

Government of the People's Republic of Bangladesh
Ministry of Information & Broadcasting
Administration Section-4
www.moi.gov.bd

No : 15.00.0000.000.018.29.001.18-248

Date : 24 June 2026

Government Order

The undersigned is directed to convey the approval of Government of the People's Republic of Bangladesh to the following Govt. officials to attend 'FIAF Internship Fund 2026' in the Vietnam Film Institute, Hanoi, Vietnam to be held on 01-14 July 2026 or the actual date of commencement of their journey (Excluding travel time) subject to the following terms and conditions (mentioned in para-2).

Sl	Name	Designation & Address	Passport No
01.	Mohammad Rashedul Alam Gazi	Sub-Assistant Engineer Bangladesh Film Archive	A08723639
02.	Smita Barua	Sub-Assistant Engineer Bangladesh Film Archive	E00140064

2. The terms and conditions for attending the program are as follows:
 - a. The period of attending this program including travel time will be treated as on duty;
 - b. All related expenses of the above official visit will be borne by the FIAF (International Federation of Film Archives);
 - c. They will draw their pay and allowances in local currency. No part of it should be drawn in foreign currency;
 - d. They departure and arrival date will be determined by the air travel ticket/hotel provided by the organizer;
 - e. They will be entitled for transit & transport fee pocket allowance as per law;
3. This order is issued in public interest with the approval of the competent authority.

T. Hossain
24-06.26

Taslima Nur Hossain
Deputy Secretary (Admin-4)
mobile : 01755569341
e-mail : admin4@moi.gov.bd

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Date : 24 June 2026

Copy forwarded for information and necessary action (Not according to seniority) :

01. Governor, Bangladesh Bank, Motijheel C/A, Dhaka;
02. Foreign Secretary, Ministry of Foreign Affairs, Dhaka;
03. Director General, Bangladesh Film Archive, Dhaka
04. Director General (Consular), Ministry of Foreign Affairs, Dhaka (with the request to issue note verbale);
05. PS to Honorable Minister, Ministry of Information & Broadcasting, Dhaka;
06. PS to Honorable State Minister, Ministry of Information & Broadcasting, Dhaka;
07. Deputy Secretary (Admin-1), Ministry of Information & Broadcasting, Dhaka;
08. PS to Secretary, Ministry of Information & Broadcasting, Dhaka;
09. Chief Accounts & Finance Officer, Ministry of Information and Broadcasting, Segunbagicha, Dhaka;
10. System Analyst, Ministry of Information & Broadcasting, Dhaka (With request to upload in MoI website);

cont/2

11. Accounts Officer, Ministry of Information & Broadcasting, Dhaka;
12. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
13. Mr. Mohammad Rashedul Alam Gazi, Sub-Assistant Engineer, Bangladesh Film Archive;
14. Mrs. Smita Barua, Sub-Assistant Engineer, Bangladesh Film Archive;
15. Officials Concerned.....;
16. Master copy; and
17. Office copy.

T. Hossain
24.06.26

Taslima Nur Hossain
Deputy Secretary (Admin-4)