

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
Administration Section
(www.mole.gov.bd)

No. 40.00.0000.011.038.047.2013-33

Date: 12-10-1431
26-01-2025

Notification

Mr. Md. Saiful Islam (Passport No. F00070082), Personal Officer, Ministry of Labour and Employment has been granted earned leave (ex-Bangladesh leave) to visit Switzerland and France to meet his family members (Who lived in USA) from 24.03.2025 to 08.04.2025 or from the date of commencement of leave. His Spouse Dilshad Jahan (Passport No. A02114674) and his two sons Sharaf Islam (Passport No. A02147222) and Shifan Islam (Passport No. A04490263) will accompany him. The leave has been granted under the following terms and conditions:

- All expenses in relation to this visit will be borne by sister-in-law of Mr. Md. Saiful Islam, Personal Officer, Ministry of Labour and Employment namely Nusrat Jahan Martinez;
- He will draw his pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- He will not be allowed to overstay above mentioned approved period.
- The provision of Rule 34 of Appendix viii of BSR (Part-1) is applicable for this approval.
- He will join his service after completing the above tour/leave.

2. This order is issued with the approval of the competent authority.

By the order of the President,

(Mohammad Masum)

Senior Assistant Secretary

Phone: 9514073

E-mail: sasadmin@mole.gov.bd

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Copy for kind information/necessary action to: (Not according to seniority):

- H.E Ambassador, Embassy of Switzerland in Dhaka, Bangladesh.
- H.E Ambassador, Permanent Mission and Embassy of Bangladesh in Switzerland.
- Director General, Department of Immigration and Passport, Agargaon, Dhaka.
- Director General (Consular & Welfare), Ministry of Foreign Affairs, Shegunbagicha, Dhaka (**With request to issue note verbal/letter of introduction**).
- Director, Hazrat Shahjalal International Airport, Dhaka.
- PS to Secretary, Ministry of Labour and Employment, Dhaka.
- System Analyst, ICT Cell, Ministry of Labour & Employment (**With request to upload this notification in official website of MoLE**).
- Chief Accounts & Finance Officer, Ministry of Labour & Employment, Accounts Bhaban, Segunbagicha, Dhaka.
- Accounts Officer, Ministry of Labour & Employment, Dhaka.
- Mr. Md. Saiful Islam, Personal Officer, Ministry of Labour & Employment, Dhaka.
- PO to Additional Secretary (Admin/Development), Ministry of Labour and Employment, Dhaka.
- PO to Joint Secretary (Admin/Development), Ministry of Labour and Employment, Dhaka.
- Office Copy.

(Mohammad Masum)
Senior Assistant Secretary