Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.**343** Date: 09 September 2026

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following official to participate in the JICA Group and Region-Focused Training Course titled "Ecosystem-based Solutions for Disaster Risk Reduction (Eco-DRR) (202515123J001)", which will be conducted **in Japan from 26 September–10 October 2026**:

Sl. No.	Name	Designation	Office
i.	**Mr. Md. Moniruzzaman** (Passport No. E00161256)	Assistant Conservator of Forests	Coastal Forest Division, Bhola, Bangladesh Forest Department

2. This approval is accorded under the following terms and conditions:

i. He is scheduled to travel to Japan in connection with the above-mentioned training course, subject to flight availability and programme schedule;
ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
iii. He will draw his pay and allowances in local currency. No part thereof shall be drawn in foreign currency;
iv. The **Japan International Cooperation Agency (JICA)** will bear the expenses related to his participation in the training course in accordance with the applicable JICA arrangements. There shall be **no financial involvement from the Government of Bangladesh**;
v. He shall not remain abroad beyond the approved period except for reasonable travel time;
vi. He shall report to his office immediately upon return; and
vii. He shall submit a brief report on the training course to the Administration-2 Section, Ministry of Environment, Forest and Climate Change, within seven (07) working days of his return.

3. This order is issued with the approval of the competent authority.

09.09.2026
(Milton Chandra Roy)
Deputy Secretary
Phone No. +880 2-23357240
Email: admin2@moefcc.gov.bd

No. 22.00.0000.000.052.25.0007.24.**343**/1(14) Date: 09.09.2026

Copy for kind information and necessary action (Not According to Seniority):

1. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
2. H.E. Ambassador of Bangladesh to Japan, Embassy of Bangladesh in Japan.
3. H.E. Ambassador of Japan to Bangladesh, Embassy of Japan in Bangladesh
4. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
5. Director General, Department of Immigration and Passports, Dhaka.
6. Chief Conservator of Forests (current in-charge), Forest Department, Dhaka.
7. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (with a request to issue Note Verbale).
8. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
9. Ms. SHOJI Izumi, Senior Representative, JICA Bangladesh Office.
10. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with a request to upload the GO on the MoEFCC website**).
11. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka.
12. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
13. **Mr. Md. Moniruzzaman**, Assistant Conservator of Forests, Coastal Forest Division, Bhola, Bangladesh Forest Department.
14. Accounts Officer.....
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

09.09.2026
(Milton Chandra Roy)
Deputy Secretary