

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
International Organization-2
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Date: 13/05/2025

From : Tamanna Mahmud
Senior Assistant Secretary
Ministry of Labour and Employment

To : Chief Accounts and Finance Officer (CAFO)
Cabinet Division/Ministry of Home Affairs/Ministry of Labour & Employment
Segun Bagicha, Dhaka.

Subject: Official Delegation of Bangladesh to participate in the 113th Session of the International Labour Conference to be held in Geneva, Switzerland from 02-13 June 2025.

The undersigned is pleased to inform that the Government of the People's Republic of Bangladesh has constituted the following official delegation to participate in the 113th Session of the International Labour Conference to be held in Geneva, Switzerland from 02 - 13 June 2025.

Sl. No.	Particulars of Delegates	Position/Title
01	HE Muhammad Sakhawat Hussain Honourable Adviser, Ministry of Labour and Employment E-mail: adviser@mole.gov.bd	Leader of Delegation (From 08 to 13 June 2025)
02	Mr. A H M Shafiquzzaman Secretary, Ministry of Labour and Employment E-mail: secretary@mole.gov.bd	Alternate Leader of Delegation
03	Mr. Gazi Jashim Uddin Additional Inspector General, Industrial Police Ministry of Home Affairs E-mail: gjashim2007@gmail.com	Member
04	Mr. Mohammad Mashooqur Rahman Sikder Joint Secretary, Ministry of Labour and Employment E-mail: branch.labour@mole.gov.bd	Member
05	Mr. Mohammed Hossain Sarker Joint Secretary, Ministry of Labour and Employment E-mail: mhmmsarker@gmail.com	Member
06	Mr. Md. Zahidul Islam PS to Honourable Adviser (Deputy Secretary) Ministry of Labour and Employment E-mail: zahidzunaina@gmail.com	Member
07	Mr. S M Anamul Hoque Director, Department of Labour E-mail: anamul136@yahoo.com	Member
08	Mr. Md Matiur Rahaman Joint Inspector General Department of Inspections for Factories and Establishments E-mail: matiur.nababgonj@gmail.com	Member

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Delegation from the Permanent Mission, Geneva

Sl. No.	Particulars of Delegates	Position/Title
1.	H. E. Mr. Tareq Md. Ariful Islam Ambassador and Permanent Representative of Bangladesh, Permanent Mission of Bangladesh, Geneva, Switzerland	Deputy Leader of Delegation
2.	Mr. Fazle Iohani Babu Counsellor, Permanent Mission of Bangladesh to the UN Office & other International Organizations in Geneva, Switzerland	Member
3.	Mr. Md. Kamruzzaman Counsellor, Permanent Mission of Bangladesh to the UN Office & other International Organizations in Geneva, Switzerland	Member

Employers' Representatives

Sl. No.	Particulars of Delegates	Position/Title	Remarks
1.	Mr. Ardashir Kabir President, Bangladesh Employers' Federation (BEF) Email: titukabir01@gmail.com, ak1@bangla.net	Delegate	Expenses will be borne by the Ministry of Labour and Employment
2.	Mr. Tahmid Ahmed Vice President Bangladesh Employers' Federation (BEF) Email: tahmid.ahmed@bengalglass.com	Substitute Delegate Cum Adviser	At own Expense
3.	Mr. A N M Saif Uddin Member, Support Committee and Former Director, BGMEA. Email: saifuddinbgmea@gmail.com	Substitute Delegate Cum Adviser	At own Expense
4.	Mr. Fazlee Shamim Ehsan Executive president (In-charge), Bangladesh Knitwear Manufacturers & Exporters Association (BKMEA), Email: fse@fatullah.com	Substitute Delegate Cum Adviser	At own Expense
5.	Mr. Abu Daud Khan Director, Bangladesh Association of Contact Center and Outsourcing (BACCO), and Member of the Committee, Bangladesh Employers' Federation (BEF) E-mail: daud@enroute.com.bd; director5@bacco.org.bd	Substitute Delegate Cum Adviser	At own Expense
6.	Mr. Hamzah Saquif Tabani Director, Khadim Ceramics Ltd, and Member of the Committee, Bangladesh Employers' Federation (BEF) E-mail: hamzah@mcwlb.com; mcwho@agni.com	Substitute Delegate Cum Adviser	At own Expense
7.	Ms. Faizah Mehmood Deputy Managing Director, Hossain Dyeing and Printing Mills Ltd. Member of the Committee, BEF E-mail: faizah@anwargroup.net;	Substitute Delegate Cum Adviser	At own Expense
8.	Mr. Syed Tareque Md. Ali Member of the Committee, Bangladesh Employers' Federation (BEF), Email: stma24@hotmail.com	Substitute Delegate Cum Adviser	At own Expense
9.	Mr. Farooq Ahmed Secretary-General & CEO, Bangladesh Employers' Federation (BEF), Email: farooqahmed2427@gmail.com	Substitute Delegate Cum Adviser	Expenses will be borne by the Ministry of Labour and Employment

