

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
Administration Wing
Policy & Organization Section
Dhaka



No. 19.00.0000.000.121.02.0010.20(909)/৪৫৯ (৬)

12 October 2026

To: Mr. Akib Intisar Siam (Passport no. D00017378)
Assistant Secretary
Ministry of Foreign Affairs, Dhaka.

Subject: Government's approval to participate in the "Asia-Europe Youth Summit on Science and Technology Diplomacy 2026" scheduled from 19 to 24 October 2026 in Jakarta, Indonesia.

The undersigned is directed to issue the Government of the People's Republic of Bangladesh's approval for you to participate in the "Asia-Europe Youth Summit on Science and Technology Diplomacy 2026" scheduled from 19 to 24 October 2026 in Jakarta, Indonesia.

02. The terms and conditions are as follows:

- i. You will depart Dhaka for Jakarta on 18 October 2026 or nearer date and you will depart from Jakarta for Dhaka on 25 October 2026 or nearer date after completing the summit;
- ii. Associated costs of the summit (airfare, accommodation) will be borne by the organizer and other expenses (pocket allowance, transit allowances, terminal charges etc.) will be incurred from the relevant budget head of this Ministry;
- iii. The period of the summit and time spent for travel and transit will be treated as on official duty and you will not be entitled to receive any allowances in foreign currency;
- iv. You will not be allowed to stay abroad for more than the approved period;
- v. You will have to submit a report along with your certificate to the P&O Section of the Ministry without delay upon your return after completing the summit;
- vi. If the duration of the summit changes, you will immediately inform the Ministry and follow the instructions received from the Ministry.

03. This order is issued with the approval of the competent authority.

(Md. Jaber Hayder)
Senior Assistant Secretary (P&O)
Phone: 02223350908
Email: aspando@mofa.gov.bd

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Copy for kind information to (not in order of seniority):

1. Director General (Administration/FMO), Ministry of Foreign Affairs, Dhaka;
2. Director (SMO-1/SMO-2/FSO/Personnel/P&O/Finance), Ministry of Foreign Affairs, Dhaka;
3. Chief Accounts & Finance Officer, Ministry of Foreign Affairs, 1st 12 Storied Government Office Building (9th Floor), Segunbagicha, Dhaka;
4. Head of Chancery, Embassy of Bangladesh, Jakarta, Indonesia;
5. Senior Assistant Secretary/Assistant Secretary (SSA/P-1/Budget/Cash), Ministry of Foreign Affairs, Dhaka;
- ✓ 6. Senior Assistant Secretary (ICT), Ministry of Foreign Affairs, Dhaka (Along with the request for uploading in the Ministry's website)
7. Assistant Commissioner (Customs), Dhaka Custom House, Dhaka;
8. Officer in Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka;
9. Office copy.

(Md. Jaber Hayder)
Senior Assistant Secretary (P&O)