

Government of the People's Republic of Bangladesh
Ministry of Home Affairs
Admin Section-1
www.moha.gov.bd

No: 44.00.0000.000.019.01.0066.25-

Date: 10.09.2026

Notification

The undersigned is directed to grant earned leave (rest and recreation leave converted as ex-Bangladesh leave) in favour of Muhammad Zahid Husain, Passport No. E00148240, Administrative Officer, Ministry of Home Affairs, Dhaka to visit Saudi Arabia for performing Umrah for 15 (Fifteen) days starting from 27.09.2026 to 11.10.2026 or from the date of commencement of leave. This leave is granted under the following terms and conditions:

- a) All expenses in relation to this visit will be borne by him. There is no financial involvement of Government of Bangladesh in this visit;
 - b) He will draw his usual salary and allowance in local currency. No part of it should be drawn in foreign currency;
 - c) He will not be allowed to stay beyond the above mentioned approved period; &
 - d) The provision of Rule 34 of Appendix viii of BSR (Part-1) is applicable for this approval
02. His wife Meherun Nessa (Passport No. A21312006), son M M Zabir (Passport No. A21572411), daughter Sidratul Muntaha (Passport No. A21380909), mother Hawa Begum (Passport No. A21316922) and mother in law Mina Khanam (Passport No. A21312007) will accompany him during this travel.
03. This order is issued with the approval of the competent authority.

By order of the President



Md. Tofayel Hossain
Deputy Secretary
Phone : +8802223354529
E-mail : admin1@moha.gov.bd

No: 44.00.0000.000.019.01.0066.25- 832

Date: 10.09.2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Riyadh, Kingdom of Saudi Arabia.
2. H.E. Ambassador, The Royal Embassy of Saudi Arabia, Dhaka, Bangladesh;
3. Director General, Department of Immigration and Passport Authority, Dhaka
4. PS to Hon'ble Minister, Ministry of Home Affairs, Dhaka;
5. PS to Senior Secretary, Ministry of Home Affairs, Dhaka;
6. Executive Director, Hazrat Shahjalal International Airport, Dhaka;
7. Chief Accounts and finance Officer, Ministry of Home Affairs, Hishab Bhaban, Segunbagicha, Dhaka;
8. Officer-in-Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka;
9. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka;
- ✓ 10. System Analyst, ICT Cell, Ministry of Home Affairs, Dhaka (for Uploading the Notification to the website);
11. Accounts Officer, Ministry of Home Affairs;
12. Personal Officer to Additional Secretary (Admin & Finance/Security and Immigration), Ministry of Home Affairs;
13. Personal Officer to Joint Secretary (Admin), Ministry of Home Affairs;
14. Mr. Muhammad Zahid Husain, Administrative Officer, Ministry of Home Affairs, Dhaka;
15. Office/Master Copy.



10.09.26
Md. Tofayel Hossain
Deputy Secretary