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Workers' Representatives

Sl.	Name and Designation of Delegate	Position/Title	Remarks
1.	Mr. Anwar Hossain Vice President, Tripartite Consultation Council (TCC). E-Mail: anwarbjsd@gmail.com	Representative	Expenses will be borne by the Ministry of Labour and Employment
2.	Mr. Shakil Akhter Chowdhury Member, Tripartite Consultation Council Email: shakilbils@gmail.com	Substitute Delegate Cum Adviser	At own Expense
3.	Mr. Md. Razequzzaman Member, Tripartite Consultation Council Email: rratan.spb@gmail.com	Substitute Delegate Cum Adviser	At own Expense
4.	Mr. Atiqure Rahman Member, Tripartite Consultation Council Email: atiquerrbd84@gmail.com	Substitute Delegate Cum Adviser	At own Expense
5.	Mr. Mohammad Khorshed Alam Member, Tripartite Consultation Council E-mail: bjsd1979@gmail.com	Substitute Delegate Cum Adviser	At own Expense
6.	Ms Taslima Akhter Member, Tripartite Consultation Council Email: taslima74@yahoo.com	Substitute Delegate Cum Adviser	Expenses will be borne by the Ministry of Labour and Employment
7.	Ms Khohinur Mahmud Member, Tripartite Consultation Council	Substitute Delegate Cum Adviser	At own Expense
8.	Ms Shamim Ara Member, Tripartite Consultation Council Email: shamimara73@gmail.com	Substitute Delegate Cum Adviser	At own Expense

2. The delegates will leave Dhaka for Geneva, Switzerland on 01 June 2025 or nearest possible date and will depart from Geneva, Switzerland on 14 June 2025 or nearest possible date.

3. All the expenses of the Hon'ble Adviser, Ministry of Labour and Employment in connection to this programme will be borne from the budget of 2024-2025 FY of the Cabinet Division. All the expenses of the other members of the government delegation will be borne from the budget of 2024-2025 FY of the concerned Ministry/Department/organization.

4. For the government delegates, the period of visit including transit will be treated as on duty and their usual pay and allowances during the period will be payable from Bangladesh in local currency as per government rules.

5. This order is issued with the approval of the competent authority.


 (Tamanna Mahmud)
 Senior Assistant Secretary
 E-mail: section.io2@mole.gov.bd
 Mobile: 02-55100288

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Copy forwarded for kind information and necessary action (not according to seniority):

1. H.E. Muhammad Sakhawat Hussain, Hon'ble Adviser, Ministry of Labour and Employment.
2. Special Envoy to Honourable Chief Adviser, Chief Adviser's Office, Tejgaon, Dhaka
3. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
4. Principal Secretary, Chief Adviser's Office, Tejgaon, Dhaka.

5. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
6. Senior Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat.
7. Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
8. Mr. A H M Shafiquzzaman, Secretary, Ministry of Labour and Employment, Dhaka.
9. Foreign Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
10. Director General, National Security Intelligence, Segun Bagicha, Dhaka
11. Mr. Gazi Jashim Uddin, Additional Inspector General, Industrial Police Headquarters, Dhaka.
12. H.E. Mr. Tareq Md. Ariful Islam, Ambassador and Permanent Representative of Bangladesh to the UN Offices and other International Organizations in Geneva, Switzerland
13. Mr. Mohammad Mashooqur Rahman Sikder, Joint Secretary, Ministry of Labour and Employment
14. Mr. Mohammed Hossain Sarker, Joint Secretary, Ministry of Labour and Employment, Dhaka.
15. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
16. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (With a request to issue note verbal for this purpose).
17. Mr. Md. Zahidul Islam, PS to Honourable Adviser (Deputy Secretary), MoLE
18. Mr. Md. Kamruzzaman, Counsellor, Permanent Mission of Bangladesh, Geneva
19. Mr. Fazle Lohani Babu, Counsellor, Permanent Mission of Bangladesh, Geneva
20. Director, ILO Country Office for Bangladesh, Block-F, Plot-17/B&C, Agargaon Administrative Zone, Sher-e Bangla Nagar Dhaka-1207, Dhaka, Bangladesh.
21. Mr. Md Matiur Rahaman, Joint Inspector General, Department of Inspection for Factories and Establishments, Dhaka.
22. Mr. S M Anamul Hoque, Director, Department of Labour, Dhaka.
23. Director, Hazrat Shahjalal International Airport, Dhaka.
24. Director, Division of Foreign Currency Policy, Bangladesh Bank, Dhaka. (With a request to take necessary steps for dollar endorsement if required).
25. PS To Secretary, Ministry of Labour and Employment
26. Public Relation Officer, Ministry of Labour and Employment, Dhaka.
27. Senior Assistant Secretary (Administration), Ministry of Labour and Employment, Dhaka (With a request to take necessary steps to issue financial GO).
28. System Analyst, Ministry of Labour and Employment, Dhaka.
29. Accounts Officer/DDO, Ministry of Labour and Employment/Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
30. Md Hannan Sarder, Protocol Officer, Ministry of Labour and Employment, Dhaka.
31. Mr. Ardashir Kabir, President, Bangladesh Employers' Federation (BEF).
32. Mr. Tahmid Ahmed, Vice President, Bangladesh Employers' Federation (BEF).
33. Mr. A N M Saif Uddin, Member, Support Committee and Former Director, BGMEA
34. Mr. Fazlee Shamim Ehsan, Executive president (In-charge), BKMEA,
35. Mr. Abu Daud Khan, Director, Bangladesh Association of Contact Center and Outsourcing (BACCO), and Member of the Committee, Bangladesh Employers' Federation (BEF)
36. Mr. Hamzah Saquif Tabani, Director, Khadim Ceramics Ltd, and Member of the Committee, BEF
37. Ms. Faizah Mehmood, Deputy Managing Director, Hossain Dyeing and Printing Mills Ltd. Member of the Committee, Bangladesh Employers' Federation (BEF)
38. Mr. Syed Tareque Md. Ali, Member of the Committee, Bangladesh Employers' Federation.
39. Mr. Farooq Ahmed, Secretary- General & CEO, Bangladesh Employers' Federation (BEF).
40. Mr. Anwar Hossain, Vice President, Tripartite Consultation Council (TCC).
41. Mr. Shakil Akhter Chowdhury, Member, Tripartite Consultation Council (TCC).
42. Mr. Md. Razequzzaman, Member, Tripartite Consultation Council (TCC).
43. Mr. Atique Rahman, Member, Tripartite Consultation Council (TCC).
44. Mr. Mohammad Khorshed Alam, Member, Tripartite Consultation Council (TCC).
45. Ms. Taslima Akhter, Member, Tripartite Consultation Council (TCC).
46. Ms. Khohinur Mahmud, Member, Tripartite Consultation Council (TCC).
47. Ms. Shamim Ara, Member, Tripartite Consultation Council (TCC).


 (Tamanna Mahmud)
 Senior Assistant Secretary