Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record Number: 22.00.0000.000.052.25.0003.24.381 Date: 01/10/2026

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following official to participate in the **"Global Heat Forum"**, scheduled to be held from **06–09 October 2026 in Bangkok, Thailand**, organized by the **Asian Development Bank (ADB)**:

Sl. No.	Name, Designation & Office	Passport No.
1)	**Ms. Lubna Yasmine** Joint Secretary (Planning) Ministry of Environment, Forest and Climate Change, Dhaka	E00144172

2.This approval is accorded under the following terms and conditions:

i. She shall travel to Thailand to participate in the above Forum and shall return upon conclusion of the Forum, subject to flight availability and reasonable travel time;

ii. The entire period of the visit, including travel and transit, shall be treated as on duty;

iii. She shall draw her pay and allowances in local currency in accordance with Government rules. No part thereof shall be drawn in foreign currency;

iv. The participation and travel arrangements shall be made in accordance with the arrangements of the Asian Development Bank (ADB) and the relevant Government authorities. There shall be **no financial involvement from the Government of Bangladesh**;

iv. She shall not remain abroad beyond the approved period except for reasonable travel time; and

v. She shall report to her office immediately upon return and submit a brief report on the Dialogue to the Secretary, Ministry of Environment, Forest and Climate Change, within seven (07) working days of her return.

3.This order is issued with the approval of the competent authority.

01-10-2026
Milton Chandra Roy
Deputy Secretary
Phone : 02-95100673
Fax : 9540210
E-mail : admin2@moefcc.gov.bd

Record Number: 22.00.0000.000.052.25.0003.24.381/1 (16) Date: 01/10/2026

Copy for Kind Information and Necessary Action (Not according to seniority):

1. Senior Secretary/Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.

2. Secretary, Economic Relations Division.
3. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
5. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
6. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
7. Director General, Department of Immigration and Passports, Dhaka.
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (with a request to iss ue Note Verbale).
10. Ms. Lubna Yasmine, Joint Secretary, Planning, Ministry of Environment, Forest and Climate Change.
11. Private Secretary to the Minister (Deputy Secretary), Office of the Minister, Ministry of Environment, Forest & Climate Change, Dhaka (for the kind information of the Minister).
12. Private Secretary to the State Minister (Deputy Secretary), Office of the State Minister, Ministry of En vironment, Forest & Climate Change, Dhaka (for the kind information of the State Minister).
13. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with a request to upload the GO on the MoEFCC website).
14. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka (For th e kind information of the Secretary sir).
15. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Ba gicha, Dhaka.
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.





01-10-2026
Milton Chandra Roy
Deputy Secretary