

Government of the People's Republic of Bangladesh
Ministry of Information & Broadcasting
Information & Masscommunication Section-2
Bangladesh Secretariat, Dhaka
www.moi.gov.bd



No: 15.00.0000.026.11.003.21-161

Date: 30th August 2026

Office Order

Ms. UMME MARUFA (Passport No. D00014352) has been appointed as First Secretary (Press) at the Bangladesh Deputy High Commission of the People's Republic of Bangladesh in Kolkata, India on a contractual appointment for a period of 01 (one) year. For performing his duties she will leave on 31 August 2026 or convenient time along with his family members (her spouse Mr. MAHMUDUL HASAN, Passport No D00014348, and daughter Ms. FALAQ HASAN Passport No. D00014345). This office order is issued with the approval of the competent authority under the following terms and conditions:

- All expenses related to the travel will be borne by the Ministry of Information & Broadcasting from its budget for the F.Y. 2026-2027;
- Her Husband Mr. MAHMUDUL HASAN, and daughter Ms. FALAQ HASAN will accompany him during this travel; and
- She will stay in Kolkata, India for 01 (one) year or until cancelation of her order along with her family.

Sincerely your's,

[Handwritten signature]
30/08/26

Salma Hasnayan
Deputy Secretary

Phone: +8802-223356620

E-mail: masscom2@moi.gov.bd

No: 15.00.0000.026.11.003.21-161

Date: 30th August 2026

Copy for kind information and necessary action (Not according to seniority):

- Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka;
- Deputy High Commissioner, Bangladesh Deputy High Commission, Kolkata, India;
- Director General, Department of Immigration & Passports, Agargaon, Dhaka;
- Director General (Consular), Ministry of Foreign Affairs, Dhaka;
- P.S to the Honourable Minister, Ministry of Information & Broadcasting, Bangladesh Secretariat, Dhaka;
- P.S to the Honourable State Minister, Ministry of Information & Broadcasting, Bangladesh Secretariat, Dhaka;
- P.S to Secretary, Ministry of Information & Broadcasting, Bangladesh Secretariat, Dhaka;
- Ms. Umme Marufa, First Secretary (Press), Bangladesh Deputy High Commission of the People's Republic of Bangladesh in Kolkata, India;
- Chief Accounts & Finance Officer, Ministry of Information & Broadcasting, Hisab Bhaban, Segunbagicha, Dhaka;
- System Analyst, Ministry of Information & Broadcasting, Bangladesh Secretariat, Dhaka (With a request to upload in Mol website);
- Immigration Officer, Hazrat Shahjalal @ International Airport, Dhaka;
- Accounts officer, Ministry of Information & Broadcasting, Bangladesh Secretariat, Dhaka;
- Office copy/Master copy.

[Handwritten signature]
30/08/26

Salma Hasnayan
Deputy Secretary