

(Replaced by same date and memorandum)

Government of the People's Republic of Bangladesh  
Ministry of Home Affairs  
Admin-5 Section  
www.moha.gov.bd

**Number:** 44.00.0000.000.030.25.0012.25.297

**Date:** 8/12/2025

**Notification**

The undersigned is directed to convey the Government's approval in favour of the following officials for travelling to Poland from 15.12.2025 to 17.12.2025 or from the nearest possible date for 03 (three) days (excluding travel time) to attend Migration Capacity Partnership (MCP) :

SL	Name, BP, Rank & Unit	Passport
1	Mr. Md Moazzem Hussain BP-7299079658 DIG (Immigration & Security Control) Special Branch, Dhaka	E00120624
2	Mr. Muhammed Ayub BP-7805099504 Special Superintendent of Police School of Intelligence, Special Branch, Dhaka	E00259134
3	Ms. Sabiha Khanom BP-9320227597 Sub-Inspector (Master Trainer) School of Intelligence, Special Branch, Dhaka	A06897859

**2. Terms and Conditions:**

- All expenses related to this visit will be borne by Organizing Authority. There will be no financial involvement of the Government in this regard.
- The period of stay (including the period to be spent one transit) will be treated as on duty.
- They will not be allowed to stay abroad for more than the approved period.
- They will have to submit a report to the Senior Secretary, Ministry of Home Affairs within 15 (fifteen) days of their return from the visit.

3. This Government order is issued by the approval of the competent authority.

According to The President's order,



08-12-2025

TAUJEEF AHMED  
Deputy Secretary (Additional  
Responsibility)  
+8802223356401 (Phone)  
admin5@moha.gov.bd

**Number:** 44.00.0000.000.030.25.0012.25.297/1  
(16)


**Date:** 8/12/2025

**Copy for Kind Information and Necessary Action (Not in the order of seniority):**

- Cabinet Secretary, Cabinet Division, Dhaka;
- Principal Secretary to Chief Adviser, Chief Adviser Office, Dhaka;
- Senior Secretary, Ministry of Public Administration, Dhaka;
- Foreign Secretary, Ministry of Foreign Affairs, Dhaka [Attention: DG (Consular) with a request to issue Note Verbale/Letter of Introduction];
- Inspector General of Police, Bangladesh Police, Dhaka;

6. Director General, Department of Immigration and Passports;
7. H.E. Ambassador, Bangladesh Embassy, Warsaw, Poland;
8. Mr. Md Moazzem Hussain BP-7299079658, DIG (Immigration & Security Control) Special Branch, Dhaka;
9. Executive Director, Hazrat Shahjalal (R) International Airport, Dhaka;
10. PS to Hon'ble Adviser (Deputy Secretary), Ministry of Home Affairs, Dhaka;
11. PS to Special Assistant of Hon'ble Chief Adviser, Ministry of Home Affairs, Dhaka;
12. PS to Senior Secretary, Ministry of Home Affairs, Dhaka;
13. Mr. Muhammed Ayub BP-7805099504, Special Superintendent of Police School of Intelligence, Special Branch, Dhaka;
14. System Analyst-2, ICT Cell, Ministry of Home Affairs ( For uploading on the Ministry website);
15. Officer In-charge (Immigration), Hazrat Shahjalal (R) International Airport, Dhaka, Bangladesh and
16. Ms. Sabiha Khanom BP-9320227597, Sub-Inspector (Master Trainer) School of Intelligence, Special Branch, Dhaka.



  
08-12-2025  
TAUESEEF AHMMED  
Deputy Secretary (Additional  
Responsibility)