Government of the People's Republic of Bangladesh
Ministry of Environment, Forest & Climate Change
Administration-2 Section
Bangladesh Secretariat, Dhaka
www.moefcc.gov.bd

Record No. 22.00.0000.000.052.25.0007.24.**324** Date: 03 September 2026

Government Order

The undersigned is directed to convey the approval of the Government of the People's Republic of Bangladesh for the following five officials to participate in the "CBD Negotiators Workshop: Supporting Engagement of the Hindu Kush Himalaya Region in the Implementation of the CBD and the Kunming-Montreal Global Biodiversity Framework on the Road to COP17", scheduled to be held from **16–17 September 2026** at ICIMOD Headquarters, **Kathmandu, Nepal**:

Sl. No.	Name & Passport No.	Designation & Office
1.	**Mr. Md Amirul Kyser** Passport No. E00223912	Deputy Secretary Ministry of Environment, Forest and Climate Change
2.	**Ms. Afroza Akhtar** Passport No. E00046966	Deputy Secretary Ministry of Environment, Forest and Climate Change
3.	**Mr. Syed Zakir Hasan** Passport No. E00141310	Senior Assistant Secretary Ministry of Environment, Forest and Climate Change
4.	**Ms. Zawata Afnan** Passport No. E00178051	Deputy Director Department of Environment
5.	**Mr. Md Sharifuzzaman** Passport No. E00149452	Wildlife and Biodiversity Conservation Officer Bangladesh Forest Department

2. This approval is accorded under the following terms and conditions:

i. The above officials are scheduled to travel to Nepal in connection with the above-mentioned workshop, subject to flight availability and programme schedule;
ii. The entire duration of the visit, including travel and transit, shall be treated as on duty;
iii. They will draw their pay and allowances in local currency. No part thereof shall be drawn in foreign currency;
iv. The participation of the nominated officials shall be subject to the financial and logistical arrangements provided by the organizer. **There shall be no financial involvement from the Government of Bangladesh;**
v. They shall not remain abroad beyond the approved period except for reasonable travel time;
vi. They shall report to their respective offices immediately upon return; and
vii. They shall submit a brief report on the workshop to the Secretary, Ministry of Environment, Forest and Climate Change, within seven (07) working days of their return.

3. This order is issued with the approval of the competent authority.

03.09.2026
(Milton Chandra Roy)
Deputy Secretary
Phone No. +880 2-23357240
Email: admin2@moefcc.gov.bd

No. 22.00.0000.000.052.25.0007.24.**324**/1(23) Date: 03.09.2026

Copy for kind information and necessary action (Not According to Seniority):

1. Senior Secretary, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
3. Foreign Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
4. H.E. Ambassador of Bangladesh to Nepal, Embassy of Bangladesh in Nepal.
5. H.E. Ambassador of Nepal to Bangladesh, Embassy of Nepal in Bangladesh.
6. Additional Secretary (All), Ministry of Environment, Forest & Climate Change, Bangladesh Secretariat, Dhaka.
7. Director General, Department of Immigration and Passports, Agargaon, Dhaka.
8. Director General, Department of Environment, Agargaon, Dhaka.
9. Director General, Consular and Welfare Wing, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (with a request to issue Note Verbale).
10. Executive Director, Hazrat Shahjalal International Airport, Dhaka.
11. Chief Conservator of Forests, Forest Department, Agargaon, Dhaka.
12. **Mr. Md Amirul Kyser,** Deputy Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
13. **Ms. Afroza Akhtar,** Deputy Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
14. Private Secretary to the Honourable Minister (Deputy Secretary), Ministry of Environment, Forest & Climate Change, Bangladesh Secretariat, Dhaka (for the kind information of the Honourable Minister).
15. Private Secretary to the Honourable State Minister (Deputy Secretary), Ministry of Environment, Forest & Climate Change, Bangladesh Secretariat, Dhaka (for the kind information of the Honourable State Minister).
16. Chief Accounts and Finance Officer, Ministry of Environment, Forest and Climate Change, Segun Bagicha, Dhaka.
17. System Analyst, Ministry of Environment, Forest & Climate Change, Dhaka (**with a request to upload the GO on the MoEFCC website**).
18. Private Secretary to the Secretary, Ministry of Environment, Forest & Climate Change, Bangladesh Secretariat, Dhaka (for the kind information of the Secretary).
19. **Mr. Syed Zakir Hasan,** Senior Assistant Secretary, Ministry of Environment, Forest and Climate Change, Bangladesh Secretariat, Dhaka.
20. **Ms. Zawata Afnan,** Deputy Director, Department of Environment, Headquarters, Agargaon, Dhaka.
21. **Mr. Md Sharifuzzaman,** Wildlife and Biodiversity Conservation Officer, Bangladesh Forest Department, Agargaon, Dhaka.
22. Accounts Officer.....
23. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.

03.09.2026
(Milton Chandra Roy)
Deputy Secretary