

(Substituted with the same issue number & date)

Government of the People's Republic of Bangladesh

Ministry of Home Affairs

Admin Section-1

www.moha.gov.bd

No: 44.00.0000.000.019.01.0029.24- ২৭০

Date:22.02.2026

Notification

The undersigned is directed to grant earned leave (Ex-Bangladesh) in favour of Mr. Md. Shafiqul Islam, Passport No. E00055687, Assistant Secretary, Ministry of Home Affairs, Dhaka to visit Saudi Arabia for performing Umrah for 20 (Twenty) days starting from 08.03.2026 to 27.03.2026 or from the date of commencement of leave. This leave is granted under the following terms and conditions:

- a) All expenses in relation to this visit will be borne by him. There is no financial involvement of Government of Bangladesh in this visit;
 - b) He will draw his usual salary and allowance in local currency. No part of it should be drawn in foreign currency;
 - c) He will not be allowed to overstay above mentioned approved period &
 - d) The provision of Rule 34 of Appendix viii of BSR (Part-1) is applicable for this approval
2. This order is issued with the approval of the competent authority.

By order of the President

Sd/

Md. Shimul Akter

Deputy Secretary

Phone : +8802223354529

E-mail : admin1@moha.gov.bd

No: 44.00.0000.000.019.01.0029.24- ২৭০

Date:22.02.2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Cabinet Secretary, Cabinet Division;
2. Principal Secretary to Chief Adviser, Chief Adviser's Office, Dhaka;
3. Senior Secretary, Ministry of Public Administration;
4. Foreign Secretary, Ministry of Foreign Affairs;
5. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Jeddah, Kingdom of Saudi Arabia.
- 6..H.E. Ambassador, The Royal Embassy of Saudi Arabia, Dhaka, Bangladesh;
7. Director General, (Consular & Welfare), Ministry of Foreign Affairs (With a request to issue note verbal/letter of introduction);
8. Director General, Department of Immigration and Passport Authority, Dhaka
9. PS to Minister, Ministry of Home Affairs;
10. PS to Secretary, Ministry of Home Affairs;
11. Executive Director, Hazrat Shahjalal International Airport, Dhaka;
12. Chief Accounts and finance Officer, Ministry of Home Affairs, Hishab Bhaban, Segunbagicha, Dhaka;
13. Officer-in-Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka;
14. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka;
15. System Analyst, ICT Cell, Ministry of Home Affairs, Dhaka (for Uploading the Notification to the website);
16. Accounts Officer, Ministry of Home Affairs;
17. Personal Officer to Additional Secretary (Admin & Finance/Security and Immigration), Ministry of Home Affairs;
18. Personal Officer to Joint Secretary (Admin), Ministry of Home Affairs;
19. Office/Master Copy.

Sd/

Md. Shimul Akter
Deputy Secretary