

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
Administration Section
(www.mole.gov.bd)

No. 40.00.0000.011.38.016.24-1467

Date: 30-08-1432
15-12-2025

Notification

Md Munir Hussain Khan (ID No-6416) (Passport No.-E00141801), Director General (Additional Secretary), Central Fund and Bangladesh labour welfare Foundation under the Ministry of Labour & Employment has been granted earned leave (ex-Bangladesh) for 15 (Fifteen) days starting from 28.12.2025 to 11.01.2026 or from the date of commencement of leave in order to travel Saudi Arabia for Umrah Hajj and travel to Dubai, United Arab Emirates after performing the holy Umrah. The leave has been granted under the following terms and conditions

- a) All expenses in relation to this visit will be borne by Md Munir Hussain Khan, Director General (Additional Secretary), Central Fund and Bangladesh labour welfare Foundation, Ministry of Labour and Employment;
 - b) There is no financial involvement of GOB;
 - c) He will draw his usual salary and allowance in local currency. No part of it should be drawn in foreign currency;
 - d) He will not be allowed to overstay above mentioned approved period.
 - e) The provision of Rule 34 of Appendix viii of BSR (Part-1) is applicable for this approval.
2. This order is issued with the approval of the competent authority.

By the order of the President,

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(Mohammad Masum)
Senior Assistant Secretary
Phone: 9514073
E-mail: sasadmin@mole.gov.bd

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Copy for kind information/necessary action to: (Not according to seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Senior Secretary, Ministry of Public Administration, Dhaka.
3. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Segunbagicha, Dhaka
4. H.E. The Ambassador, Embassy for the People's Republic of Bangladesh in Saudi Arabia/ United Arab Emirates.
5. H.E. The Ambassador, Embassy of the Kingdom of Saudi Arabia in Dhaka.
6. Md Munir Hussain Khan, Director General (Additional Secretary), Central Fund and Bangladesh labour welfare Foundation, Ministry of Labour and Employment, Dhaka.
7. Director General, Department of Immigration and Passport, Agargaon, Dhaka
8. Director General (Consular & Welfare), Ministry of Foreign Affairs, Shegunbagicha, Dhaka. (With request to issue note verbal/letter of introduction).
9. PS to Hon'ble Adviser, Ministry of Labour and Employment, Dhaka.
10. Director, Hazrat Shajalal International Airport, Dhaka.
11. PS to Secretary, Ministry of Labour and Employment, Dhaka.
12. System Analyst, ICT Cell, Ministry of Labour & Employment (With request to upload this notification in official website of MoLE).
13. Chief Accounts & Finance Officer, Ministry of Labour & Employment, Accounts Bhaban, Segunbagicha, Dhaka.
14. Accounts Officer, Ministry of Labour & Employment, Dhaka.
15. PO to Additional Secretary (Admin), Ministry of Labour and Employment, Dhaka.
16. Office Copy.

(Mohammad Masum)
15/12/2025
(Mohammad Masum)
Senior Assistant Secretary