



03 December 2025

Dr. Mohammad Mizanur Rahman  
Additional Secretary and Wing Chief  
America & Japan Wing  
Economic Relations Division  
Ministry of Finance, Dhaka

Attention: Ms. Shaila Sharmin Zaman, Project Director (JDS Project) and Joint Secretary  
(Branch: Japan), Economic Relations Division, Ministry of Finance, Dhaka.

**Subject: Request to Circulate Recruitment Information of JDS 25th Batch (Master's Degree Program) through Ministry of Public Administration (MOPA)**

Dear Sir,

Thank you very much for your continuous support to the Project for Human Resource Development Scholarship by Japanese Grant Aid (JDS).

As per the above subject and with reference to the 1st Operating Committee Meeting on JDS 2025, we kindly request the circulation of recruitment information for the JDS 25th Batch (Master's Degree Program) through the Ministry of Public Administration (MOPA).

In this regard, we would like to request your kind assistance with the following matters:

**1. Kindly inform the Ministry of Public Administration (MOPA):**

- From **06 December 2025 to 06 January 2026** (Saturday to Thursday, 09:00 a.m. to 05:00 p.m.), JICE will be receiving applications for the 25th Batch (Master's Degree Program) under the Project for Human Resource Development Scholarship (JDS) through the **Online Application System** from prospective applicants.
- The online application link, application guidelines, necessary prescribed formats, and information about universities are available at <http://jds-scholarship.org/>
- The following persons are eligible to apply for the JDS 25th Batch (Master's Degree Program): Members of Bangladesh Civil Service (BCS) Cadres, Bangladesh Bank Class-1 Officials, Bangladesh Judicial Service (BJS) Officials, and 1st Class Officials of the Legislative and Parliamentary Affairs Division who meet the criteria outlined below:



## JAPAN INTERNATIONAL COOPERATION CENTER

- 2 years of work experience and confirmed job at the time of application.
  - Bangladeshi nationals below 40 years of age as on April 1<sup>st</sup>, 2026
  - Completed 16 years education with at least bachelor's degree (no Third Division/Class and at least two First Divisions/Class or equivalent)
  - Good command of both written and spoken English
  - Have not taken a master's degree in a foreign country under foreign government scholarship.
  - Have not completed master's degree or PhD under deputation or study leave as Members of Bangladesh Civil Service (BCS) Cadres, Bangladesh Bank Class-1 Officials, Bangladesh Judicial Service (BJS) Officials and 1st Class Officials of Legislative and Parliamentary Affairs Division.
- To obtain organizational permission for the application, either of the following two methods is available:
    - **Method 1:** Please prepare the permission letter in advance and upload it with other documents during the online application.
    - **Method 2:** Please submit the application forms received from JICE to the respective organization after applying. The organization will then forward the approved applications to the Japan International Cooperation Center (JICE), JDS Project Office in Bangladesh, L-261, The Pan Pacific Sonargaon, 107 Kazi Nazrul Islam Avenue, Dhaka-1215, Bangladesh.
2. Kindly request the Ministry of Public Administration (MOPA) to forward this information to all Ministries/Divisions and the Bangladesh Bank for dissemination among the eligible applicants.

Your generous understanding and kind cooperation in this regard will be highly appreciated.

Sincerely Yours,

Yamaguchi Kaoru (Ms.)

Country Director,

JICE JDS Project Office in Bangladesh