

Government of the People's Republic of Bangladesh
Ministry of Labour and Employment
Administration Section
(www.mole.gov.bd)

No.40.00.0000.011.38.001.16-380

Date: 06-07-1431
22-10-2024

Notification

Mr. Jakir Hossain, Personal Officer, Ministry of Labour and Employment has been granted earned leave (ex-Bangladesh) in order to visit Saudi Arabia for 15 (Fifteen) days starting from 31/10/2024 to 14/11/2024 or from the date of commencement of leave. This leave is granted for performing Holy Umrah in Saudi Arabia. His wife Mrs. Shamima Akter, Steno Typist cum Computer Operator, Ministry of Labour and Employment will be accompanied with him. The leave has been granted under the following terms and conditions:

- a) All expenses in relation to this visit will be borne by Mr. Jakir Hossain, Personal Officer, Ministry of Labour and Employment;
- b) He will draw his usual salary and allowance in local currency. No part of it shall be drawn in foreign currency;
- c) He will not be allowed to overstay above mentioned approved period;
- d) The provision of Rule 34 of Appendix viii of BSR (Part-1) is applicable for this approval.

02 This order is issued with the approval of the competent authority.

sdet
Mohammad Ashraf Hossain
Deputy Secretary
Phone: 9514073
Email: sasadmin@mole.gov.bd

No.40.00.0000.011.38.001.16-380

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Copy: For kind information/Necessary action (Not according to Seniority):

1. H.E. The High Commissioner, High Commission of Saudi Arabia in Dhaka, Bangladesh.
2. H.E. The High Commissioner, High Commission of Bangladesh in Saudi Arabia.
3. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
4. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka. **(With request to issue note verbal/letter of introduction).**
5. Director, Hazrat Shajalal International Airport, Dhaka.
6. Deputy Secretary (Training Section), Ministry of Labour and Employment, Dhaka.
7. PS to Secretary, Ministry of Labour and Employment, Dhaka.
8. System Analyst, ICT Cell, Ministry of Labour & Employment, Dhaka **(With request to upload this notification in the official website of MoLE).**
9. Chief Accounts and Finance Officer, Ministry of Labour & Employment, CGA Office Bhaban, Segunbagicha, Dhaka.
10. Accounts Officer, Ministry of Labour & Employment, Dhaka.
11. PO to Additional Secretary (Admin), Ministry of Labour and Employment, Dhaka.
12. Mr. Jakir Hossain, Personal Officer, Ministry of Labour and Employment, Dhaka
13. Office Copy

sdet
22-10-2024
Mohammad Ashraf Hossain
Deputy Secretary