

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
Establishment-2 Section
www.mole.gov.bd

No.40.00.0000.041.38.115.21-416

Date: 16-11-2025

Notification

Masuda Sultana (Passport No E00003406) Deputy Director, Regional Labour Office, Faridpur, Department of Labour under the Ministry of Labour and Employment has been granted earned leave (ex-Bangladesh) for performing Holy Umrah in the Kingdom Of Saudi Arabia for 15 (Fifteen) days starting from 14-12-2025 to 28-12-2025 or from the date of commencement of leave. Her husband-Chowdhury Hasan Parvez Rupok, son-Chowdhury Mubassir Hasan Adib, daughter-Mubassira Hasan Rayta and mother-Razia Sultana will accompany her during this journey. The leave is granted under the following terms and conditions:

- (a) She will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency.
 - (b) All related expenses will be borne by Masuda sultana, Deputy Director, Regional Labour Office, Faridpur,
 - (c) She will not be allowed to stay abroad beyond the approved period and She will join this duty as soon as the approved Leave is ended.
 - (d) The provision Clause of Appendix viii of Rule 34 BSR (Part-1) Will applicable for this approval.
2. This order is issue with the approval of the competent authority.

By order of the President

sd.

(Mohammad Alamgir Haque)
Assistant Secretary
Phone:+88 0255100339
E-mail:section10@mole.gov.bd

No. 40.00.0000.041.38.115.21-416(1/13)

Date: 16-11-2025

Copy forwarded for kind information and necessary action (Not in the order of Seniority):

01. H.E.Ambassador, Embassy of the Kingdom of Saudi Arabia, Bangladesh/H.E. Ambassador, Embassy of Bangladesh, Riyadh, Kingdom of Saudi Arabia.
02. Director General, Department of Labour, Dhaka, Bangladesh.
03. Director General (Consular & Welfare), Ministry of Foreign Affairs, Segunbagicha, Dhaka (Requested to kindly issue a letter of introduction in this regard).
04. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
05. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmany International Airport, Sylhet.
06. PS to Secretary, Ministry of Labour and Employment, Dhaka. (for kind information of the Secretary)
07. System Analyst, ICT Cell. Ministry of Labour and Employment (With Request to display MoLE web portal)
08. Masuda sultana, Deputy Director, Regional Labour Office, Faridpur.
09. Chief Accounts and Finance Officer, Ministry of Labour & Employment, CGA Office Bhaban, Segunbagicha, Dhaka.
10. District Accounts officer, Faridpur.
11. PO to Additional Secretary, Ministry of Labour and Employment, Dhaka.
12. PO to joint Secretary, Ministry of Labour and Employment, Dhaka.
13. Office copy/guard file.

Alamgir 16.11.25
(Mohammad Alamgir Haque)
Assistant Secretary