

**Replaced by same date and issue number**  
Government of the People's Republic of Bangladesh  
Ministry of Labour and Employment  
Administration Section  
([www.mole.gov.bd](http://www.mole.gov.bd))

No: 40.00.0000.011.25.029.24-1041

Date: 16/10/1431  
30/01/2025

To: Chief Accounts & Finance Officer  
Ministry of Labour & Employment  
Accounts Bhaban,  
Segunbagicha, Dhaka.

**Subject: Permission to participate in "Tripartite technical meeting on access to labour justice for all: prevention and resolution of labour disputes" to be held in Geneva, Switzerland from 17-02-2025 to 21-02-2025.**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following officials from Ministry of Labour & Employment to participate in "Tripartite technical meeting on access to labour justice for all: prevention and resolution of labour disputes" to be held in Geneva, Switzerland from 17-02-2025 to 21-02-2025 or nearest possible date. The Particulars of the officials are given below:

S/L	Name, Designation & Office Address
1.	Md. Abdus Samad Al Azad, Joint Secretary, Ministry of Labour & Employment, Dhaka.
2.	A S M Riyad Hassan Gourab, PS to Secretary (Senior Assistant Secretary), Ministry of Labour & Employment, Dhaka.

2. The terms and conditions of this sanction are mentioned below:

- a) The period of aforesaid visit will be treated as on duty.
- b) All Expenses of the mentioned officials will be borne by ILO-CO Dhaka. There is no financial involvement of GOB.
- c) They will draw their usual pay and allowances from Bangladesh in local currency.
- d) They will leave Dhaka on 16-02-2025 or nearest possible date and will return to Dhaka on 22-02-2025 or nearest possible date.
- e) After returning from abroad they will submit a report to the Secretary, Ministry of Labour and Employment on the activities of the aforesaid Program.
- f) Officials will not be allowed to overstay mentioned approved period.

3. This Government Order (G.O) is issued with the public interest and with the approval of the competent authority.

*2 Sdp*  
(Mohammad Masum)  
Senior Assistant Secretary  
Phone: 9514073  
E-mail: [sasadmin@mole.gov.bd](mailto:sasadmin@mole.gov.bd)

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Copy: for kind information/ necessary action (not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka.
4. H.E. Ambassador, Embassy of Switzerland in Dhaka, Bangladesh.
5. H.E. Ambassador, Permanent Mission and Embassy of Bangladesh in Switzerland.
6. Md. Abdus Samad Al Azad, Joint Secretary, Ministry of Labour & Employment, Dhaka.
7. Country Director, ILO Country Office for Bangladesh, PPD Secretariat Office Complex (2nd -5th floor) Agargaon Administrative Zone, Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh.
8. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
9. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (With request to issue note verbal).

10. PS to Hon'ble Adviser, Ministry of Labour and Employment, Dhaka.
11. A S M Riyad Hassan Gourab, PS to Secretary (Senior Assistant Secretary), Ministry of Labour & Employment, Dhaka.
12. General Manager, Foreign Currency and policy Division, Bangladesh Bank, Dhaka.
13. System Analyst, ICT Cell, Ministry of Labour & Employment. (With request to upload this G.O in official website of MoLE).
14. Immigration Officer, Hazrat Shahjalal (R) International Airport, Dhaka.
15. Accounts Officer, Ministry of Labour & Employment, Dhaka.
16. Md Hannan Sarder, Protocol Officer, Ministry of Labour and Employment, Dhaka.
17. P.O to Additional Secretary (Admin/Labour), Ministry of Labour & Employment, Dhaka.
18. P.O to Joint Secretary (Admin/Labour), Ministry of Labour & Employment, Dhaka.
19. Office Copy/ Master Copy.

  
05/02/2025  
(Mohammad Masum)  
Senior Assistant Secretary