

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
International Trade, Investment & Technology Wing
www.mofa.gov.bd

No. 19.00.0000.000.900.35.0002.23.164

31 August 2026

From: Swadipta Alam,
Director (International Trade, Investment & Technology)
Ministry of Foreign Affairs, Dhaka

To: Chief Accounts and Finance Officer (Foreign Affairs)
Office of Chief Accounts and Finance Officer (Foreign Affairs)
Segunbagicha, Dhaka

Subject: Government's approval in favour of Mr. Sharowar Mohammad Shahriar Khan, Senior Assistant Secretary (International Trade, Investment & Technology), Ministry of Foreign Affairs [Passport No: D00018453] for his official visit to Hong Kong to participate in the 11th Belt and Road Summit scheduled from 9 to 10 September 2026 as member of Bangladesh delegation.

The undersigned is directed to convey the approval of the Government's approval in favor of Mr. Sharowar Mohammad Shahriar Khan, Senior Assistant Secretary (ITIT), Ministry of Foreign Affairs [Passport No: D00018453] for his official visit to Hong Kong to participate in the 11th Belt and Road Summit scheduled from 9 to 10 September 2026 as member of Bangladesh delegation, under the terms and conditions described in para-02.

02. Terms and Conditions:

- a) He will leave Dhaka for Hong Kong on 08 September 2026 or nearer date and will leave Hong Kong for Dhaka on 11 September 2026 or nearer date;
- b) The period of this visit and the time spent for travel and transit will be treated as on duty;
- c) The expenses related to this visit will be borne from the relevant budget head "Travel-1180101-104125-3244101" of the Ministry of Foreign Affairs for the FY 2026-27;
- d) He will draw his pay and allowance in local currency;
- e) He will not be allowed to stay beyond the approved period.

03. This issues with the approval of the competent authority.

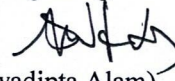

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Distribution (Not according to seniority):

01. Director General (Administration/ITIT), Ministry Of Foreign Affairs, Dhaka
02. Chief Accounts and Finance Officer (Foreign Affairs), Segunbagicha, Dhaka
03. Director (Personnel/FSO/FMO/SMO/Finance), Ministry of Foreign Affairs, Dhaka
04. Officer in-Charge (Immigration), Hazrat Shahjalal International Airport, Dhaka
05. Senior/Assistant Secretary [Personnel-1/Budget/Cash/ICT (with request to upload in the website)]
Ministry of Foreign Affairs, Dhaka
06. Assistant Commissioner (Customs), Hazrat Shahjalal International Airport, Dhaka
07. Head of Chancery, Consulate General of People's Republic of Bangladesh, Hong Kong
08. Office File


(Swadipta Alam)
Director (ITIT)