

Government of the People's Republic of Bangladesh  
Ministry of Labour and Employment  
Establishment-2 Section  
[www.mole.gov.bd](http://www.mole.gov.bd)

No-40.00.0000.020.38.185.2014-422

Date: 24-08-1431  
09-12-2024

To: Chief Accounts and finance Officer,  
Ministry of Labour & Employment,  
CGA Office Bhaban,  
Segunbagicha, Dhaka

Subject : Government Order (G.O) for the approval of education leave  
extention in favor of Nafija Khanom, Assistant Director to attend the  
'Masters of Human Resource Management (MHRM)' program in  
Canada.

The undersigned is directed to convey the Government's approval for the extention  
of education leave from 14-12-2024 to 30-11-2025 in favor of Nafija Khanom,  
Assistant Director, Department of Labour for Industrial Relations Institute (IRI)  
under the Ministry of Labour and Employment to attend the Human Resource  
Management (MHRM) program in "University of Regina, Saskatchewan, Canada".  
The particular of the officer is as the following:

Name and Designation	Passport Number	Name of the masters. program	Name of University
Nafija Khanom, Assistant Director, Industrial Relations Institute (IRI), Tongi, Gazipur.	E00105947	Human Resource Management (MHRM)	University of Regina, Saskatchewan, Canada

2. The terms and conditions of this approval are mentioned below:

- The duration of his deputation will be from 14-12-2024 to 30-11-2025;
- The period including transit will be treated as on duty;
- She will draw her usual leave on half average pay and allowances from Bangladesh in local currency and not in foreign currency;
- All the expenses in relation to this study will not be borne by Bangladesh Government;
- She will submit a report to the Secretary, Ministry of Labour and Employment after the completion of the Master's program;
- She will not be allowed to stay abroad more than the approved period.

3. This order is issued with the approval of the competent authority.

*Kamrun Naher*  
09.12.2024  
(Kamrun Naher)  
Assistant Secretary  
Phone: +8802223357140  
E-mail: section10@mole.gov.bd

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A copy has been sent for consideration and necessary (if applicable) action (Not according to seniority):

01. Senior Secretary, Ministry of Foreign Affairs, Dhaka.
02. Director General, Department of Labour, Dhaka.
03. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
04. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (Requested to kindly issue a note verbal in this purpose)
05. PS to Hon'ble Advisor, Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
06. PS to Secretary, Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
07. Director, Hazrat Shahjalal International Airport, Dhaka.
08. System Analyst, ICT Cell, Ministry of Labour & Employment (with the request to publish this Government Order on the website of the Ministry of Labour and Employment)
09. Nafija Khanom, Assistant Director, Industrial Relations Institute (IRI), Tongi, Gazipur.
10. PO to Additional Secretary (Admin), Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
11. PO to Joint Secretary (Co-ordination and court), Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka.
12. Office Copy/Gard File.

*Kamrun Naher*  
09.12.2024

(Kamrun Naher)  
Assistant Secretary