Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record Number: 22.00.0000.000.052.25.0003.24.378 Date: 30 Sep 2026

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following three (03) officials to participate in the "Asia and Pacific Regional Training for Junior LDC Negotiators", scheduled to be held from **01–03 October 2026 in Kathmandu, Nepal**, organized by Prakriti Resources Centre (PRC) and the International Institute for Environment and Development (IIED):

Sl. No.	Name, Designation & Office	Passport No.
1)	**Ms. Fahmida Hoque Khan,** Joint Secretary, Ministry of Environment, Forest and Climate Change, Dhaka	E00226023
2)	**Ms. Mahmuda Begum,** Senior Assistant Secretary, Ministry of Environment, Forest and Climate Change, Dhaka	E00113832
3)	**Mr. Md. Alamgir Hossain,** Assistant Director (International Convention), Department of Environment, Dhaka	E00203332

2.This approval is accorded under the following terms and conditions:

i. The officials shall travel to Nepal to participate in the above Training and shall return upon conclusion of the Training, subject to flight availability and reasonable travel time;

ii. The entire period of the visit, including travel and transit, shall be treated as on duty;

iii. They shall draw their pay and allowances in local currency in accordance with Government rules. No part thereof shall be drawn in foreign currency;

iv. The officials shall not remain abroad beyond the approved period except for reasonable travel time; and

v. They shall report to their respective offices immediately upon return and submit a brief report on the Training to the Secretary, Ministry of Environment, Forest and Climate Change, within seven (07) working days of their return.

3.This order is issued with the approval of the competent authority.

30-09-2026
Milton Chandra Roy
Deputy Secretary
Phone : 02-95100673
Fax : 9540210
E-mail : admin2@moefcc.gov.bd

Record Number: 22.00.0000.000.052.25.0003.24.378/1 (18) Date: 30 Sep 2026

Copy for Kind Information and Necessary Action (Not according to seniority):

1. Senior Secretary/Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador, Embassy of the People's Republic of Bangladesh in Kathmandu (concurrently accr edited to Nepal), Kathmandu, Nepal.
4. H.E. Ambassador, Embassy of Nepal in Bangladesh, Dhaka.
5. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
6. Director General, Director General Office, Dept of Environment.
7. Director General, Department of Immigration and Passports, Dhaka.
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (with a request to iss ue Note Verbale).
10. Ms. Fahmida Hoque Khan, Joint Secretary, Development Division, Ministry of Environment, Forest a nd Climate Change.
11. Private Secretary to the Minister (Deputy Secretary), Office of the Minister, Ministry of Environment, Forest & Climate Change, Dhaka (for the kind information of the Minister).
12. Private Secretary to the State Minister (Deputy Secretary), Office of the State Minister, Ministry of En vironment, Forest & Climate Change, Dhaka (for the kind information of the State Minister).
13. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with a request to upload the GO on the MoEFCC website).
14. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka (For th e kind information of the Secretary sir).
15. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Ba gicha, Dhaka.
16. Ms. Mahmuda Begum, Senior Assistant Secretary, Forest-3, Ministry of Environment, Forest and Cli mate Change.
17. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
18. Mr. Md. Alamgir Hossain, Assistant Director (International Convention), Department of Environment, Dhaka.

30-09-2026
Milton Chandra Roy
Deputy Secretary