Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Administration-02 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

**Record Number:** 22.00.0000.000.052.25.0003.24.370 Date: 24 Sep 2026

**Government Order**

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following official to participate in the "Regional Learning Forum for National Gender and Climate Change Focal Points (NGCCFPs)", scheduled to be held from **28–29 September 2026 in Bangkok, Thailand**, organized by UN Women Regional Office for Asia and the Pacific (ROAP) in collaboration with UN Environment Programme (UNEP) and UNFCCC Regional Collaboration Centre (RCC) Asia-Pacific:

| Sl. No. | Name | Designation | Office |
|---|---|---|---|
| i. | **Mr. Milton Chandra Roy** (Passport No. E00122973) | Deputy Secretary | Ministry of Environment, Forest and Climate Change, Dhaka |

2. This approval is accorded under the following terms and conditions:

i. He shall travel to Thailand to participate in the above forum and shall return upon conclusion of the forum, subject to flight availability and reasonable travel time;

ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;

iii. He shall draw his pay and allowances in local currency in accordance with Government rules. No part thereof shall be drawn in foreign currency;

iv. **UN Women and UN Environment Programme (UNEP)** will bear the participation costs, including economy-class airfare and daily subsistence allowance, in accordance with UN regulations. **There will be no financial involvement from the Government of Bangladesh**; and

v. The official shall not stay abroad beyond the approved period, except for reasonable travel time.

vi. He shall submit a brief report on the forum to the Secretary, Ministry of Environment, Forest and Climate Change, within seven (07) working days of his return.

3. This order is issued with the approval of the competent authority.

24-09-2026
(Afroza Akhtar)
Deputy Secretary
Phone : +880 2-23 35 72 40
E-mail : admin2@moefcc.gov.bd

**Record Number:** 22.00.0000.000.052.25.0003.24.370/1 (15) Date: 24 Sep 2026

**Copy for Kind Information and Necessary Action (Not according to seniority):**

1. Senior Secretary/Secretary, Ministry of Public Administration/Ministry of Home Affairs, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Dhaka.
3. H.E. Ambassador of Bangladesh to Thailand, Embassy of Bangladesh in Thailand.
4. H.E. Ambassador of Thailand to Bangladesh, Royal Thai Embassy in Bangladesh.
5. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka.
7. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
8. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Dhaka (with a request to iss ue Note Verbale).
9. Private Secretary to the Minister (Deputy Secretary), Office of the Minister, Ministry of Environment, F orest & Climate Change, Dhaka (for the kind information of the Minister).
10. Mr. Milton Chandra Roy, Deputy Secretary, Admin-2, Ministry of Environment, Forest and Climate Ch ange.
11. Private Secretary to the State Minister (Deputy Secretary), Office of the State Minister, Ministry of En vironment, Forest & Climate Change, Dhaka (for the kind information of the State Minister).
12. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (with a request to upload the GO on the MoEFCC website).
13. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Dhaka (For th e kind information of the Secretary sir).
14. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Ba gicha, Dhaka.
15. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.





24-09-2026
(Afroza Akhtar)
Deputy Secretary