	Furniture Repair CODE: 3258102	List Enclosed	List Enclosed-22	OTM/DPM/RFQ	Secretary/Add: Sec/JS/DS	GOB	7 .50	Planned dates		Before 15 April 2021	30 April 2021	13, May 2021	20 May 2021	27 May 2021	23 June 2021		30 June 2021		
								Planned days		0	14	14	7	7	28	70	28		
								Actual											
22	Repair of computer CODE: 3258103	List Enclosed	List Enclosed-23	OTM/DPM/RFQ	Secretary/Add: Sec/JS/DS	GOB	7 .80	Planned dates		Before 15 April 2021	30 April 2021	13, May 2021	20 May 2021	27 May 2021	23 June 2021		30 June 2021		
								Planned days		0	14	14	7	7	28	70	28		
								Actual											
23	Repair of Office Equipment CODE: 3258104	List Enclosed	List Enclosed-24	OTM/DPM/RFQ	Secretary/Add: Sec/JS/DS	GOB	4 .00	Planned dates		Before 15 April 2021	30 April 2021	13, May 2021	20 May 2021	27 May 2021	23 June 2021		30 June 2021		
								Planned days		0	14	14	7	7	28	70	28		
								Actual											
24	Repair of Other Machinery & Equipment CODE: 3258105	List Enclosed	List Enclosed-25	OTM/DPM/RFQ	Secretary/Add: Sec/JS/DS	GOB	20 .00	Planned dates		Before 15 April 2021	30 April 2021	13, May 2021	20 May 2021	27 May 2021	23 June 2021		30 June 2021		
								Planned days		0	14	14	7	7	28	70	28		
								Actual											
25	Repair of telecommunications Equipment CODE:3258126	List Enclosed	List Enclosed-26	OPM	Secretary/Add: Sec/JS/DS	GOB	3 .00	Planned dates		Direct Purchase As per PPR-2008									
								Planned days											
								Actual											
26	Computers & Equipment CODE:4112202	List Enclosed	List Enclosed-28	OTM (e-GP)	Secretary	GOB	80 .00	Planned dates		Before 15 April 2021	30 April 2021	13, May 2021	20 May 2021	27 May 2021	23 June 2021		05 Nov 2020		
								Planned days		0	14	14	7	7	28	70	28		
								Actual											
27	Telecommunications Equipment CODE:4112204	List Enclosed	List Enclosed-29	OTM (e-GP) RFQ	Secretary/Add: Sec	GOB	9 .00	Planned dates		Before 15 April 2021	30 April 2021	13, May 2021	20 May 2021	27 May 2021	23 June 2021		30 June 2021		
								Planned days		0	14	14	7	7	28	70	28		
								Actual											
28	Electrical Equipment CODE:4112303	List Enclosed	List Enclosed-30	OTM (e-GP)	Secretary	GOB	75 .00	Planned dates		Before 15 April 2021	30 April 2021	13, May 2021	20 May 2021	27 May 2021	23 June 2021		05 Nov 2020		
								Planned days		0	14	14	7	7	28	70	28		
								Actual											

2021

Package No.	Description of procurement GOODS	Unit	Quantity	Procurement Method & Type	Contract Approving Authority	Source of Funds	Estbd. Cost in Tk.(lakh)	Time Code for Process	Not Used in GOODS	Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification Of Award	Signing of Contract	Total Time To Contract Signature	Time For Completion of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
29	Office Equipment CODE: 4112310	List Enclosed	List Enclosed-31	OTM (e-GP)	Secretary	GOB	17.80	Planned dates		Before 15 April 2021	30 April 2021	13, May 2021	20 May 2021	27 May 2021	23 June 2021		30 June 2021
								Planned days		0	14	14	7	7	28	70	28
								Actual									
30	Furniture CODE: 4112314	List Enclosed	List Enclosed-32	OTM (e-GP)/RFQ	Secretary	GOB	80.00	Planned dates		Before 15 April 2021	30 April 2021	13, May 2021	20 May 2021	27 May 2021	23 June 2021		30 June 2021
								Planned days		0	14	14	7	7	28	70	28
								Actual									
31	Computer Software CODE: 4112314	List Enclosed	List Enclosed-33	QCBS	Secretary	GOB	18.00	Planned dates		Pending Bill Pay Before 20 June 2021							
								Planned days									
								Actual									

For sudden demand of office, procurement under appropriate method like Request For Quotation(RFQ), Direct Purchase etc under the Public Procurement Act, 2006 and PPR, 2008.

[Signature]
28.03.2021

(Md. Kaisarul Islam)
Deputy Secretary (Administration-4)

[Signature]
28.03.21

(Md. Masudul Hasan)
Joint Secretary (Administration Branch)

[Signature]
28.03.21

(Md. Ali Kadar)
Additional Secretary (Administration Wing)

[Signature]
28/3/21

(Shaikh Yusuf Hafun)
Secretary