

Government of the People's Republic of Bangladesh  
Ministry of Labour and Employment  
International Organization-3  
[www.mole.gov.bd](http://www.mole.gov.bd)

No. 40.00.0000.023.40.001.24 -15

Date: 11/02/2025

From : Israt Jahan Keya  
Deputy Secretary  
Ministry of Labour and Employment

To : Chief Accounts Officer  
Chief Adviser's Office/Cabinet Division/Ministry of Labour & Employment/Ministry of Shipping,  
Segun Bagicha, Dhaka.

Subject: Official Delegation of Bangladesh to participate in the 353<sup>rd</sup> Governing Body Meeting of the International Labour Organization to be held in Geneva, Switzerland from 10 March 2025 to 20 March 2025.

The undersigned is pleased to inform that the Government of the People's Republic of Bangladesh has constituted the following official delegation to participate in the 353<sup>rd</sup> Governing Body Meeting of the International Labour Organization to be held in Geneva, Switzerland from 10 March 2025 to 20 March 2025.

Sl. No.	Name and Designation of Delegate	Position/Title
1	Mr. Muhammad Sakhawat Hussain Honourable Adviser Ministry of Labour and Employment E-mail: <a href="mailto:adviser@mole.gov.bd">adviser@mole.gov.bd</a>	Leader of Delegation
2	Mr. Lutfey Yasser Siddiqi Special Envoy on International Affairs to Hon'ble Chief Adviser Chief Adviser's Office E-mail: <a href="mailto:L.Y.Siddiqi@lse.ac.uk">L.Y.Siddiqi@lse.ac.uk</a>	Alternate Leader of Delegation
3	Mr. Md Humayun Kabir Additional Secretary Ministry of Labour and Employment E-mail: <a href="mailto:kabirmh70@gmail.com">kabirmh70@gmail.com</a>	Member
4	Mr. Mohammed Hossain Sarker Joint Secretary Ministry of Labour and Employment E-mail: <a href="mailto:moha_ho2000@yahoo.com">moha_ho2000@yahoo.com</a>	Member
5	Mr. Md. Zahidul Islam PS to the Hon'ble Adviser Ministry of Labour and Employment; and Ministry of Shipping E-mail: <a href="mailto:zahidzunaina@gmail.com">zahidzunaina@gmail.com</a>	Member



Delegation from Permanent Mission, Geneva:

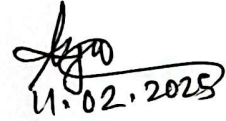
Sl. No.	Name and Designation of Delegate	Position/Title
1	H.E. Mr. Tareq Md. Ariful Islam Ambassador and Permanent Representative of Bangladesh, Permanent Mission of Bangladesh, Geneva	Deputy Leader
2	Mr. Fazle Lohani Babu Counsellor, Permanent Mission of Bangladesh , Geneva	Member

2. The delegates will leave Dhaka for Geneva, Switzerland on 08 March 2025 or nearest possible date and will depart from Geneva, Switzerland on 21 March 2025 or nearest possible date.

3. All the expenses of the Hon'ble Adviser, Ministry of Labour and Employment in connection to this programme will be borne from the budget of 2024-2025 Financial Year of the Cabinet Division. All the expenses of the Special Envoy on International Affairs to the Hon'ble Chief Adviser in connection to this Programme will be borne from the budget of 2024-2025 Financial Year of the Chief Adviser's Office. All the expenses of the other members of the delegation will be borne from the budget of 2024-2025 Financial Year of the concerned Ministry.

4. For the government delegates, the period of visit including transit will be treated as on duty and their usual pay and allowances during the period will be payable from Bangladesh in local currency as per government rules.

5. This order is issued with the approval of the competent authority.



(Israt Jahan Keya)  
Deputy Secretary  
Phone: +88-02-9514062  
Email: ijk\_ac@yahoo.com

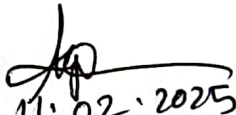
No. 40.00.0000.023.40.001.24 -15

Date: 11/02/2025

Copy forwarded for kind information and necessary action (not according to seniority):

1. Mr. Muhammad Sakhawat Hussain, Honourable Adviser, Ministry of Labour and Employment.
2. Mr. Lutfey Yasser Siddiqi, Special Envoy on International Affairs to Honourable Chief Adviser, Chief Adviser's Office.
3. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
4. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
5. Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
6. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka
7. Secretary, Ministry of Labour and Employment, Dhaka.
8. Secretary, Ministry of Shipping, Bangladesh Secretariat, Dhaka.
9. H.E. Mr. Tareq Md. Ariful Islam, Ambassador and Permanent Representative of Bangladesh to the UN Offices and other International Organizations in Geneva, Switzerland.
10. Director General, National Security Intelligence, Segun Bagicha, Dhaka
11. Mr. Md. Humayun Kabir, Additional Secretary, Ministry of Labour and Employment, Dhaka.
12. Mr. Mohammed Hossain Sarker, Joint Secretary, Ministry of Labour and Employment, Dhaka.
13. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (With a request to issue note verbal for this purpose).
14. Director General, Department of Immigration and Passport, Agargaon, Dhaka.

15. Mr. Md. Zahidul Islam, PS to the Hon'ble Adviser (Deputy Secretary), Ministry of Labour & Employment; and Ministry of Shipping, Bangladesh Secretariat, Dhaka.
16. Mr. Fazle Lohani Babu, Counsellor, Permanent Mission of Bangladesh, Geneva
17. Director, ILO Country Office for Bangladesh, Block-F, Plot-17/B&C, Agargaon Administrative Zone, Sher-e Bangla Nagar Dhaka-1207, Dhaka, Bangladesh
18. Director, Hazrat Shahjalal International Airport, Dhaka.
19. Director, Division of Foreign Currency Policy, Bangladesh Bank, Dhaka. (With a request to take necessary steps for dollar endorsement if required).
20. PS to Secretary (Senior Assistant Secretary), Ministry of Labour and Employment
21. Senior Assistant Secretary (Administration), Ministry of Labour and Employment, Dhaka (With a request to take necessary steps to issue financial GO).
22. Public Relation Officer, Ministry of Labour and Employment, Dhaka.
23. System Analyst, Ministry of Labour and Employment, Dhaka. (With a request to upload the GO in the website of the ministry).
24. Accounts Officer/DDO, Chief Adviser's Office/Cabinet Division/ Ministry of Labour and Employment/ Ministry of Shipping, Bangladesh Secretariat, Dhaka.
25. Mr. Md. Hannan Sarder, Protocol Officer, Ministry of Labour and Employment, Dhaka.

  
11.02.2025  
(Israt Jahan Keya)  
Deputy Secretary