

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
Administration Section
(www.mole.gov.bd)

No. 40.00.0000.011.38.012.17-1110

Date: 16-12-1432
30-03-2026

Notification

Sukanta Basak (Passport No-E00223680), System Analyst, Ministry of Labour and Employment has been granted earned leave (ex-Bangladesh) for 20 (Twenty) days starting from 20.02.2026 to 11.03.2026 or from the date of commencement of leave in order to travel India for medical treatment of his Mother earlier Via memo no. 40.00.0000.011.38.012.17.1047 dated 15.02.2026. During that travel he was accompanied by his Mother Archana Rani Basak (Passport No-A14659647). Due to his mother's severe illness and according to the consent of local doctor his mother was admitted in a hospital namely Christian Medical College (CMC Vellore) in India. For this reason earned leave (ex-Bangladesh) of Sukanta Basak, System Analyst, Ministry of Labour and Employment has been extended upto 4th April 2026 under the following terms and conditions:

- a) All expenses in relation to this visit will be borne by Sukanta Basak, System Analyst, Ministry of Labour and Employment and his Mother.(Finance by both of them);
 - b) There is no financial involvement of GOB;
 - c) He will draw his usual salary and allowance in local currency. No part of it should be drawn in foreign currency;
 - d) He will not be allowed to overstay above mentioned approved period.
 - e) The provision of Rule 34 of Appendix viii of BSR (Part-1) is applicable for this approval.
2. This order is issued with the approval of the competent authority.

By the order of the President,



(Mohammad Masum)

Senior Assistant Secretary

Phone: 9514073

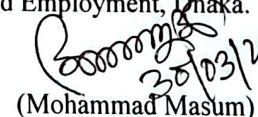
E-mail: sasadmin@mole.gov.bd

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Copy for kind information/necessary action to: (Not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Dhaka.
3. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka
4. H.E. The High Commissioner, High Commission of the People's Republic of Bangladesh in India.
5. H.E. The High Commissioner, High Commission of India in Dhaka.
6. Director General, Department of Immigration and Passport, Agargaon, Dhaka
7. Director General (Consular & Welfare), Ministry of Foreign Affairs, Shegunbagicha, Dhaka. **(With request to issue note verbal/letter of introduction).**
8. PS to Hon'ble Minister, Ministry of Labour and Employment, Dhaka.
9. Director, Hazrat Shajalal International Airport, Dhaka.
10. PS to Secretary, Ministry of Labour and Employment, Dhaka.
11. Sukanta Basak, System Analyst, Ministry of Labour and Employment, Dhaka.
12. System Analyst, ICT Cell, Ministry of Labour & Employment **(With request to upload this notification in official website of MoLE).**
13. Chief Accounts & Finance Officer, Ministry of Labour & Employment, Accounts Bhaban, Segunbagicha, Dhaka.
14. Accounts Officer, Ministry of Labour & Employment, Dhaka.
15. PO to Additional Secretary (Admin/Labour/I.O), Ministry of Labour and Employment, Dhaka.
16. Office Copy.


(Mohammad Masum)

Senior Assistant Secretary