Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record Number: 22.00.0000.000.052.31.0005.25.419 Date: 25/10/2026

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for for the following Official to participate in the "Regional Event on Promoting Urban Resilience in Asia and the Pacific", to be held in **Bangkok, Thailand**, on **29–30 October 2026**, organized by the United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP). The details of the official are as follows:

Sl. No.	Name, Designation and Office	Passport No.
1)	**Ms. Sabrina Rahman**, Senior Assistant Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka	E00225962

2. This approval is accorded under the following terms and conditions:
   i. She is scheduled to travel to Thailand in connection with the above-mentioned event, subject to flight availability and programme schedule;
   ii. The entire period of the visit, including travel and transit, shall be treated as on duty;
   iii. She will draw her pay and allowances in local currency. No part thereof shall be drawn in foreign currency;
   iv. The expenses related to her participation in the event shall be borne in accordance with the arrangements confirmed by the organizer (UNESCAP). There shall be no financial involvement from the Government of Bangladesh in this regard;
   v. She shall not remain abroad beyond the approved period except for reasonable travel time; and
   vi. She shall submit a brief report on the event to the Secretary, Ministry of Environment, Forest and Climate Change, within seven (07) working days of her return.
3. This order is issued with the approval of the competent authority.

25-10-2026
Milton Chandra Roy
Deputy Secretary
Phone : 02-95100673
Fax : 9540210
E-mail : admin2@moefcc.gov.bd

Record Number: 22.00.0000.000.052.31.0005.25.419/1 (16) Date: 25/10/2026

Copy for Kind Information and Necessary Action (Not according to seniority):

1. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Secretary, Economic Relations Division.
4. Secretary, Desk of the Secretary, Ministry of Housing & Public Works.
5. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
6. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
7. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
8. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
9. Director General, Department of Immigration and Passports, Dhaka.
10. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
11. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (with a request to is sue Note Verbale).
12. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with a request to upload the GO on the MoEFCC website).
13. Private Secretary to the Secretary (Senior Assistant Secretary), Ministry of Environment, Forest & Cli mate Change, Dhaka (For the kind information of the Secretary sir).
14. Ms. Sabrina Rahman, Senior Assistant Secretary, Environment 3, Ministry of Environment, Forest an d Climate Change.
15. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Ba gicha, Dhaka.
16. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

25-10-2026
Milton Chandra Roy
Deputy Secretary