

## **INFORMATION ON OFFICER’S FOREIGN VISIT**

Ref. No. and Date		Earlier Ref. No. and Date	
Name-Last	First	Middle	Date of Birth
Cadre/Dept/Org.	ID. No. (if any)	Passport No.	Date & Place of Issue

Present Post, Name of Organization/Ministry

1A. PAST FOREIGN VISIT(S): (for the Past One year: \_\_\_\_\_)  
 No. of Visit: \_\_\_\_\_, Total Duration: \_\_\_\_\_ Years \_\_\_\_\_ Month \_\_\_\_\_ Days  
 Country: \_\_\_\_\_, Purpose Code \_\_\_\_\_, Period: \_\_\_\_\_;  
 (Example: U.S.A-5, 20.02.89-02.03.89)

1.		5.	
2.		6.	
3.		7.	
4.		8.	

(use extra sheet if required)

1B. CURRENT VISIT(S):

Period	Source of Funding *	Total Cost (in Taka)
Country & Purpose Code*:		(For example U.S.A. 1)

Remarks (if any): \_\_\_\_\_

2A. PAST FOREIGN EMPLOYMENT: \_\_\_\_\_ Years \_\_\_\_\_ Month \_\_\_\_\_ Days \_\_\_\_\_.

Duration	Employer(S)
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2B. CURRENT FOREIGN EMPLOYMENT: \_\_\_\_\_ To \_\_\_\_\_  
 (Including GOB Posting) Period Designation/Post

Employer	Country of Posting Salary Earned (Taka)
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Fund Remitted (Taka)	Remittance A/C's No. with Bank Branch
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Date & Place	Signature
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\* Purpose Code:

(1) State Discussion. (2) Signing of Agreement etc. (3) Office Inspection.  
 (4) Commercial Programme. (5) Seminar. (6) Workshop. (7) Study Tour. (8) Training.  
 (9) Course. (10) Cultural. (11) Sports. (12) Private Visit. (13) Medical Treatment. (14) Others.

Donor Agency/Country, GOB/Org or Loan/Grant

\*\*\* Fill in English & write for not applicable.