

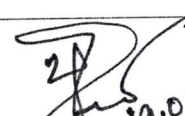
GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH
Ministry of Public Administration
Bangladesh Secretariat, Dhaka-1000
www.mopa.gov.bd

No: 05.00.0000.113.23.041.2024- 444

Date: 19-05-2024

Invitation for Tender

1	Ministry/Division	Ministry of Public Administration		
2	Agency	N/Λ		
3	Procuring Entity Name	Ministry of Public Administration		
4	Procuring Entity District	Dhaka		
5	Invitation for	Goods & related Services		
6	Invitation Ref No	05.00.0000.113.23.041.2024- 443		
7	Date	19 May 2025		
KEY INFORMATION				
8	Procurement Method	OTM (Framework)		
FUNDING INFORMATION				
9	Budget and Source of Funds	Revenue/GOB		
PARTICULAR INFORMATION				
10	Tender Package No.	6(2024-25)		
11	Tender Package Name	Procurement of Books. Printing &Packaging		
12	Tender Publication Date	20-05-2025		
13	Tender Last Selling Date and Time	01-06-2025; 04:00 pm		
14	Tender Closing Date and Time	03-06-2024; 02:00 pm		
15	Tender Opening Date and Time	03-06-2025; 03:00 pm		
16	Name & Address of the office(s)	Address		
	Selling Tender Document	Joint Secretary, Administration Section-4, Room#114, Building#3, Ministry of Public Administration, Bangladesh Secretariat, Dhaka-1000.		
	Receiving Tender Document	Joint Secretary, Administration Section-4, Room#114, Building#3, Ministry of Public Administration, Bangladesh Secretariat, Dhaka-1000.		
	Opening Tender Document	Joint Secretary, Admin Branch, Ministry of Public Administration, Room#111, Building#3, Bangladesh Secretariat, Dhaka-1000.		
17	Place / Date / Time of Pre-Tender Meeting (Optional)	Date	Time	
		21 May 2025	10.00 am - 11.00 am	
INFORMATION FOR TENDERER				
18	Brief Eligibility and Qualification of Tenderer	The tenderer should be well experienced with (1) Valid Trade License of 2024-25; (2) Income Tax Certificate of 2023-24 (3) Bank Solvency Certificate Collected on or after 319 May 2025; (4) VAT Registration Certificate (5) Bank Statement (22 July 2024- 21 May 2025); (6) Undertaking of not being blacklisted or debarred by any government/autonomous body; (7) Other qualifications as stated in the STD.		
19	Brief Description of Goods or Works	Lot-1: Books Lot-2: Printing &Packaging		
20	Brief Description of Related Services	Not Applicable		
21	Price of Tender Document (Tk)	Lot-1/ Lot -2: Tk.1000.00 (each)		
22	Lot	Identification of Lot	Location	Tender Security Amount (Tk)
	1	Books	Ministry of Public Administration Bangladesh Secretariat, Dhaka.	21,000.00
	2	Printing &Packaging		20,000.00
				Completion Time in Weeks
				02 (Two)
				02 (Two)
23	Name of Official Inviting Tender	Md. Abu Aowal		
24	Designation of Official Inviting Tender	Joint Secretary		
25	Address of Official Inviting Tender	Administration Section -4, Room#114, Building #3, Ministry of Public Administration, Bangladesh Secretariat, Dhaka-1000		
26	Contact details of Official Inviting Tender	02-55100540	Fax: 02-55101056	admins@mopa.gov.bd
27	The Procuring Entity reserves the right to accept or reject all or any of the tenders.			


19.05.25
Md. Abu Aowal
Joint Secretary
Ph: 55100540
19/5/25