Government of the People's Republic of Bangladesh
Ministry of Environment, Forest and Climate Change
Admin-1 Section
www.moef.gov.bd

No: 22.00.0000.074.25.001.25.499 Date: 27 September 2026

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for Ms. Sabrina Rahman (Passport No E00225962), Senior Assistant Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh to participate in the Asia Pacific Circular Economy Hotspot 2026 scheduled to be held from 30 September to 02 October 2026 in Sydney, Australia.

2. The following terms and conditions will be applicable for this tour:

   i. The participants will start his journey for Sydney, Australia on a convenient date close to her approved duration;
   ii. The period of this session and the time spent for travel and transit will be treated as on duty;
   iii. She will draw their pay and allowances in local currency during the aforesaid period;
   iv. All expenses of Ms. Sabrina Rahman will be borne by UNIDO Bangladesh. There is no financial involvement of the Government of the People's Republic of Bangladesh with this tour;
   v. The Government also approves the travel of Ms. Sabrina Rahman, Senior Assistant Secretary for an additional seven (07) days from 03 October 2026 to 09 October 2026 after completion of the official programme for personal purposes to visit family members and close relatives in Sydney, Australia. All expenses related to this extended stay, including travel and accommodation, will be borne personally by Ms. Sabrina Rahman, with no financial involvement from the Government of Bangladesh.
   vi. She will not stay abroad beyond the approved period (excluding travel time);
   vii. She will join their respective workplaces immediately after returning from the meeting; and
   viii. She will submit the reports on the acquired experiences of the programme to this Ministry within 10 working days after her return to Bangladesh.

3. This order is issued with the approval of the competent authority.

27.09.2026

Afroza Akhtar
Deputy Secretary
Email: env3@moefcc.gov.bd

No: 22.00.0000.074.25.003.24.499 Date: 27 September 2026

Copy for kind information and necessary action to (not as per seniority):

1. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Foreign Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. H.E. High Commissioner of Bangladesh to Australia, Bangladesh High Commission in Canberra, Australia.

4. H.E. Australian High Commissioner to Bangladesh, Australian High Commission in Dhaka, Bangladesh.
5. Additional Secretary (all), Ministry of Environment, Forest and Climate Change, Dhaka.
6. Director General, Immigration and Passport, Dhaka.
7. Director General, (Consular and Welfare Wing), Ministry of Foreign Affairs, Segunbagicha, Dhaka.
8. Joint Secretary (Administration), Ministry of Environment, Forest and Climate Change, Dhaka.
9. Joint Secretary (Environment-2), Ministry of Environment, Forest and Climate Change, Dhaka.
10. Director, Hazrat Shahjalal (Rah.) International Airport, Dhaka.
11. Private Secretary to Minister, Ministry of Environment, Forest and Climate Change, Dhaka.
12. Private Secretary to State Minister, Ministry of Environment, Forest and Climate Change, Dhaka
13. Private Secretary to Acting Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh.
14. Deputy Secretary (Admin-2), Ministry of Environment, Forest and Climate Change, Dhaka (with a request to update the database).
15. Ms. Sabrina Rahman (ID No 17578), Senior Assistant Secretary, Ministry of Environment, Forest and Climate Change, Dhaka.
16. System Analyst, Ministry of Environment Forest and Climate Change (**with a request to upload the GO in the website**).
17. Accounts Officer, Ministry of Environment Forest and Climate Change, Dhaka.

Afroza Akhtar 27.09.2026
Deputy Secretary