

**Revised G.O**  
(To be substituted by the same name and date)  
Government of the People's Republic of Bangladesh  
Ministry of Labour and Employment  
International Organization-3  
[www.mole.gov.bd](http://www.mole.gov.bd)

No. 40.00.0000.023.40.001.24 -94

Date: 12/03/2026

From : Israt Jahan Keya  
Deputy Secretary  
Ministry of Labour and Employment  
To : Chief Accounts Officer  
Prime Minister's Office /Cabinet Division/Ministry of Labour & Employment  
Dhaka.

Subject: Official Delegation of Bangladesh to participate in the 356th Governing Body Meeting of the International Labour Organization to be held in Geneva, Switzerland from 23 March 2026 to 02 April 2026.


The undersigned is pleased to inform that the Government of the People's Republic of Bangladesh has constituted the following official delegation to participate in the 356th Governing Body Meeting of the International Labour Organization to be held in Geneva, Switzerland from 23 March 2026 to 02 April 2026:

Sl. No.	Name and Designation of Delegate	Position/Title	Passport No
1	Mr. Ariful Haque Choudhury Hon'ble Minister Ministry of Labour and Employment E-mail: minister@mole.gov.bd	Leader of Delegation	D00013896
2	Mr. Mahdi Amin Adviser to Hon'ble Prime Minister for the Ministry of Labour and Employment E-mail: mahdi.amin@pmo.gov.bd	Alternate Leader of Delegation	A11385784
3	Mr. Md. Addur Rahman Tarafder (ID No.6366) Secretary Ministry of Labour and Employment E-mail: secretary@mole.gov.bd	Deputy Leader	D00019392
4	Ms. Fahmida Akhtar (ID No. 7715) Additional Secretary Ministry of Labour and Employment E-mail: afahmida@yahoo.com	Member	E00223600
5	Mr. Md. Addus Samad Al Azad (ID No. 7770) Joint Secretary Ministry of Labour and Employment E-mail: alazad69@gmail.com	Member	F00195873
6	Ms. Israt Jahan Keya (ID No. 16364) Deputy Secretary Ministry of Labour and Employment	Member	E00013337



	Email: ijk_ac@yahoo.com		
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2. The delegates will leave Dhaka for Geneva, Switzerland on 21 March 2026 or nearest possible date and will depart from Geneva, Switzerland on 03 April 2026 or nearest possible date. Hon'ble Minister, Ministry of Labour and Employment (delegate no- 1) will depart from Geneva, Switzerland on 1<sup>st</sup> April 2026 or nearest possible date and will reach Dhaka on 4<sup>th</sup> April or nearest possible date on a flight transiting through Bangkok, Thailand.
3. H.E. Ambassador and Permanent Representative of Bangladesh, Permanent Mission of Bangladesh, Geneva and other relevant officials of the Mission will attend the meeting.
4. All the expenses of the Hon'ble Minister, Ministry of Labour and Employment in connection to this programme will be borne from the budget of 2025-2026 Financial Year of the Cabinet Division. All the expenses of the Adviser to Hon'ble Prime Minister for the Ministry of Labour and Employment, in connection to this programme will be borne from the budget of 2025-2026 Financial Year of the Prime Minister's Office. All the expenses of the other members of the delegation will be borne from the budget of 2025-2026 Financial Year of the Ministry of Labour and Employment.
5. The period of visit including transit of the delegates will be treated as on duty and their usual pay and allowances during the period will be payable from Bangladesh in local currency as per government rules.
6. This order is issued with the approval of the competent authority.

  
12.03.2026  
(Israt Jahan Keya)  
Deputy Secretary  
Phone: +88-02-9514062  
Email: ijk\_ac@yahoo.com

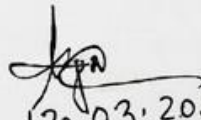
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Copy forwarded for kind information and necessary action (not according to seniority):

1. Mr. Ariful Haque Choudhury, Hon'ble Minister, Ministry of Labour and Employment.
2. Mr. Mahdi Amin, Hon'ble Adviser, Ministry of Labour and Employment.
3. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka/Principal Secretary, Prime Minister's Office, Dhaka.
4. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka
5. Foreign Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
6. Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
7. Mr. Md. Abdur Rahman Tarafdar, Secretary, Ministry of Labour and Employment, Dhaka.
8. H.E. Ms. Nahida Sobhan, Ambassador and Permanent Representative of Bangladesh to the UN Offices and other International Organizations in Geneva, Switzerland.

9. H.E. Mr. Faiyaz Murshid Kazi, Ambassador and Permanent Representative of Bangladesh to the UNESCAP, Embassy of the People's Republic of Bangladesh, Bangkok.
10. Director General, National Security Intelligence, Segun Bagicha, Dhaka
11. Ms. Fahmida Akhtar, Additional Secretary, Ministry of Labour and Employment.
12. Additional Secretary (IO), Ministry of Labour and Employment.
13. Mr. Md. Abdus Samad Al Azad, Joint Secretary, Ministry of Labour and Employment, Dhaka.
14. Ms. Israt Jahan Keya, Deputy Secretary, Ministry of Labour and Employment
15. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (With a request to issue note verbal for this purpose).
16. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
17. PS to the Hon'ble Minister (Deputy Secretary), Ministry of Labour and Employment, Bangladesh Secretariat, Dhaka.
18. Mr. Fazle Lohani Babu, Counsellor, Permanent Mission of Bangladesh, Geneva
19. Director, ILO Country Office for Bangladesh, Block-F, Plot-17/B&C, Agargaon Administrative Zone, Sher-e Bangla Nagar Dhaka-1207, Dhaka, Bangladesh
17. Director, Hazrat Shahjalal International Airport, Dhaka.
20. Director, Division of Foreign Currency Policy, Bangladesh Bank, Dhaka. (With a request to take necessary steps for dollar endorsement if required).
21. PS to Secretary (Senior Assistant Secretary), Ministry of Labour and Employment
22. Senior Assistant Secretary (Administration), Ministry of Labour and Employment, Dhaka (With a request to take necessary steps to issue financial GO).
23. System Analyst, Ministry of Labour and Employment, Dhaka. (With a request to upload the GO in the website of the ministry).
24. Public Relation Officer, Ministry of Labour and Employment, Dhaka.
25. Accounts Officer/DDO, Prime Minister's Office/ Cabinet Division/ Ministry of Labour and Employment.
26. Mr. Md. Hannan Sarder, Protocol Officer, Ministry of Labour and Employment, Dhaka.
27. Office copy.

  
12.03.2026  
(Israt Jahan Keya)  
Deputy Secretary