Government of the People's Republic of
Bangladesh
Ministry of Environment, Forest and Climate
Change
Environment Section-1
www.moefcc.gov.bd

Number: 22.00.0000.000.072.08.0002.26.202 Date: 03/09/2026

Government Order

The undersigned is directed to convey the approval of Earned Leave (Ex-Bangladesh) of Ms. Salena Akter (Passport No.: E00258676), Deputy Director, Department of Environment, Chittagong Regional Office, Government of the People's Republic of Bangladesh for travelling to the Kingdom of Saudi Arabia (KSA) from 18 October 2026 to 01 November 2026 or 15 (Fifteen) days from the date of commencement of her leave (excluding travel & transit time). This permission is granted for the purpose of performing the Holy Umrah Hajj in the Kingdom of Saudi Arabia (KSA) under the following terms and conditions:

a) She will draw her pay and allowances in local currency during the aforesaid period. No part of it should be drawn in foreign currency.

b) All expenses related to this travel will be borne by herself. There will be no financial involvement of Bangladesh Government in this regard;

c) She will not be allowed to stay abroad more than approved period;

d) The provision of Clause 34 of Appendix VIII of Rule 234 of BSR (Part-1) will be applicable for this leave approval.

2. This order is issued with the approval of the competent authority.

According to The President's order,

03-09-2026
Md. Amirul Kyser
Deputy Secretary
Phone : 55100906
E-mail : env1@moefcc.gov.bd

Number: 22.00.0000.000.072.08.0002.26.202/1(13) Date: 03/09/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Dhaka..
4. Director General, Department of Environment, Agargaon, Dhaka.
5. Director General, Department of Immigration and Passport, Dhaka.
6. Private Secretary to Hon'ble Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
7. Executive Director, Hazrat Shahjalal International Airport, Dhaka..

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8. Director, Department of Environment, Chittagong Regional Office, Chittagong.
9. Private Secretary to State Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
10. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Ba gicha, Dhaka..
11. Private Secretary to Secretary, Ministry of Environment, Forest and Climate Change.
12. System Analyst, Ministry of Environment, Forest and Climate Change (with request to publish in the website).
13. Ms. Salena Akter, Deputy Director, Department of Environment, Chittagong Regional Office, Chittag ong.

03-09-2026
Md. Amirul Kyser
Deputy Secretary

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