

Government of the People's Republic of Bangladesh

Ministry of Home Affairs

Admin Section-1

www.moha.gov.bd

No: 44.00.0000.000.019.19.0007.25-860

Date: 04.11.2025

Recipient : The Chief Accounts and Finance Officer  
Ministry of Home Affairs, Hishab Bhaban, Segunbagicha, Dhaka.

Subject: Government Order (GO)

The undersigned is directed to convey that the following officials has been granted Government sanction for travelling to Jeddah, Saudi Arabia for completing the work of 69000 PP Category Passport issue/reissue including verification and processing of passport applications under the control of Bangladesh Consulate General, Jeddah, Saudi Arabia. They will stay in Jeddah, Saudi Arabia as described in the following table or the nearest convenient dates (excluding transit and travel time) from the date of departure.

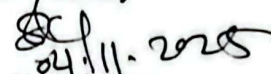
Sl. No.	Name and Designation	Duration of visit	Office Address
01.	Md. Shafiqul Islam (Passport No. E00055687) Assistant Secretary	09.11.2025 to 13.11.2025	Ministry of Home Affairs, Dhaka.
02.	Muhammad Abdullah Al Javed (Passport No. E00054481) Deputy Secretary	16.11.2025 to 20.11.2025	
03.	Md. Sohel Rana (Passport No. E 00183141) Assistant Programmer	23.11.2025 to 27.11.2025	

2. The visit will be held under the following terms and conditions:

- All expenses will be borne from the budget of Ministry of Home Affairs (Office Code: 1220101105952) FY 2025-26;
- The period of visit and transit will be treated as on duty, They will not be allowed to stay abroad more than the approved period;
- They will draw their usual pay and allowances from Bangladesh in local currency; and
- They will submit a report to the Senior Secretary, Ministry of Home Affairs within 07 (seven) days after returning from the Jeddah, Saudi Arabia.
- The provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable for this approval;

3. This Government Order (G.O) is issued with the approval of the competent authority.

Yours Sincerely



Md. Shimul Akter

Deputy Secretary

Phone : +8802223354529

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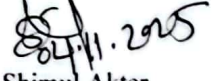
Date: 04.11.2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

- Cabinet Secretary, Cabinet Division, Dhaka;
- Principal Secretary to Chief Adviser, Chief Adviser office, Dhaka;
- Senior Secretary, Ministry of Public Administration, Dhaka;
- Foreign Secretary, Ministry of Foreign Affairs, Dhaka [Attention: DG (Consular) with a request to issue Note Verbale/Letter of Introduction];
- Director General, Department of Immigration and Passports, Dhaka;
- H.E. Ambassador, Bangladesh Embassy, Jeddah, Saudi Arabia;
- Wing Chief (All), Ministry of Home Affairs, Dhaka;
- Joint Secretary (Admin Branch), Ministry of Home Affairs, Dhaka;
- Consul General, Bangladesh Consulate General, Jeddah, Saudi Arabia;
- Executive Director, Hazrat Shahjalal International Airport, Dhaka;
- PS to Adviser, Ministry of Home Affairs, Dhaka;

Please turn over

12. Muhammad Abdullah Al Javed, Deputy Secretary, Ministry of Home Affairs, Dhaka;
13. First Secretary, Passport & Visa Wing, Bangladesh Consulate General, Jeddah, Saudi Arabia;
14. PS to Senior Secretary, Ministry of Home Affairs, Dhaka;
15. Director, Foreign Exchange Policy Department, Bangladesh Bank, Dhaka;
16. System Analyst, ICT Cell, Ministry of Home Affairs, Dhaka (for uploading the G.O. to [www.moha.gov.bd](http://www.moha.gov.bd));
17. Md. Sohel Rana, Assistant Programmer, Ministry of Home Affairs, Dhaka;
18. Md. Shafiqul Islam, Assistant Secretary, Ministry of Home Affairs, Dhaka;
19. Officer in Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka;
20. Accounts Officer, Ministry of Home Affairs, Dhaka;
21. Personal Officer to Additional Secretary (Admin & Finance wing), Ministry of Home Affairs, Dhaka.

 24.11.2025

Md. Shimul Akter  
Deputy Secretary